**Records Management Certificate of Destruction – Supplement Form A**

*Page \_\_ of \_\_\_*

*Please make sure to attach all pages with the* **Records Management Certificate of Destruction.**

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| --- | --- | --- | --- |
| **Department/Unit:** | | | **Date:** |
| *Creation Date of Records Being Destroyed* | *Index Number*  *(RDA)* | *Records Title* | *Content/Description* |
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