

Committee Member

Training Energizer

IRBNet provides the research community with an unmatched set of secure, web-based collaboration tools to support the design, management, review and oversight of research involving human subjects.

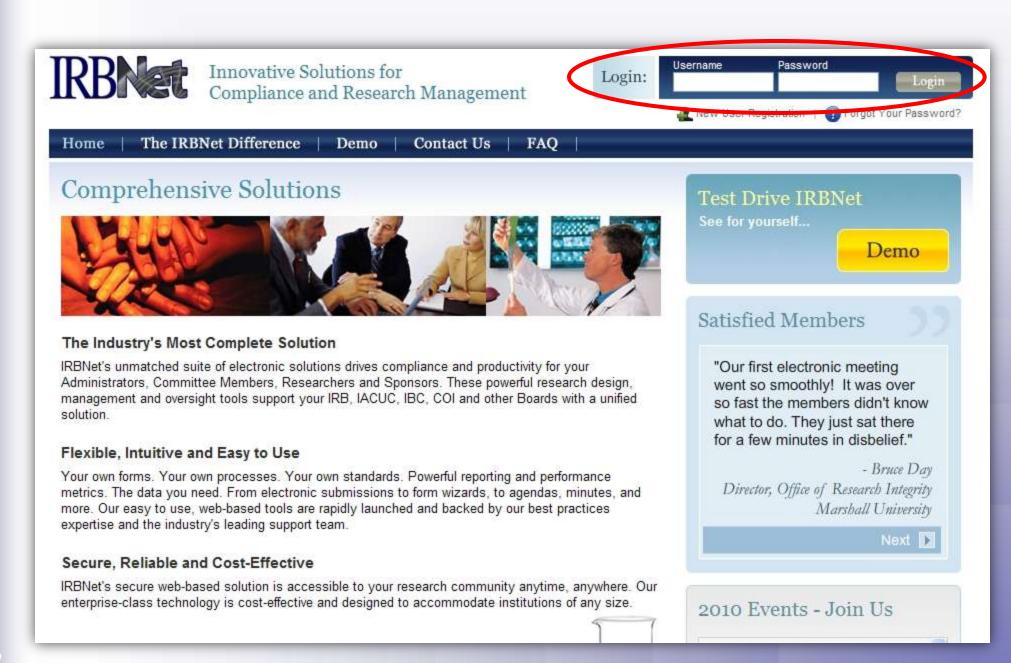
Log in to IRBNet

- Access Your Submission Manager
- View Submission Details, including submission documents
- Communicate with committee coordinators and members
- Add Comments and Reviewer Documents to a Submission
- Manage Your Review Work Queue



