

## **Institutional Review Board & Privacy Board**

450 Clarkson Avenue, Box 1284, Brooklyn, NY 11203-2098  
IRB Office: (718) 613-8480 • FAX: (718) 613-8497 • E-mail: [IRB@downstate.edu](mailto:IRB@downstate.edu)  
OHRP FWA# 00003624 • OHRP IORG#: 0000064 • IRB# 00011521

## **IRB UPDATE MEMORANDUM**

**DATE:** May 2018

**TO:** Research Community

**FROM:** SUNY Downstate Medical Center Institutional Review Board (IRB)

**RE:** Key Updates

### **Dear Research Community:**

The following information provides key updates with the SUNY Downstate Medical Center IRB. If you have questions, suggestions, or wish to request training, please contact the IRB Office at (718) 613-8480 or [IRB@downstate.edu](mailto:IRB@downstate.edu)

### **NEW IRB CHAIR:**

On behalf of SUNY Downstate Medical Center President Dr. Wayne J. Riley and Institutional Official, Heidi Aronin, and the entire Downstate community we offer thanks and gratitude to Dr. Phyllis Supino for her years of service to the IRB. We appreciate her time, commitment and dedicated service in her capacity as IRB Member and Chair.

On April 26, Ms. Aronin announced the appointment of Dr. Clinton Brown, as Chair of the SUNY Downstate IRB & Privacy Board. A nephrologist with a long, active research career, Dr. Brown brings a wealth of experience and knowledge to this role.

We are pleased that Dr. Stanley Friedman and Dr. Daniel Cukor have agreed to remain as Vice-Chairs.

## **CHANGES TO IRB:**

In seeking ways to streamline our IRB process, enhance human research protections, and reduce burdens on investigators and balance workload among IRB members, we have consolidated the three IRB committees into one committee that meets monthly and have eliminated the IRB Steering Committee. These changes are possible due to recent efforts to improve the efficiency of the IRB review process and reduction in the current workload of activities requiring full board review. For example, we now allow investigators to use an external IRB review process for multi-site studies, provided the Downstate IRB confirms the submission meets the requirements of our local research context. These consolidation efforts create an environment for the enhance learning of the organization.

The new [IRB Member Roster](#) is available on the IRB Website.

## **IRB MEETING SCHEDULE:**

Our [revised meeting schedule](#) for full board submissions is:

<b>SUBMISSION DEADLINE</b>	<b>MEETING DATE</b>
<b>May 16<sup>th</sup></b>	<b>June 6<sup>th</sup></b>
<b>June 20<sup>th</sup></b>	<b>July 11<sup>th</sup></b>
<b>July 25<sup>th</sup></b>	<b>August 8<sup>th</sup></b>
<b>August 22<sup>nd</sup></b>	<b>September 12<sup>th</sup></b>
<b>September 26<sup>th</sup></b>	<b>October 10<sup>th</sup></b>
<b>October 24<sup>th</sup></b>	<b>November 14<sup>th</sup></b>
<b>November 28<sup>th</sup></b>	<b>December 5<sup>th</sup></b>

*Please note the deadlines required for full board submissions. It will be important for investigators to consider the deadlines in order to prevent any lapse of continuing review.*

## **UPDATE ON FUTURE REGULATORY CHANGES:**

The U.S. Department of Health and Human Services has delayed the implementation of the revised Common Rule (Title 45 CFR part 46) for an additional 6 months, until January 21, 2019. For more information, please see the [OHRP News Release](#).

In response to the above, we anticipate additional legislative changes to NYS Article 24A, which covers research conducted in the state of NY.

We will continue to monitor changes and implement changes to our policies and IRB documents as needed and we will educate our research community as things change.