



New York State and Local Sales and Use Tax
Exempt Organization Certification

ST-119.1
 (4/01)

This certification is not valid unless all entries have been completed.

Name of seller	Name of exempt organization making purchases STATE UNIVERSITY OF NEW YORK
Mailing address	Exempt organization number (from Form ST-119) A-158789 (DOWNSTATE MEDICAL CENTER)
City, village or post office	Mailing address HEALTH SCIENCE CENTER AT BROOKLYN
State	City, village or post office 450 CLARKSON AVENUE
ZIP code	State BROOKLYN NY
Substantial civil and/or criminal penalties will result from the misuse of this form.	ZIP code 11203

I certify that the organization named above holds a valid Form ST-119, *Exempt Organization Certificate*, and is exempt from state and local sales and compensating use taxes on its purchases.

Print or type name of officer of organization FREDERICK J. HAMMOND	Title SENIOR VICE PRESIDENT & CHIEF FINANCIAL OFFICER
Signature of officer of organization 	Date prepared

Instructions

Seller

If all entries have been completed and an officer of the organization has signed the certification, you may accept it to exempt sales to the organization named. The exempt organization must be the direct purchaser and payer of record. Any bill, invoice or receipt you provide must show the organization as the purchaser. Payment must be from the funds of the exempt organization.

Do not accept this form to exempt sales of motor fuel or diesel motor fuel, including No. 2 heating oil (see *Purchaser* section).

The exempt organization must give you certification at the time of the organization's first purchase. A separate document is not necessary for each subsequent purchase, provided that the exempt organization's name, address, and certificate number appear on the sales slip or billing invoice. The certification is considered part of each order and remains in force unless revoked.

If a certification with all entries completed is not received within 90 days after the delivery of the property or service, you will share with the purchaser the burden of proving the sale was exempt.

You must keep this *Exempt Organization Certification* for at least three years after the date of the last exempt sale substantiated by the certification.

Purchaser

Complete this certification and give it to the seller. This form may be reproduced without prior permission from the Tax Department.

Your exemption from New York State and local sales and use tax does not extend to officers, members or employees of the exempt organization. Personal purchases made by these individuals are subject to sales and use tax. An organization's exemption does not extend to its subordinate or affiliated units. When making purchases, subordinate units may not use the exemption number assigned to the parent organization. Such misuse may result in the revocation of the parent organization's exemption.

You may not use this form to make tax exempt purchases of motor fuel or diesel motor fuel. Since No. 2 heating oil falls within the definition of diesel motor fuel, you may not use this form to purchase it tax exempt. You must use Form FT-1020, *Exemption Certificate for Certain Taxes Imposed on Diesel Motor Fuel and Propane*, or Form FT-1025, *Certificate of Tax Exemption on Purchases of Enhanced Diesel Motor Fuel*, to claim exemption on heating oil.

Hospitals that have been granted an exemption from sales and use tax pursuant to section 1116(a)(4) of the Tax Law may claim exemption on the purchase of motor fuel by using Form FT-937, *Certificate of Exemption for Qualified Hospitals, Volunteer Fire Companies and Volunteer Ambulance Services*.

Need help?



Telephone assistance is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday.

For business tax information, call the New York State Business Tax Information Center: **1 800 972-1233**

For general information: **1 800 225-5829**

To order forms and publications: **1 800 462-8100**

From areas outside the U.S. and outside Canada: **(518) 485-6800**



Fax-on-demand forms: Forms are available 24 hours a day, 7 days a week. **1 800 748-3676**



Internet access: www.tax.state.ny.us



Hotline for the hearing and speech impaired: **1 800 634-2110** from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. If you do not own a telecommunications device for the deaf (TDD), check with independent living centers or community action programs to find out where machines are available for public use.



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call **1 800 225-5829**.



If you need to write, address your letter to:
 NYS TAX DEPARTMENT
 TAXPAYER ASSISTANCE BUREAU
 WA HARRIMAN CAMPUS
 ALBANY NY 12227