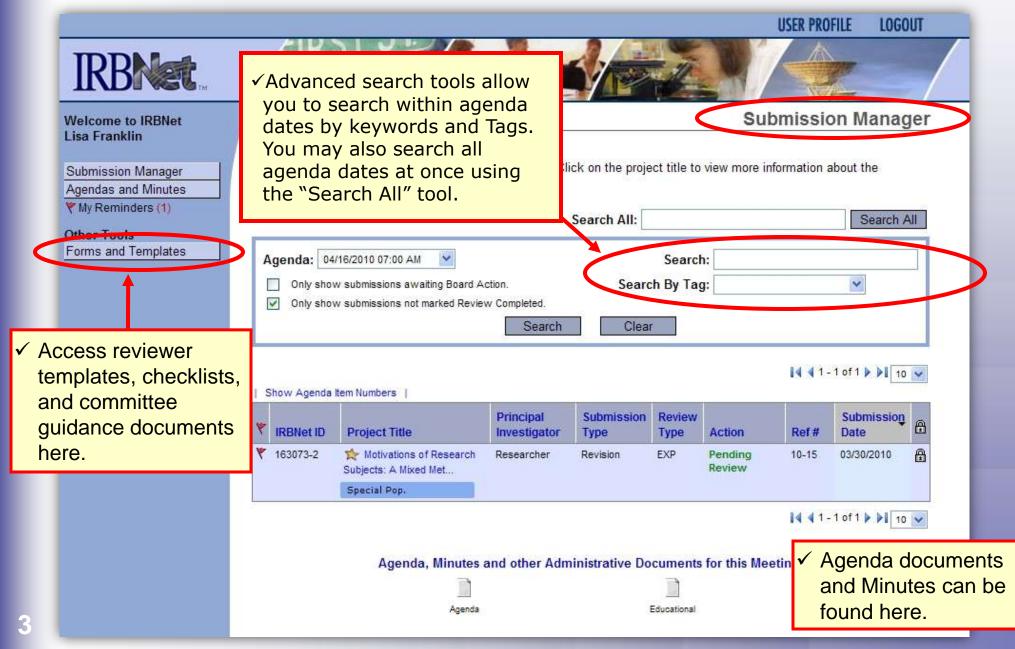
Log in to IRBNet

with your User Name and Password at: WWW.irbnet.org



Access your Submission Manager

The Submission Manager provides you with quick access to all submissions that have been shared with you, as well as administrative meeting documents such as agendas and minutes.



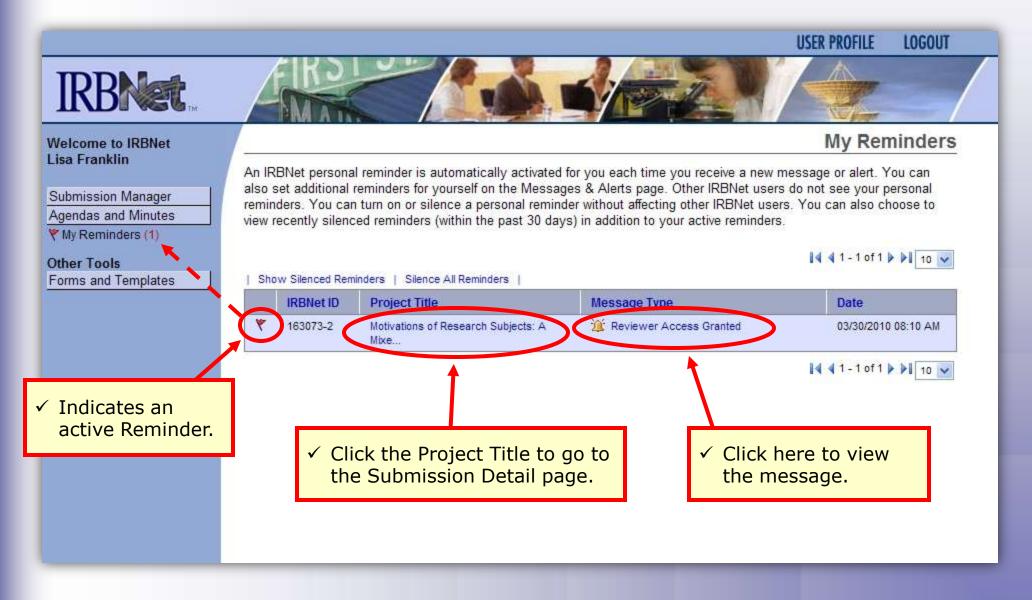
Manage your work queue

Your default view is the next upcoming agenda date. Use the Submission Manager to manage the reviews you have been assigned for the next meeting.

