

Document/ Assessment	When it gets completed	What does this do?	Who completes it?	Follow up time frame
(CANS) Child and Adolescent Needs and Strengths Assessment	During determination stage OR when requesting additional services if not previously completed	Helps identify strengths and needs	OPWDD-Maximus.	The assessor has 3 days to complete the report. Care manager must review report with you within 30 days
(CAS) Coordinated Assessment System *adult	During determination stage OR when requesting additional services if not previously completed	Helps identify strengths and needs	OPWDD-Maximus.	The assessor has 3 days to complete the report. Care manager must review report with you within 30 days
Developmental Disability Profile (DDP-2)	Every two years or when there is a significant change with the person –medical, living situation etc.	Generates a score- used to decide level of support the person needs and or budget for self-direction **if you answer sometimes to any question go with NO.	Your care manager with your input	N/A
Developmental Disability Profile (DDP-1)	Completed when a service is being requested, terminated, or changed.	Reflects changes in services.	The waiver provider.	N/A
(LCED) Level of Care Eligibility Determination	Every 11 months.	Determine (initial) or redetermine (re-evaluate) eligibility to access or maintain services	Your care manager	N/A
Life Plan	Initial life plan completed when enrolled, reviewed every 6 months *Amended when a change occurs	Outlines **general goals, strengths, safeguards, services approved, justification for services being requested	Care manager with everyone's input- member, natural support, providers	Must be approved by member by day 45. Acknowledgment from providers must be obtained by day 60.
(PATHS) Personalized Assessment Tool for Health and Services	The month prior to the annual life plan *Updated whenever there is a change.	Helps identify strengths and needs.	Your care manager with your input	N/A
Provisional Eligibility- Medicaid	When a child is initially approved for Medicaid	Gives you access to OPWDD services	Care Manager	***services are approved until age 8. Provisional eligibility must be redetermined by 8 th birthday.
Permanent eligibility- Medicaid	Standard eligibility given after the age of 8.	Gives you continues access to OPWDD services.	Care Manager	*** Required documents- psychological, medical or specialty report (for conditions other than intellectual disability), social/developmental history or psychosocial.
(SAP) Staff action plan	Typically coincides with life plan or whenever there is a change to goals	Outlines the **specific goal that the member is working on and how they are working on it.	The provider agency	Must be completed and provided to the care manager by day 60.

What I like	Type of service	What I would do	Level of support
I like to stay indoors and work in small groups	Day hab	Work on goals as discussed at life plan meeting in the program building. Fits your wants, needs, and goals.	Can provide <i>higher level of support</i> - nursing services may be available, medication, can assist with activities of daily living and personal hygiene, and modified diet
I like to spend some time in doors but also like to go out in the community in small groups	Day Hab without walls	Work on goals as discussed at life plan meeting in the program building and, in the community,	Can provide <i>moderate level of support</i> - can assist with activities of daily living and personal hygiene, and modified diet
I like to be out in my community and with just a staff	Community hab	Work on goals as discussed at life plan meeting in the community. Focus on community inclusion and independence.	Can provide <i>moderate level of support</i> - can assist with activities of daily living and personal hygiene, and modified diet
I live in an IRA, significant behavioral issues, am 65+, or have high medical needs	Community Hab- Residential	Residential staff work with you either at home or in the community. 50 percent of services need to be provided in the community	Can provide <i>higher level of support</i> - nursing services available, medication, can assist with activities of daily living and personal hygiene, and modified diet
I want to learn work skills but not ready to work-volunteer *small group	Community based prevocational	help you build on your strengths and overcome barriers to employment while in the community. This includes volunteering.	Can provide <i>minimal level of support</i> . Primarily verbal prompts.
I would like to volunteer and eventually become their employee	Employment Training Program	Work in an internship that will lead to permanent employment in a community business.	Can provide <i>minimal level of support</i> . Primarily verbal prompts.
I need limited career planning and support services	Pathway to Employment	Time limited career planning, work on obtaining competitive employment. Often leads to SEMP.	Can provide <i>minimal level of support</i> . Primarily verbal prompts.
I would like respite from my current living situation	Respite	Exposure to living with others that are not family.	Can provide <i>higher level of support</i> - nursing services may be available, medication, can assist with activities of daily living and personal hygiene, and modified diet
I want to live with others but require support	Supervised IRA Individualized Residential Alternative	Work on goals as discussed at life plan meeting-increase independence	Can provide <i>higher level of support</i> - nursing services available, assistance with medication, activities of daily living and personal hygiene, modified diet. Staffing 24/7
I want to live on my own or with an roommate	Supportive IRA Individualized Residential Alternative	Work on goals as discussed at life plan meeting-increase independence	Can provide <i>moderate level of support</i> . Staff not on site 24/7, provide weekly, as needed support. Assistance with personal hygiene, activities of daily living, meds
I would like to direct my own services	Self-Direction	Work on goals as discussed at life plan meeting	Can provide <i>moderate level of support</i> - can assist with activities of daily living and personal hygiene, and modified diet consistency. Staff are unable to provide support with medication administration
I want to work in a workshop setting	Site based prevocational	Work on goals as discussed at life plan meeting in the workshop. **earns wages	Minimal level of support. It is expected the members will require minimal assistance.
I want to be employed in my community with some periodic support	Supportive employment services (SEMP)	Supports to maintain a paid competitive job in the community.	Minimal level of support. Periodic check ins.