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**ACADEMIC ADMINISTRATION**

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**4 ACADEMIC AFFAIRS**

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Visit Webpage: https://www.downstate.edu/academic-affairs/  

**ACADEMIC DEVELOPMENT-COLLEGE OF MEDICINE**

See Also: STUDENT AFFAIRS ADMIN

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Visit Webpage: http://www.downstate.edu/accounts-payable/  

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Unless indicated otherwise, all phone numbers start with (718) 270-
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<td>(718) 567-1234</td>
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Visit Webpage: [http://www.downstate.edu/bayridge/index.html](http://www.downstate.edu/bayridge/index.html)

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**1219 BENEFICIAL FUND**  
Dept# 3148  
Office# 3845

**1191 BENEFITS OFFICE**  
Dept# EB B-007  
Office# 3015  
Ext# 221-5722

**8 BIOCHEMISTRY DEPARTMENT**  
Dept# BSB 7-5  
Office# 1255  
Ext# 3316

Chair  
BSB 7-5  
1256

Director  
BSB 7-87A  
1258

Unless indicated otherwise, all phone numbers start with (718) 270-
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See Also: HOSPITAL BUSINESS OFFICE

| 1214      | CAFE 101        | STU CTR 2-20 | (347) 683-3383 | 4461       |

Visit Webpage: [http://www.downstate.edu/fsa/cafe101.html](http://www.downstate.edu/fsa/cafe101.html)

| 1215      | CAFETERIA, HOSPITAL | UH A1-306 | 8833          |            |
| 1214      | CAFETERIA, STUDENT CENTER | STU CTR 2-20 | (347) 683-3383 | 4461       |

| 1199      | CARDIAC CATHETERIZATION LABORATORIES | UH A2-534 | 2717          | 4277       |

Coordinator | UH A2-534 | 2254
Director    | UH B6-334 | 1568

| 1199      | CARDIOLOGY | UH B6-334 | 1568          | 2917       |
| 1199      | Intervventional Cardiology | UH B6-334 | 3273          | 4503       |

| 1214      | CATERING    | STU CTR 2-20 | (347) 683-3383 | 4461       |

See Also: CAFE 101

Visit Webpage: [http://www.downstate.edu/fsa/cafe101.html](http://www.downstate.edu/fsa/cafe101.html)

| 5         | CELL BIOLOGY | BSB 2-5 | 1014, 1238 | 3732, 2656 |
| 5         | Administrator | BSB 2-5 | 3893 | 6361 |

| 1260      | CENTER FOR BIOTERRORISM PREPARDNESS PLANNING | 440LENOX 2M | 1168 | 3106 |

See Also: DISASTER PLANNING

| 1255      | CENTER FOR COMMUNITY HEALTH AND WELLNESS | 440LENOX 2J | 2020 | 8175 |

Visit Webpage: [http://www.downstate.edu/communityhealth/](http://www.downstate.edu/communityhealth/)

| 1249      | CENTER FOR HEALTH CARE SVCS AT MIDWOOD | 2171NostrandAv | 758-8920 | 758-5822 |

| 1203      | CENTER FOR HUMAN SEXUALITY | UH B5-326 | 1750 | 3887 |

| 61        | CENTRAL RECEIVING | UH B-528 | 1217 | 4773 |

Visit Webpage: [http://www.downstate.edu/centralreceiving/](http://www.downstate.edu/centralreceiving/)

| 100       | CENTRAL STERILE SUPPLY | UH ALL1-475 | 4010 |            |

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Visit Webpage: [https://www.downstate.edu/dermatology](https://www.downstate.edu/dermatology)

Chair & Assoc. Dean: BSB 8-49D, 1229, 2794

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See Also: DIVERSITY AND INCLUSION, OFFICE OF

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Visit Webpage: https://research.downstate.edu/dcm/comparative-medicine.html

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Visit Webpage: http://research.downstate.edu/dcm/comparative-medicine.html

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See NEW Name: DIVISION OF COMPARATIVE MEDICINE

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Administrator
First Year Coordinator 4361
Second Year Coordinator 4793

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See Also: Healthcare Innovation and Transformation

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Visit Webpage: https://www.downstate.edu/finance/departments/business-services.html

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Unless indicated otherwise, all, phone numbers start with (718) 270-
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**Visit Webpage:** [http://www.downstate.edu/hiv/default.html](http://www.downstate.edu/hiv/default.html)