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	Lisa Franklin Submission Manager Agendas and Minutes	Th	ie <mark>following</mark> su	or: Metropolitan Ibmissions are av to access projec	ailable for		ck on the proj	ect title to	view more in	formation a	about the		
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	Other Tools Forms and Templates		Agenda: 04/	16/2010 07:00 AM	~			Search	ı:				
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	nay be read in Reminders			Motivations of Subjects: A Mixed I Special Pop.		Researcher	Revision	EXP	Pending Review	10-15	03/30/2010	₿	
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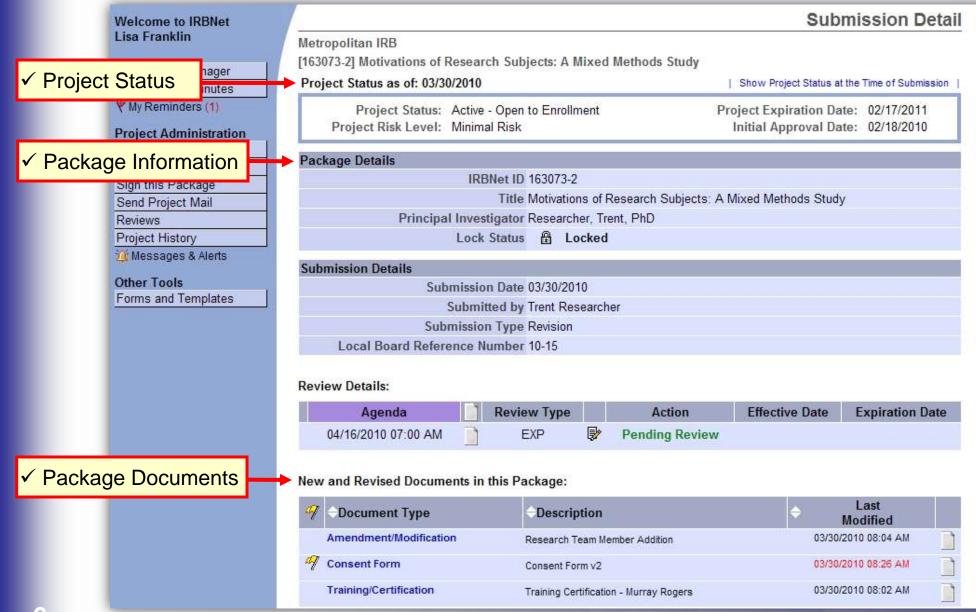
View My Reminders

Notifications sent to you across all of your submissions will appear here. An email will be sent to your registered email address.



View Submission Details

Click on the title of a submission to access the Submission Detail page and associated information about the project.



View Submission Details (continued)

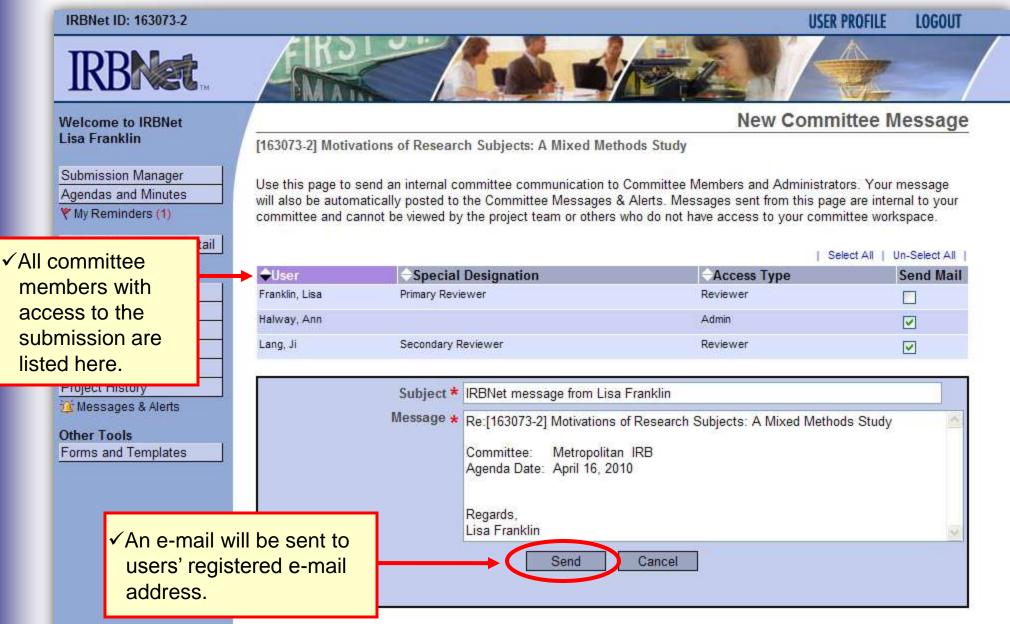
Scroll down to see additional information.

