

**SUNY Downstate Medical Center -University Hospital
of Brooklyn Network
Department of Pathology Policy and Procedure**



Subject: ORAL NOTIFICATION OF TEST ORDERS

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Approval Workgroup: Laboratory Administration

Approval Group

SUNY DOWNSTATE MEDICAL CENTER
DEPARTMENT OF PATHOLOGY
POLICY AND PROCEDURE

☒ CLINICAL LABORATORIES

☒ BAY RIDGE

Subject: ORAL NOTIFICATION OF TEST
ORDERS

Policy No.: LAB-19

No. of Pages (including this page): 2

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Review Date	Revisions		Director	Designee	Comments / Revisions
	No	Yes			

Discontinuation Date: _____

PURPOSE:

The Clinical Laboratories will not accept oral laboratory requests.

All laboratory requests must be ordered and submitted with the Cerner LIS barcode and/or with the requisition slip with the patient's demographics for Blood Bank, Cytology, and Anatomic Pathology. During downtime please use downtime procedures.

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