SUNY Downstate Medical Center -University Hospital of Brooklyn Network Department of Pathology Policy and Procedure



Subject: INSERVICE - CONTINUING EDUCATION PROGRAM

Added By: Denis, Camaro Prepared By: Alix R. Laguerre

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Approval Workgroup: Laboratory Administration
Approval Group

SUNY DOWNSTATE MEDICAL CENTER DEPARTMENT OF PATHOLOGY POLICY AND PROCEDURE

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, <u> </u>	GRAM ERVICE/CONTINUING EDUCATION	Policy No.: LAB-14 No. of Pages (including	g this page):2
Prepared by:	Alix R. Laguerre	Original Issue Date:	05/95
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		Issued by: Pathology	

Review Date	Revis	sions	Director	Designee	Comments / Revisions
Neview Date	No	Yes	Director	Designee	Confinents / Nevisions

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POLICY:

Provide in-service/continuing education program for the Department of Pathology. Each employee will participate in periodic in-service training and continuing education activities as appropriate to his/her duties to update and reinforce policies and procedures.

Laboratory Technical Staff must participate in a minimum of twelve continuing clinical laboratory education annually.

PROCEDURE:

Supervisory staff is responsible for ensuring that employees participate in periodic continuing education and in-service activities and retain a file with dated documentation.

In service/continuing education program:

- ASCP teleconference
- CAP educational videos
- CAP Proficiency Program
- JC educational videos
- TECH Check Samples
- Professional organizations (workshops, seminars, conferences)
- Vendors in service education
- College education
- Annual mandatory education at UHB

DEPARTMENTAL SPECIFIC:

Policies & Procedures -

New instrumentation and/or methodologies Regulatory agency requirements

Attachment: Employee Continuing Education Program - 2011

EMPLOYEE CONTINUING EDUCATION PROGRAM 2011														
NAME ▼	ACTIVITIES >	Annual Mandatory Education			A.S.C.P Teleconference		Webinar			Annual Conference				TOTAL
	Date													
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