	* Browse the co	mplete list of project documents,	and access historical doo	cuments, on the Designer.		
	This package ha	is been signed by:				
Electronic Signatures	Date 03/30/2010 08:0 03/30/2010 08:0 03/30/2010 08:0	05:38 Signed by En	rico Palazzo as Ad M nt Researcher as F M h	lick here to send nessage to any m vith whom the sub as been shared.	nember	
 Committee / Admin access list 	→ IRBNet User Franklin, Lisa Halway, Ann	Special Designation Primary Reviewer	Share Date 03/30/2010 08: Not Applicable	10 AM Halw	r ed By ay, Ann Applicable	
	Lang, Ji 降 Committee	Secondary Reviewer Messages (1)	03/30/2010 08-	10 AM Hain ommittee Mail to Member	ay, Ann s and Administra	ators
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user has completed		l support approval of this amendm reviewer worksheet.	ent. See attached Approv	ve 03/30/2010 08:12 AM	03/30/2010 08:12 AM	View
their review.	Ann	All proper documentation has bee Please complete and attach the a reviewer worksheet.		03/30/2010 08:10 AM	03/30/2010 08:10 AM	View

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Send Committee Mail

Send messages to other committee members shared on the submission. This tool will allow you to easily communicate with your coordinator.



Start your review process

Click on a document to open the document for viewing, downloading, or printing.

Welcome to IRBNet					Subn	nission Deta		
Lisa Franklin	Metropolitan IRB							
	[163073-2] Motivations of	Research Subjects	: A Mixed	d Methods Study				
Submission Manager	Project Status as of: 03/3				Show Project Status at th	he Time of Submission		
Agendas and Minutes								
Y My Reminders (1)		Active - Open to E	nrollment	F	Project Expiration Date			
Project Administration	Project Risk Level:	Minimal Risk			Initial Approval Date	e: 02/18/2010		
Project Overview								
)esigner	Package Details							
Sign this Package		IRBNet ID 1630						
Send Project Mail					Mixed Methods Study			
Reviews	Principa	I Investigator Res	earcher, T	rent, PhD				
Project History		Lock Status	Locked	ł				
🕯 Messages & Alerts								
ther Tools	Submission Details							
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	Submitted by Trent Researcher							
	Sub	mission Type Revi	sion					
	Local Board Refer	ence Number 10-1	5					
	Review Details:							
	Agenda	Review T	/pe	Action	Effective Date	Expiration Date		
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blue link.	🌱 Consent Form	Conse	Consent Form v2		03/30/20	010 08:26 AM		
	Training/Certification	Traini	g Certificat	ion - Murray Rogers	03/30/20	010 08:02 AM		
	No.							

View project details

Project Administration buttons (on left) allow complete read-only access to historical project information as seen by the investigator.

03/30/2010 08:02 AM

Welcome to IRBNet						Sub	mission	Detail
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4/ Co	onsent Form		Consent Fo	rm v2		03/30/	2010 08:26 AM	

Training Certification - Murray Rogers

Training/Certification

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View instructions

Your coordinators may provide you with instructions and reviewer worksheets for completion.

* Browse the complete list of project documents, and access historical documents, on the Designer.

This package has been signed by:

Date	Message	
03/30/2010 08:06:15	Signed by Murray Rogers as Team Member	
03/30/2010 08:05:38	Signed by Enrico Palazzo as Advisor	
03/30/2010 08:04:49	Signed by Trent Researcher as Principal Investigator	

This submission is currently shared with the following Committee Members and Administrators:

IRBNet User	Special Designation	Share Date	Shared By		
Franklin, Lisa	Primary Reviewer	03/30/2010 08:10 AM	Halway, Ann		
Halway, Ann		Not Applicable	Not Applicable		
Lang, Ji Secondary Reviewer		03/30/2010 08:10 AM Halway, Ann			
🇯 Committee M	essages (1)	🖂 Send Committee Ma	il to Members and Administrators.		

Add comments and reviewer documents to this submission.

	Reviewer	Comment	Reco	ommend 📄	Last Updated	Completed Date	
Ø	Lang, Ji	I support approval of this amendment. S reviewer worksheet.	See attached Appro	ove	03/30/2010 08:12 AM	03/30/2010 08:12 AM	View
✓ Halway, Ann	All proper documentation has been sub Please complete and attach the approp reviewer worksheet.			03/30/2010 08:10 AM	03/30/2010 08:10 AM	View	
		Copyright © 2002-201	View instru attached d clicking "Vi	locumer	-		

Complete worksheets

Download any provided reviewer worksheets. These may also be found in your Committee Library.

