



MEMORANDUM

TO: Management Confidential, CSEA and PEF Employees
FROM: Adriana Conde *AC*
Assistant Vice President for Employee and Labor Relations
RE: **HOLIDAY SCHEDULE FOR 2024**
DATE: November 2, 2023

The state of New York has designated the following dates as holidays in 2024:

New Year's Day	Monday	January 1, 2024
Dr. Martin Luther King, Jr. Day	Monday	January 15, 2024
Lincoln's Birthday	Monday	February 12, 2024
Washington's Birthday (Observed)*	Monday	February 19, 2024
Memorial Day	Monday	May 27, 2024
Juneteenth	Wednesday	June 19, 2024
Independence Day	Thursday	July 4, 2024
Labor Day	Monday	September 2, 2024
Columbus Day	Monday	October 14, 2024
Election Day	Tuesday	November 5, 2024
Veterans' Day	Monday	November 11, 2024
Thanksgiving Day	Thursday	November 28, 2024
Christmas Day	Wednesday	December 25, 2024

* Also known as Presidents' Day

The State has designated Lincoln's Birthday (Monday, February 12, 2024) and Election Day (Tuesday, November 5, 2024) as floating holidays for M/C, CSEA, and PEF employees. Downstate will be open for business as usual on these dates. Eligible part-time employees are credited with floating holidays if they are scheduled to work or are directed to work on either of the above dates.

M/C, CSEA, and PEF employees eligible to observe holidays will receive compensatory time off for holidays scheduled on a pass day if they are not assigned to work. CSEA and PEF employees eligible to observe holidays and are required to work on a holiday will receive additional compensation, or if elected to waive such additional compensation, employees will receive compensatory time off. M/C employees eligible to observe holidays but are required to work on a holiday will receive a compensatory day off.

Compensatory days off shall be subject to applicable rules governing annual leave, and, where specified by the applicable collective bargaining agreement, shall be forfeited unless used within 1-year from the date time is accrued.

If additional information is needed, please contact the Office of Employee & Labor Relations at extension 3019.

cc: Department Chairs
Unit Heads