**New Student Organization Summer Application**

**Proposed Organization Name:**

**Please highlight the best category that fits your organization:**

*COM Primary Care, Surgical Interest, Non-Surgical, Nursing, SOHP, SPH, National Organization, Cultural/Religious*

*General Interest: Advocacy, Educational, Hobbies, Community Service*

**1.What is the purpose of your organization?**

**2. Are there any similar organizations on campus? If so, please identity how your organization will be different. Have you already tried to partner with those groups, if so what was the result?**

**3. List the types of activities your organization would like to sponsor:**

**4. Highlight which program/s your organization will be open to: SGS, COM, CON, SOHP, SPH**

**Check List:**

* Submit New Organization Application by May 31st to – [Zainab.Akanni@downstate.edu](mailto:Zainab.Akanni@downstate.edu)
  + The Office of Student Life (OSL) is available to screen applications submitted before May 1st (upon request) to supply suggestions to help your approval
* Applications will be reviewed in the month of June
* Groups should hear back no later than July 14th with a decision
  + Request for an appeal needs to be submitted to [Student Affairs](mailto:StudentAffairs@downstate.edu) no later than July 21st
* The Club Registration Form (minus club roster), constitution, and 2-3 sentence description for the website will be due by August 16th
  + If you need additional time to find an advisor please communicate to the OSL
* Minimum of two people from your primary executive board must attend the Leadership training in August
* You must have a table at the Activities Fair in September
* By October 31st your group will need to host a General Interest meeting and submit a club roster
* All organizations are responsible for 4 events and 1 community service project each year