Welcome to IRBNet	Reviewer Comments
Lisa Franklin	Ann Halway Comments - [163073-2] Motivations of Research Subjects: A Mixed Methods Study
Submission ManagerAgendas and Minutes♥ My RemindersBack to Submission DetailProject AdministrationProject OverviewDesignerSign this PackageSend Project MailReviewsProject History Messages & Alerts Other ToolsForms and Templates	Reviewer Comments: All proper documentation has been submitted. Please complete and attach the appropriate reviewer worksheet. View your Coordinator's full comment.
ommittee guidance cuments, workshee d other materials ay be found here.	Recommendation: Last Updated: 03/30/2010 08:10 AM Mark my personal review as complete. Completed Date: 03/30/2010 08:10 AM Cancel
	Reviewer Documents: There are no reviewer document You Coordinator may choose to provide additional submission-specific documentation here.

Add reviewer comments/documents

You may record your review comments and attach documentation such as reviewer worksheets.

* Browse the complete list of project documents, and access historical documents, on the Designer.

This package has been signed by:

Date	Message
03/30/2010 08:06:15	Signed by Murray Rogers as Team Member
03/30/2010 08:05:38	Signed by Enrico Palazzo as Advisor
03/30/2010 08:04:49	Signed by Trent Researcher as Principal Investigator

This submission is currently shared with the following Committee Members and Administrators:

IRBNet User	Special Designation	Share Date	Shared I	∕ View
Franklin, Lisa	Primary Reviewer	03/30/2010 08:10 AM	Halway, /	comments
Halway, Ann		Not Applicable	Not Appli	
Lang, Ji	Secondary Reviewer	03/30/2010 08:10 AM	Halway, /	here
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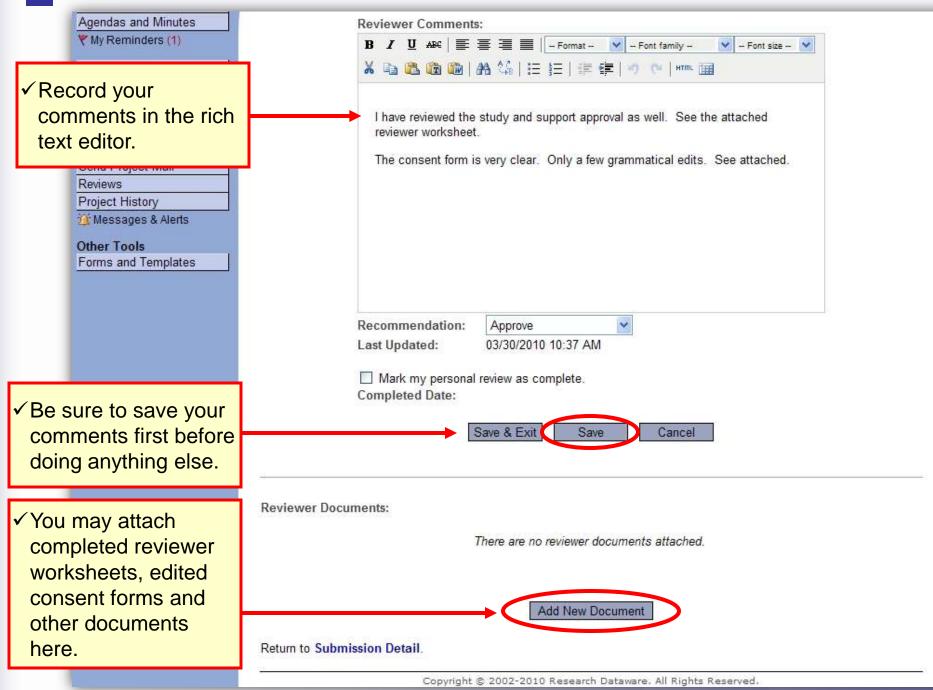
 ✓ Click "Add" to record reviewer comments

	Reviewer	Comment	Recommend	Last Updated	Completed Date	♦
Ø	Lang, Ji	I support approval of this amendment. See attached reviewer worksheet.	Approve	03/30/2010 08:12 AM	03/30/2010 08:12 AM	Viev
Ð	Halway, Ann	All proper documentation has been submitted. Please complete and attach the appropriate reviewer worksheet.		03/30/2010 08:10 AM	03/30/2010 08:10 AM	Viev

Note: Administrator / reviewer comments are private and may not be accessed by researchers.

