

DOWNSTATE IRB FEE SCHEDULE

1. Refer to flow chart in Step 5, of the [IRB Electronics Submissions Process website](#), to determine which IRB must be used.
2. Downstate Research budgets:
 - a. The PI is responsible for including all Downstate IRB fees in research budget and must indicate whether fees are paid out of the research budget or if they will be invoiced directly to the sponsor or CRO.
 - b. Industry funded research budgets are reviewed and approved by the WCG Clinical (not WCG IRB) on behalf of the RF.
 - c. WCG Clinical will automatically invoice Downstate IRB fees on behalf of the RF upon study start up.

Invoice	Downstate IRB	WCG IRB (as sIRB or Central IRB)	Other Reviewing (External) or Central IRB
Downstate IRB Fee:	*One-time Downstate IRB Fee: \$ 4,000 (as per budget), when the study is both Industry Sponsored and Downstate receives funding.	*One-time Downstate IRB Fee: \$ 1,000 (as per budget), when the study is both Industry Sponsored and Downstate receives funding.	*One-time Downstate IRB Fee: \$ 1,000 (as per budget), when the study is both Industry Sponsored and Downstate receives funding.
External (Reviewing) IRB Fees:	N/A	Contact the WCG IRB for fees. To obtain a quote for sIRB fees for specific study, submit the WCG Single IRB Quote Request Form If the sponsor cannot be directly invoiced, the WCG IRB will invoice the PI for which SPA will impose an additional 25% processing fee.	Contact the Reviewing IRB for fees.

** Downstate IRB fees are NOT applicable for Downstate or Kings County Intramurally funded studies, extramurally funded studies that are sponsored by the government, non-profit or public entities, professional associations, oncology groups, or SUNY, nor for industry sponsored studies when Downstate is NOT receiving any funding.*

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