### HIV PROGRAMS

**Visit Webpage:** [http://www.downstate.edu/hiv/default.html](http://www.downstate.edu/hiv/default.html)

- **1240** Adolescent Education Program  
  - Location: 52 E35th St  
  - Phone Number: 3203  
  - Fax Number: 1924

- **Central/ East European HIV Education Center**  
  - Location: BSB 4-37  
  - Phone Number: 3744  
  - Fax Number: 3386

- **Co-Located Services Program**  
  - Location: BSB 3-105  
  - Phone Number: 2357  
  - Fax Number: 1685

- **Director**  
  - Location: BSB 4-37  
  - Phone Number: 1069  
  - Fax Number: 3386

- **1240** Director  
  - Location: BSB 4-37  
  - Phone Number: 1069  
  - Fax Number: 3386

- **Educating People At Risk (EPAR)**  
  - Location: BSB 3-143  
  - Phone Number: 3897  
  - Fax Number: 2440

- **77** HIV (AIDS) Initiative Team  
  - Location: KCH H3-20  
  - Phone Number: 245-2820

- **1193** HIV Center for Women and Children  
  - Location: BSB 4-121  
  - Phone Number: 2301  
  - Fax Number: 4244

- **1203** HIV Children  
  - Neuro-Development Assessment  
  - Location: UH B3-360  
  - Phone Number: 2598  
  - Fax Number: 3910

- **HIV Clinical Education Projects**  
  - Location: BSB 3-143  
  - Phone Number: 4752  
  - Fax Number: 2440

- **1187** HIV Counseling & Epidemiology Education Programs  
  - Location: 440 Lenox 1K  
  - Phone Number: 4099  
  - Fax Number: 2160

- **77** HIV Outpatient Program  
  - Location: KCH H3-01  
  - Phone Number: 245-2800

- **HIV/STD Behavioral Intervention Studies**  
  - Manager  
    - Location: BSB 4-44  
    - Phone Number: 3818  
    - Fax Number: 4180

- **Medical Director**  
  - Location: BSB 4-44  
  - Phone Number: 4180

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| 23        | Chief Admin Officer (CAO) & VP Hosp Affairs         | UH A1-359   | 2401         | 4649       |
| 75        | Chief Executive Officer (CEO), Univ. Hosp.          | UH A1-341   | 4293         | 6382       |
| 23        | Chief Medical Officer                               | UH A1-341A  | 2407         | 8803       |
| 95        | Chief Nursing Officer/AVP Nursing Services          | UH A1-359   | 1043         | 3132       |
| 23        | Deputy Director, Nursing Services                   | UH A1-359   | 1043         | 3132       |
| 70        | Hospital Information Systems                        | 440 Lenox 2K | 4902     | 826-6093   |
| 27        | Managed Care                                         | 711PSA BA9   | 5028         | 693-3262   |
| 1225      | Nursing Recruitment and Retention                   | 440 Lenox 1G | 826-4998 | 826-4999   |
| 133       | Patient Relations/Guest Services                    | UH A1-381   | 1111         | 2770       |
| 1272      | Patient Safety                                       | UH ALL1-362 | 4237         | 613-8755   |
| 1221      | Quality Management                                  | 440 Lenox 1C | 2984     | 3373       |
| 1254      | Regulatory Affairs                                  | 440 Lenox 1F | 1136     | 8979       |
| 117       | Risk Management                                     | 440 Lenox 1D | 3768     | 8168       |
| 72        | Spiritual Care                                       | UH A1-346   | 2594         | 2009       |
| 23        | Sr. Assoc. Admin./Environment/Facility Mgmt. & Ancill Svcs | UH A1-359 | 2852 | 7182
<p>| 37        | Sr. Assoc. Admin./Laboratoty &amp; Imaging Services     | UH A2-431   | 1684         | 8227       |</p>
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**1215**  **NUTRITION SERVICES**  **UH ALL1-323**  **3802**  **3243**

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Visit Webpage: [http://www.downstate.edu/obgyn](http://www.downstate.edu/obgyn)

Gynecology Division  UH B3-353  2460
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Maternal Fetal Medicine  UH B3-362  2072
Medical Student Coordinator  UH B3-485  2076
Obstetrics  UH B3-362  2072
Office Administrator Family Planning/Biostatics  UH B3-485  2077

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Visit Webpage: [http://www.downstate.edu/pathology](http://www.downstate.edu/pathology)

