



I. INSTRUCTIONS

The MHA Practicum presents a valuable opportunity for students to apply the didactic knowledge gained in MHA coursework to a real-world healthcare administration issue. Students are eligible for the practicum after completing a majority of the MHA Core Courses. Students are expected to work closely with their preceptor and faculty advisor to ensure the Practicum benefits the practice site and complies with requirements. As such, the following information outlines expectations, roles, and responsibilities of each participant.

II. STUDENT INFORMATION

Student Name:	
Student ID #:	
Downstate E-Mail Address:	
Student Contact Number:	
Semester & Year of Practicum Registration:	
Are you a Downstate Public Health Scholarship Program (HRSA) recipient?	<input type="checkbox"/> Yes <input type="checkbox"/> No

III. ACADEMIC FACULTY ADVISOR INFORMATION

Advisor's Name:	
Advisor's Email:	

IV. PRACTICUM SITE INFORMATION

Organization Name:	
Department:	
Address:	
Phone Number:	

V. PRECEPTOR INFORMATION

Preceptor Name:	
Preceptor's Title:	
Preceptor's E-Mail Address:	
Preceptor's Number:	
Preceptor's Role:	



VI. Practicum PROPOSAL

Choose five competencies total and the two work products that will be created which demonstrate mastery of those competencies. Provide contextual details about how the product fits into the overall project goal. Each work product can correlate with 2-3 of the chosen competencies. It is also acceptable for a final work product to relate to more than one competency; however, the described association between the competency and final product must be unique.

Practicum Project Title (approx. 1 sentence)	
Brief Summary of Proposed Project, including student's role (approx. 3-5 sentences)	
Practicum Competencies: There must be at least 5 competencies. Each competency must be from different domains. Competencies are listed below at the end of the form.	

Proposed Work Product #1 and brief description:	Proposed Work Product #2 and brief description:
Competency 1:	Competency 1:
Competency 2:	Competency 2:
Competency 3:	Competency 3:
Competency 4:	Competency 4:
Competency 5:	Competency 5:

VII. LOGISTICS OF THE PRACTICUM

Approx. Start Date (mm/yy)	
Approx. End Date (mm/yy)	
Will this Practicum be paid by the organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please provide stipend amount:	
How did you find this opportunity?	<input type="checkbox"/> Faculty Member <input type="checkbox"/> Employer <input type="checkbox"/> Searchable Database <input type="checkbox"/> Other <input type="checkbox"/> Self-Search



VIII. STUDENT, PRECEPTOR, AND FACULTY ADVISOR SIGNATURES

The student, Practicum preceptor, and faculty advisor confirm by signing below that they have reviewed and approved the content of this proposal form.

Student Signature and date:	
Practicum Preceptor Signature and date:	
Faculty Advisor Signature and date:	



MHA Competencies:

DOMAIN 1 – Leadership

The MHA program will foster leadership, specifically ensuring that students demonstrate the ability to inspire and influence a shared vision for individual and organizational excellence and to facilitate strategies for successful organizational outcomes by utilizing ethical principles and integrity.

P1/T3 Leadership Planning. Create and execute a leadership development plan that reflects both personal and professional goals and activities to support lifelong learning and growth.

P2. Trust and Teamwork. Demonstrate an understanding of the skills required to establish an organizational climate of mutual trust and teamwork.

P3/T2. Leadership Excellence. Demonstrate the skills that are characteristic of leadership excellence, including creating and balancing a mission, vision, and value of organizational stakeholders with the value and needs of the community.

P4/T5. Ethical Analysis. Identify ethical issues in healthcare administration and analyze and resolve those issues using appropriate frameworks and principles.

DOMAIN 2 – Critical Thinking and Analysis

The MHA program will foster the ability to apply analytical concepts, tools, and problem-solving skills in healthcare administration. Students will demonstrate the ability to integrate available evidence, expertise, and assess trade-offs based on governing values in ways adaptive to the changing healthcare environment.

P5. Problem-Solving. Apply methodological approaches to problem-solving for various issues and problems across diverse healthcare settings.

P6. Evidence-informed Decision Making. Apply complex concepts and identify innovative and evidence-informed solutions.

P7. Analytical Thinking. Assess the demographic, organizational, and regulatory effects of decisions and develop strategies that improve the organization's long-term success and sustainability.

DOMAIN 3 – Management

The MHA program will foster the ability to demonstrate management skills in decision-making, human and material resource allocation, finance, and organizational operations and improvement to accomplish institutional objectives.

P8/T1 Management Functions. Apply theories and strategies of healthcare management to the routine operations and emerging issues in the health care environment.

P9/T3. Adapting to Change and Uncertainty. Evaluate changing context of healthcare administration and management, demonstrating ability to incorporate diverse viewpoints, adapt to changing priorities, and propose synergistic and evidence-informed solutions.

P10. Planning Initiatives. Demonstrate ability to plan, implement, and evaluate initiatives to improve organizational operations and outcomes.

P11/T4 Financing and Payment. Apply funding and payment principles and strategies to healthcare systems.



DOMAIN 4 – Equity and Social Justice

The MHA program will foster the ability to display critical self-reflection, cultural and structural humility, and ongoing learning in healthcare administration. Students will also be able to identify and devise community-engaged solutions and practices to advance health equity and social justice amongst various stakeholders.

P12. Strategies to Address Structural Barriers. Develop strategies to address structural barriers to ensure equity, access, and inclusion in the development of organizational policies and procedures.

P13. Mitigating Structural Racism. Apply theoretical frameworks to understand and mitigate the impact of structural racism on healthcare organizations and the communities served.

P14. Understanding Organizational Contexts. Recognize and understand the historical, social, cultural, economic, environmental, and global influences that affect healthcare organizations and systems.

P15. Community Engagement. Develop one's own and the organization's priorities with the needs and values of the community.

P16. Addressing Social Determinants of Health. Identify frameworks and strategies to address health equity and the social determinants of health through healthcare administration.

P17/T6. Healthcare Equity and Inclusion. Demonstrate leadership and management skills that promote equity and inclusion in a healthcare organization.

DOMAIN 5 - Communication

The MHA program will foster students' ability to demonstrate interpersonal and communication skills that result in effective communication exchange with team members and key stakeholders.

P18. Effective Oral Communication. Demonstrate the ability to facilitate individual and group business presentations.

P19. Effective Written Communication. Develop, organize, synthesize, and articulate concepts and information in written communication.

P20. Promoting Critical Dialogue. Develop a climate of critical dialogue that supports evidenced informed decision making to support a point of view, position, or recommendation, while assessing the points of view of others.

DOMAIN 6 – Public Health Foundations

The MHA program will provide foundational understandings of public health, including core concepts on the history and essential services of public health, and relevant theories and skills for public health practice.

P21. Origins and Evolution of Public Health. Identify the origins of public health as a discipline and chart its evolution over time.

P22. Basics of Population Health. Assess the range of factors that together impinge on the wellbeing of populations and describe the ameliorative effects of preventive health interventions.

P23. Interconnectedness and Health. Demonstrate proficiency in applying principles relating to globalization, ecology, and other conceptions of connectedness to the realm of human health.