https://epsprocure.e-procurementservices.com/osp/oc

SUNY Downstate Health Sciences University
Office Supply Vendor
First Name.Last Name
@downstate.edu

First Time Users:
Password = Welcome1
First Time Users are prompted to change password

The requirements for new passwords are a minimum length of 7 characters, and the password must contain 3 out of 4 of the following categories:

(A-Z)(a-z)(0-9)|! or @ or # or $ or % or ^ or *)

Example - Fuzzy$lippers!
ONE TIME REGISTRATION

Upon the first time punching out to the Office Depot site, you will be prompted to register only for the first time you log in.

- You may select the “I don’t have a pin” option
- Populate the required fields
- Select submit

Once you are in the Office Depot punchout site, you will search for your desired items, add the items to your cart and then transfer them back to the TierOne site.

For order questions or product info please contact Your TierOne Diversity Partner Customer Service located on the homepage.
Welcome Shoppers to the Ordering System for Office Supplies

Search ONLY for Preferred Source products NOT For OFFICE DEPOT Products

Does Not Meet DHSUs Form, Function and Utility

CLICK Here Order Directly From OFFICE DEPOT
The item listed below was added to your shopping cart.

<table>
<thead>
<tr>
<th>Description</th>
<th>Your Price/unit</th>
<th>Qty.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hohe® X-9® Multi-Use Copy Paper, Letter Size (8 1/2” x 11”), 20 Lb, Bright White, Ream Of 500 Sheets, Case Of 10 Reams</td>
<td>$39.55 /case</td>
<td>1</td>
</tr>
</tbody>
</table>

Continue Shopping

If done shopping click Check Out
1. If you have multiple cost centers, choose the correct cost center you would like to use.

2. Then click Check Out.
If you order for multiple locations, choose the location for our supplies to be delivered.
OFFICE DEPOT
Customer Service

Customer Service: 800.521.3939
For Delivery, Order, and Product Related Questions
M-F 8:00 AM- 8:00 PM ET