- 2nd Year Discipline Director: BSB 4-137, 1288
- Administration: KCH-P 151, 245-5300, 245-5317
- Anatomical Pathology: UH A2-467, 1669, 3331
- Autopsy: KCH-P 407, 245-5374
- Autopsy Pathology: UH A2-467, 1668
- Blood Bank: UH A2-414, 1917
- Blood Bank: KCH-P 105, 245-5327
- Blood Gases (OR only): UH A2-562, 1013
- Chair/Administrator: BSB 4-9, 2744
- Chemistry: KCH-P 204, 245-5342
- Chemistry, Cyclosporin: UH A2-443, 1550
- Chemistry, Main: UH A2-452, 2922
- Chemistry, RIA Special: UH A2-630, 1460
- Chief Neuropathology: KCH-P 127, 245-5320
- Chief, Autopsy Service: KCH-P 407, 245-5374
- Clinical Chemist: KCH-P 219, 245-5351
- Clinical Laboratories: UH A2-431, 1689, 1683
- Coagulation: UH A2-425, 1671
- Cytology: KCH-P 416, 245-5374
- Cytopathology: UH A2-411, 1666
- Director, Blood Bank: KCH-P 131, 245-5329
- Hematology: UH A2-420, 1654
- Hematology: KCH-P 225, 245-5373
- Histology: UH A2-46, 1648
- Immunology: UH A2-630, 1460
- Institute of Pathology-KCH: KCH-P 110, 1987, 771-1632
- Director: Lab Administrator: UH A2-431, 4530
- Lab Computer Manager: UH A2-424, 3960
- Medical Examiner Office: KCH-P 141, 245-5313
- Microbiology: KCH-P 308, 245-5354
- Microbiology: UH A2-437, 1655
- Morgue: UH ALL1-494, 1640
- Mortuary: KCH-P 32, 245-5311
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| 3 | PATIENT ACCOUNTS/BILLING | 711PSA BA6 | 4900 | 718-826-5045 |

See Also: HOSPITAL BUSINESS OFFICE

| 1255 | PATIENT EDUCATION | 440LENOX 2J | 2020 | 8175 |

Visit Webpage: http://www.downstate.edu/communityhealth/

1255 Center for Community Health and Wellness

| 133 | PATIENT RELATIONS/GUEST SERVICES | UH A1-381 | 1111 | 2770 |

| 23 | PATIENT REPRESENTATIVE | UH A1-375 | 1111 |

See NEW Name: PATIENT RELATIONS/GUEST SERVICES

| 1272 | PATIENT SAFETY | UH ALL1-362 | 4237 | 613-8755 |

| 1219 | PATIENT TELEPHONE AND TV RENTALS | UH A8-427 | 2209 | 3845 |

| 10 | PAYROLL | EB B-007 | 1139 | 4143 |

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10 Director | EB B-007 | 1315 | 4143 |

10 Information Officer | EB B-007 | 1139 | 4143 |

78 Research Payroll | EB B-007 | 1140 | 1407 |

78 Research Time & Attendance | EB B-007 | 1108 | 1407 |

10 State Payroll | EB B-007 | 1139 | 4143 |

10 State Time & Attendance | EB B-007 | 1314 | 4143 |

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Visit Webpage: http://www.downstate.edu/pharmacology

Visit Webpage: http://www.downstate.edu/pharmacy

Visit Webpage: http://www.downstate.edu/bc

See Also: REHABILITATION MEDICINE

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See Also: REHABILITATION MEDICINE

| 125       | PRE-ADMISSION TESTING | UH A1-325 | 3347         |           |

See Also: CONTINUING EDUCATION

| 1        | PRESIDENT, DOWNSTATE MEDICAL CENTER | BSB 1-67  | 2611         | 4732      |

PRIMARY CARE SATELLITES

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<td>703-5900</td>
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<td>Family Health Services</td>
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<td>(718)602-6200</td>
<td>(718)602-6215</td>
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<td>1250</td>
<td>Internal Medicine Associates</td>
<td>470 Clarkson Annex</td>
<td>(718)602-6200</td>
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See Also: CONTRACTS & PROCUREMENT MANAGEMENT

Visit Webpage: http://www.downstate.edu/procurement/

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## Department Phone Directory

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63 | Purchasing, State | 440Lenox 1W | 1132 | 4413
82 | PROPERTY CONTROL | BSB 3-145 | 1465 | 1131
  
  **Visit Webpage:** [http://www.downstate.edu/property](http://www.downstate.edu/property)
82 | Manager | BSB 3-145 | 2268 | 1131
8 | PROTEIN SEQUENCING CENTER | BSB 7-15 | 2647 |

