

**ANIMAL TRANSFER REQUEST FORM**

The transfer of animals from one protocol to another must be tracked for animal usage. Please complete this form in its entirety and return to [DCM@downstate.edu](mailto:DCM@downstate.edu) If this is an urgent request, please contact the Attending Veterinarian by email or cell phone as posted.

**NOTE:** Any animals used in Category "E" Procedures (as described in the protocol form), may not be transferred to any other protocol.

Also, if the recipient protocol needs to be amended (e.g., addition of a new strain, justification for multiple survival surgery), this transfer cannot be completed until all necessary protocol amendments have been approved.

**DONOR PROTOCOL INFORMATION**

<b>PI Name (Donor):</b>			<b>PI Protocol # (Donor):</b>	<b>Species Being Donated:</b>
<b>Animal ID Number</b>	<b>Current Room #</b>	<b>Strain or genotype</b>	<b>Specific Procedures ALREADY COMPLETED on the animals</b>	
<b>Donor Protocol Personnel Signature:</b>			<b>Date:</b>	

**RECIPIENT PROTOCOL INFORMATION**

<b>PI Name (Recipient):</b>			<b>PI Protocol # (Recipient):</b>
<b>Animal ID Number</b>	<b>Current Room #</b>	<b>Strain or genotype</b>	<b>Specific Procedures TO BE CONDUCTED on the animals</b>
<b>Recipient Protocol Personnel Signature*:</b>			<b>Date:</b>
*My signature as the recipient of the indicated animals, verifies that these animals will only be used on approved procedures as stated in the protocol number above. Also, animals used in any painful or distressful procedures on the donor protocol will not be subjected to a painful or distress producing procedure unless it is performed under complete surgical anesthesia from which the animal will not recover.			
<b>Veterinary Approval Signature:</b>			<b>Date:</b>