Add comments

Use this page to record any comments you have regarding this submission.

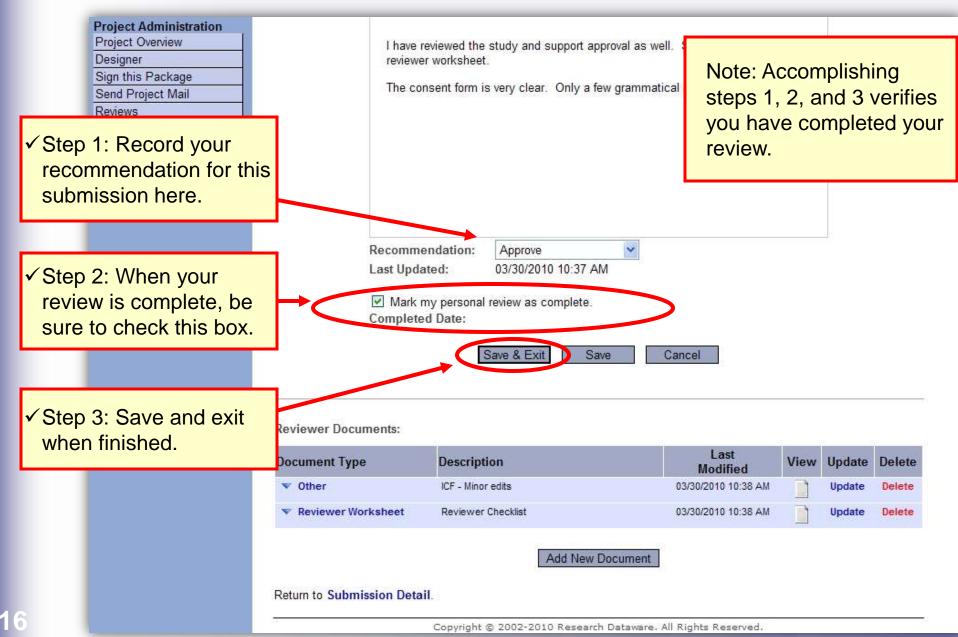


Attach worksheets and more...

	Agendas and Minutes	Reviewer Comments:
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	Project Administration Project Overview Designer Sign this Package Send Project Mail	I have reviewed the study and support approval as well. See the attached reviewer worksheet. The consent form is very clear. Only a few grammatical edits. See attached.
	Reviews Welcome to IRBNet	Reviewer Documents
	Project Histo Lisa Franklin Messages Submission Manager Other Tools Agendas and Minutes Forms and T My Reminders (1)	[163073-2] Motivations of Research Subjects: A Mixed Methods Study You may attach documents to this comment by clicking the "Browse" button to locate a document and then by clicking "Attach".
work	ch completed reviewer sheets, edited consent is and other documents c.	Document Type * Image: Concelement Type * Description Browse File * Browse Attach Cancel * required fields You may also use the IRBNet Document Wizards to create documents on-line. Documents that you create on-line are
revie	ur institution uses a ewer checklist wizard, it be located here.	On-Line Document Reviewer Checklist Add Cancel
	Return	There are no reviewer locuments attached. Add New Document to Submission Detail.
5	<u>.</u>	Copyright © 2002-2010 Research Dataware, All Rights Reserved,

"Electronically Sign" your review

Checking the "Mark my personal review as complete" box will allow others to see completed reviews on the Submission Detail page. It will also help you track your work on your Submission Manager.



Complete your review

Once you have completed your review, use Committee Messages as a checklist.

