GME Pandemic Education & Recruitment

Virtual Interview Toolkit

Workshop for RPCF

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Agenda

• Overview of Virtual Interview Toolkit
• Thought Exchange – Group Discussion
  • How is your program approaching virtual interviewing this year?
• Debrief on Thought Exchange
• Q&A
• Next Steps
Video Technology

• MS Teams
  • Downstate email users are licensed for Teams
  • Team sites (Channels) can be requested through Helpdesk

• Thalamus
  • Various features including advanced scheduler, itinerary builder, survey module, scoring algorithm
  • Connects directly to ERAS
  • Fee for this application tool

• Zoom
  • Etiquette for candidates and interviewers
  • Breakout Rooms
  • Polling
Interview Guidance

• Interview Preparation
  • Email Template
  • Checklist
• Interview Schedule Templates
• Virtual Interview Do’s and Don’ts
  • Applicants
  • Interviewers
• Virtual Tours
  • Showcase your department and residents/fellows
  • 3D Photo Tour
Social Media

• Social Media General Guidelines
  • Professionalism to ensure post are appropriate
  • Identify your target audience
• Instagram
  • Content and Highlights (story)
• Twitter
  • Content (short posts)
• Increasing Exposure
  • Sample post ideas
Closer Looks & Additional Resources

• Open House
  • Virtual Meet & Greet

• Closer Looks
  • Virtual Shadowing
  • Telehealth Rotations
  • Grand Rounds and Didactics

• Additional Resources
  • AAMC
  • AMA
  • AHME
Group Discussion
Thought Exchange
and Debrief
Best Practices

• Create a Recruitment Committee/Taskforce with PD, Residents/ Fellows and Faculty
• Update program website
• Research video technology platform
• Create checklist for Recruitment season, scripts for interview days
• Virtual tour
• Practice, practice, practice, etc....
Next Steps

• GPER Zoom Breakout Room Practice Session for Coordinators
  • September 23, 2020 at Noon
• GPER Virtual Interview Toolkit