Applying for the USMLE Step 1 Examination

US•MLE

United States

Medical

Licensing

Examination



Important Points

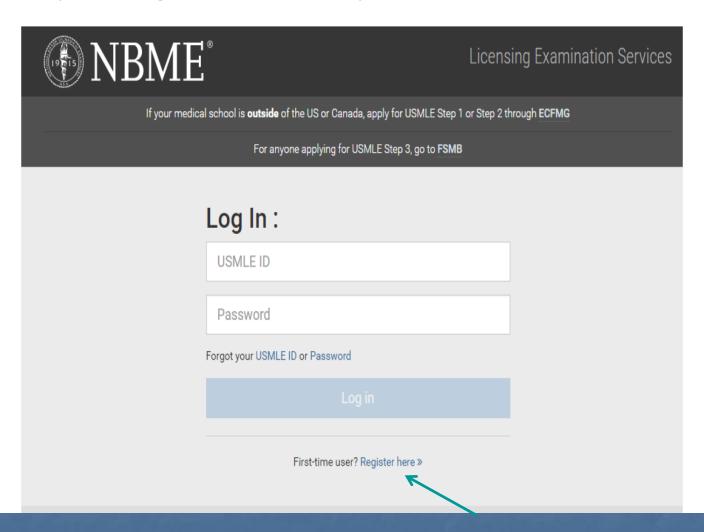
- Completing the Step 1 application is done in two parts.
- Go to the NBME Interactive Web Site for Applicants at

http://examinee.nbme.org/interactive

And follow the instructions for

"First Time User?" under the Log-in Box

NLES (NBME Licensing Examination Services website):



Important Points

- Enter last 4 digits of SSN, First Name, Last Name, Birth Date, Email Address, Medical School and Grad Year, your AAMC (if known).
- Receive an email with your USMLE Identification Number and temporary password.
- You will be prompted to change your password.
- Apply for the USMLE.

IMPORTANT POINTS

You will be required to read the Application Instructions and click in a check box that confirms that you have read the material.

Click the box "Next" to begin an application.

The On-line Portion of the Application

- Confirm Medical School and Expected
 Graduation Date Information for most May
 2020
- Select an Eligibility Period
 - March 1 to May 31, 2018 (The deadline to take Step 1 is April 1st!)
- Confirm Your Name
 - Pre-populated from Medical School Application
 - Must match government issued ID EXACTLY!
- Submit on-line application and receive Reference
 Number make note of this number

The Certification Page

- You will print the Certification page and bring it and a color 2x2 photograph (passport photo) to the Office of the Registrar.
- The cost is \$610. If you are **not** paying by credit card (check or money order) you must print a payment form for which you will be prompted. Do **not** attach the check/money order to your Certification page. You will send it to a different address listed on the payment form.
- Check the box to authorize the NBME to accept your NBME online services password and USMLE ID# in lieu of your signature for 5 years.

Applications Sent by the Office of the Registrar

- Bring your completed Certification Page with 2X2 sized photo to the Office of the Registrar by November 17th (close of business) and we will certify and overnight mail all complete applications within a few days.
- You must sign your Certification page in front of a Registrar's Office staff member.
- Print your full name on the back of your photo.
- All applications received after November 17th will be certified and returned to student to mail on their own.
- Once application is received and processed by the National Board, they will email you with instructions to retrieve your scheduling permit.

Review Timeline

November 17, 2017 Deadline for Completion of on-line Step 1 application.

Certification Page with Photo to Registrar's Office

DEC 2017 Receive Scheduling Permit via email notification

When you receive your Call Prometric Test Centers and schedule Scheduling Permit Step 1 examination date and location

Wk of MARCH 19, 2018 Recommended period to sit for the Step 1 examination

APRIL 1, 2018 Last day to take the USMLE Step 1 examination in order to be eligible to begin clerkship rotations

Day after you sit for theexam through April 1, 2018TAKE A VACATION!!

WK of APRIL 2, 2018 Transition to Clerkships

APRIL 9, 2018 First Day of Clerkship Rotations

QUESTIONS?



registrar@downstate.edu