 Committee Messages will display all notifications for this submission (including important messages from your Coordinator). 		Message 15 Signed by Murray Rogers as Team Memb 38 Signed by Enrico Palazzo as Advisor 49 Signed by Trent Researcher as Principal I currently shared with the following Committee Members ar		n Member sor S ncipal li te	Send Committee Mail too tell your Coordinator you		
	Franklin, Lisa Nalway, Ann	Special Designation Primary Reviewer	Share Dat 03/30/2010 Not Applic	0 08:10 AM able	Halw	ay, Ann Applicable	
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Your comments are recorded.	Committee Update your co Reviewer ✓ Franklin, Lisa	Messages (1)	ort approval as rksheet. The	nd Committee	Mail to Member	s and Administ	
Your comments are	Committee Update your co Reviewer ✓ Franklin, Lisa	Messages (1) omments and reviewer documents. Comment I have reviewed the study and supp well. See the attached reviewer wor consent form is very clear. Only a fi	ort approval as rksheet. The iew grammatical	nd Committee Recommend	Mail to Member Last Updated 03/30/2010	s and Administ Completed Date 03/30/2010	

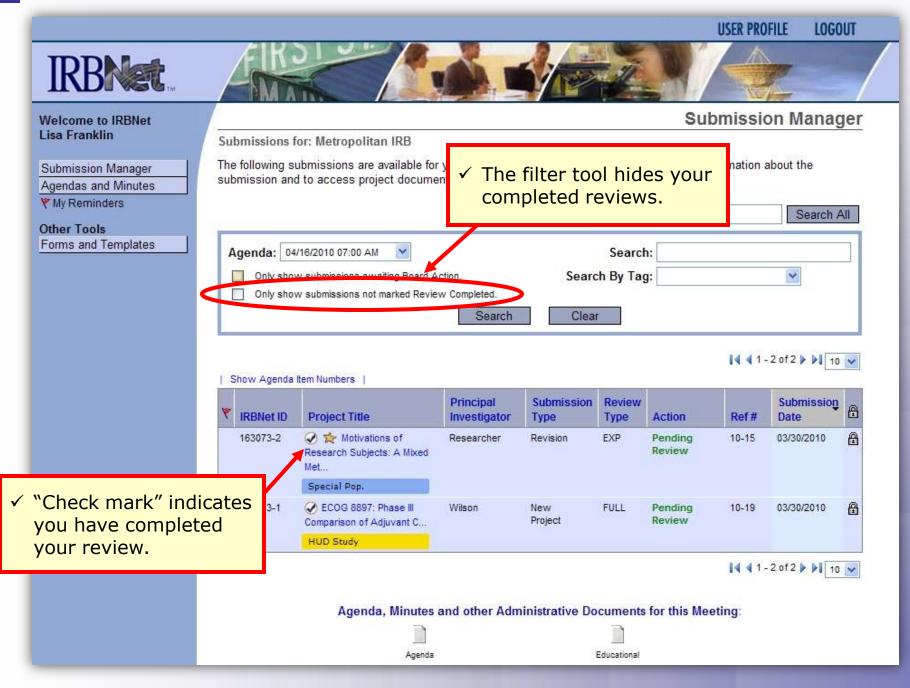
Committee Messages & Alerts

All messages from your administrator relating to this submission are filed in the Messages & Alerts page as a permanent part of the audit trail.

IRBNet ID: 163073-2				USER PROFILE LOGOUT					
IRBNet	ARC A								
Welcome to IRBNet		Committee Messages & Alerts							
Lisa Franklin	[163073-2] Motiva	[163073-2] Motivations of Research Subjects: A Mixed Methods Study							
Submission Manager Agendas and Minutes V My Reminders (1) Back to Submission Detail	The following reminder on a IRBNet users IRBNet users viewed in the	The red number will decrease every time a message is "silenced."	n posted for this submission. You of will automatically appear in your N turn on or silence a personal remin communications between the proje	My Reminders list. Other nder without affecting other					
Project Administration Project Overview Designer	Silence All Reminde	ers	3	🛯 🔹 1 - 1 of 1 🕨 🌬 10 🗸					
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 ✓ Click the red fla "silence" the me as an easy way track of comple reviews. 	essage to keep								

Track your progress

Your Submission Manager will show you which submissions you have completed your review on.



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Where to Get Help...

Your Committee Office can offer you assistance and training on IRBNet as well as advice on how to comply with important policies and standards as you use IRBNet.



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