OFFICE OF THE REGISTRAR
BASIC SCIENCE BUILDING, ROOM 1-112 MSC 98
registrar@downstate.edu
http://sls.downstate.edu/registrar

COLLEGE OF MEDICINE

Foundations 1 and 2 Non-Credit ELECTIVE ADD/DROP FORM

INSTRUCTIONS: Use this form to ADD or DROP a Foundations 1 - or 2-year non-credit elective. Student and faculty sponsor signatures are always required. You may register for those electives that are open to first- or second-year students.

This form should be completed at least two (2) weeks prior to the start of the proposed elective (or at the discretion of the faculty preceptor). No change is considered official until all required written approvals appear on the form and it has been submitted to the Office of the Registrar.

Non-credit electives are graded as "EP" (Elective – Pass) or "EF" (Elective-Fail) and have no associated credits, though they do appear on your academic transcript. The faculty sponsor will enter the grade directly into the Banner Student Information System. These electives do not fulfill graduation requirements.

Name: _____
First Middle Last

SID: _____ Class Year (Fill in): 20_____

Student Signature _____

ELECTIVE TO BE ADDED

Elective Course Number: _____ Course Reference Number: _____

Elective Title: _____

Elective Dates: _____/_____/_____ to _____/_____/_____

Preceptor: _____
(Print Name)

Preceptor Signature _____

ELECTIVE TO BE DROPPED

Elective Course Number: _____ Course Reference Number: _____

Elective Title: _____

Elective Dates: _____/_____/_____ to _____/_____/_____

Preceptor: _____
(Print Name)

Preceptor Signature _____

RETURN THE DULY SIGNED FORM TO THE OFFICE OF THE REGISTRAR

OFFICIAL USE ONLY Entered by: _____ _____/_____/_____
(Initials) (Date)

As of 10/28/2020