### 1203 PSYCHIATRY | UH B5-346 | 2022 | 8826
--- | --- | --- | ---
1203 | Administrator/Business Office | BSB 5-28 | 2728 | 4617
1203 | Adult Psychiatry | UH 5-350 | 1808 | 3355
1203 | Alzheimer's Disease Assistance Center | 370Lenox Rd | 287-4806 | 8826
1203 | Chair | UH B5-346 | 2023 | 8826
32 | Child & Adolescent Fellowship | KCH J 108 | 1430 | 2517
1265 | Children's Mental Health Center (CMCH) | UH B3-364 | 2036 | 3910
1203 | Consultation Liaison Service | UH B5-346 | 1750 | 8826
1203 | Emergency Psychiatry | UH B5-346 | 4483 | 8826
1291 | Genomic Health, Institute for | PHAB 7-001 | 8254 |
1203 | Geriatric Fellowship | UH B5-346 | 1750 | 8826
1203 | Geriatric Fellowship | UH B5-346 | 1750 | 8826
1203 | Geriatric Psychiatry General Info | UH B5-350 | 2906 | 8826
1203 | Human Sexuality | UH A5-342 | 1750 | 8826
1265 | ICLC Early Intervention Program | 670PSA 001 | 675-1249 | 657-1249
1203 | In Patient Psychiatry | UH A5-432 | 2926 | 8826
1203 | Neurodynamics | UH B5-316 | 2024 | 4081
1203 | Outpatient Psychiatry | UH A5-350 | 8110 | 3355
1203 | Phobia Disorders | UH A5-342 | 1750 | 8826
1203 | Psychology Division | UH A3-342 | 1750 | 8826
1203 | Residency Training | BSB 5-494 | 2902 | 1441
1203 | Undergraduate Medical Education | BSB 5-494 | 1402 | 1441
1203 | Vice Chair of Clinical Services | UH B5-346 | 2022 | 8826

### 2 PUBLIC AFFAIRS | BSB 1-101 | 1176 | 3160

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*See Also: [CONTRACTS & PROCUREMENT MANAGEMENT](http://www.downstate.edu/procurement/)*
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See Also: DIVERSITY AND INCLUSION, OFFICE OF

SICKLE CELL DISEASES

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<td>(718)567-1157,11</td>
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<td>1st Flr, Rm. W132</td>
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### 63 SUPPLY CHAIN

**Address:** 440 Lenox 1W, 1132, 3342

**Visit Webpage:** [http://www.downstate.edu/materials/index.html](http://www.downstate.edu/materials/index.html)

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### 40 SURGERY DEPARTMENT

**Address:** UH B8-340, 1973, 2826

**Visit Webpage:** [http://www.downstate.edu/surgery](http://www.downstate.edu/surgery)

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See Also: REHABILITATION MEDICINE

| 37       | SURGICAL PATHOLOGY              | UH A2-467    | 1668         |            |

| 40       | SURGICAL RESEARCH LABORATORY    |              |              |            |

| 34       | TELECOMMUNICATIONS              | UH ALL1-526  | 2840         | 2020       |

Visit Webpage: http://is.downstate.edu/divisions/telecom.html

| 34       | Director                        | UH ALL1-526  | 7692         | 2020       |
| 34       | Installations and Service Orders| UH ALL1-526  | 2433         | 2020       |
| 34       | Telephone Repairs               | UH ALL1-526  | 2840         | 2020       |

| 1219     | TELEPHONE AND TV, PATIENT RENTALS| UH A8-427    | 2209         | 3845       |

| 66       | TELEPHONE SWITCHBOARD OPERATIONS| 440 LENOX 2K | 0            | 1530       |

| 66       | DMC Main Switchboard Operators  | 440LENEX 2K  | 0            | 1530       |
| 66       | DMC Page Operator               | 440LENEX 2K  | 2121         | 1530       |

| 1219     | THEATER TICKET SERVICE          | STU CTR 2-09 | 212-660-1888 |            |

See Also: FACULTY STUDENT ASSOCIATION
Visit Webpage: http://www.downstate.edu/fsa/theater.html

| TIME AND ATTENDANCE                             |            |            |            |

See Also: PAYROLL

| 78       | Research                        | EB B-007    | 1108       | 1407       |
| 10       | State                           | EB B-007    | 1314       | 4143       |

| 1239     | TINNITUS CENTER                | BSB 7-8     | 3916       |            |

| 1194     | TRAINING, EMPLOYEE             | EB B-007    | 2411       | 1815       |

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<td>UPB Human Resources Manager</td>
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<td>(718)804-7808</td>
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**VICE PRESIDENTS**

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**18** VIDEO PRODUCTION/VIDEO CONFERENCING

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