A YEAR IN REVIEW
A YEAR OF ACCOMPLISHMENTS
SUNY Downstate Health Sciences University
Residency Program Coordinators Forum (RPCF)
THE BEGINNING...

- RPCF’s First meeting of 2019 – January 18, 2019
- Debra Owens joins Juliette Arthur, founder, as RPCF’s Co-Chair
- Natalie Arrindell, named GME Liaison
- Formation of RPCF Committees
- Announcement of the RPCF Listserv - who remembers this post???

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From: Debra Owens <Debra.Owens@downstate.edu>
Date: Monday, April 29, 2019 at 11:24 AM
To: SUNY Program Coordinators forum <SUNY_Program_Coordinators_forum@downstate.edu>
Cc: Juliet Arthur <Juliet.Arthur@downstate.edu>, Dawn Olu <Dawn.Olu@downstate.edu>
Subject: This Is A Test To Determine If The Coordinators Forum Listserv Is Working

Test #1.
I hope that you are having a great morning.

Debra Owens, M.Ed., C-TAGME
Senior Program Analyst
State University of New York (SUNY) Downstate Medical Center
Radiation Oncology Residency Training Program
450 Clarkson Avenue, MSC #1211
Brooklyn, NY 11203
Phone: 718-248-5148
Fax: 718-270-8290
OUR PURPOSE: WE ADVOCATE FOR OURSELVES AND EACH OTHER

Through our committees, we make our motto a reality:

• Award & Scholarship Committee
• Birthday Club Committee
• C-TAGME Committee
• Graduate Medical Education Committee
• Policies Committee
• Membership Committee
• Mentorship Committee
• Newsletter Committee
• Planning Committee
• Wellness committee
OUR STEP ONTO THE BIG STAGE

• THE NEWSLETTERS
• THE RETREAT
• THE WORKSHOPS
Our first issue of “The Buzz” debuted in July 2019, it featured our then Designated Institutional Official (DIO), Robin Gitman. Whose work in establishing this forum, did not go unnoticed.

The Buzz is a quarterly information source for our Coordinators.
• Our 1st Annual Retreat took place on August 2, 2019 and featured national speakers from across the country prompting SUNY Downstate President, Dr. Wayne J. Riley to state: “Residency programs are vital to training physicians in every field of specialty.”
Our speakers included:

- New York State Senator Kevin S. Parker
- Michael Boylan
- Barbara Burns, C-TAGME & Elaine Danyew, C-TAGME
- Elizabeth Wueste, MAEd, C-TAGME, LSSBB, (the Keynote Speaker)
SOME CANDID SHOTS
Coordinator of the Year Nomination and Award

Dear Colleagues,

I am both honored and humbled to have been selected as the recipient of the 2019 Residency Coordinators’ Forum’s Coordinator of the Year Award. To be selected for this award from a group of such dedicated and accomplished colleagues truly is an honor.

The field of graduate medical education, and the rigorous standards it places on graduate medical programs to achieve excellence in medical education, remains an avocation that gives me such a strong sense of purpose as well as personal and professional satisfaction. Given how so many of my dedicated colleagues go above and beyond their job descriptions to serve their programs, and the broader public we collectively serve, it is difficult to see one’s individual efforts as exceptional.

The Coordinator of the Year Award humbles and yet reinvigorates me in my commitment to excellence both in graduate medical education and, ultimately, public health.

Thank you to the Awards Committee for the nomination and to my supporters, including the GME Office, the Pulmonary and Critical Care Medicine faculty and fellows as well as my peers. I hope I continue to make everyone proud.

Sincerely,

Shelly A. Anthony, MA
## YOUR FEEDBACK

<table>
<thead>
<tr>
<th>Topic</th>
<th>Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elizabeth &quot;Beth&quot; Wueste (Payne)'s Presentation</td>
<td>5.00</td>
</tr>
<tr>
<td>Lunch</td>
<td>4.95</td>
</tr>
<tr>
<td>Do you plan to attend this conference in the future</td>
<td>4.88</td>
</tr>
<tr>
<td>How likely are you to recommend this conference to a friend or colleague</td>
<td>4.88</td>
</tr>
<tr>
<td>Breakfast</td>
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<tr>
<td>Location of retreat</td>
<td>4.77</td>
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<tr>
<td>Michael Boland's Presentation</td>
<td>4.75</td>
</tr>
<tr>
<td>Gloria Jorge’s TAGME Presentation</td>
<td>4.69</td>
</tr>
<tr>
<td>Presence of a SUNY Downstate School of Public Health representative</td>
<td>4.65</td>
</tr>
<tr>
<td>Date of retreat</td>
<td>4.63</td>
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<tr>
<td>Time of retreat</td>
<td>4.58</td>
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<tr>
<td>Barbara Burns and Elaine Denyew's Presentation</td>
<td>4.57</td>
</tr>
<tr>
<td>Presence of a national TAGME representative</td>
<td>4.55</td>
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Which topics would you like to see covered at next year’s retreat?

- Diversity [in the speaker line-up]"
- "Similar topic will be okay. You can invite Beth [Payne] and Michael again!"
- Coordinator-Resident Interaction, Re-enactments with a Problem Resident, Time Management [for Coordinators]. Understanding all aspects of GME—what is a PLA, expectations between coordinator and resident, importance of policies and adhering to policies. Hey! We’re also student coordinators, clinical office managers and do a bit of CME. Thank you SUNY."
- "Time management for fellowship coordinators (since they don’t have 100% protected time). Also, possibly a session on advocating for oneself to PD, trainees, etc.) A session on work/life balance, boundaries."
- "Salary [presentation] and Employee-Fellow Ratio"
- [The] Recruitment Process
- New Innovations Information"
- "More on coordinators"
- "More on wellness"
- "Microaggression"
- "Elizabeth Wueste—she was excellent."
- "Time management"
- "Working with Technology"
- "Need to think about that more"
- "Stimulating topics and others learning tools to improve [the] program coordinator’s role”
- "Fatigue and burn-out"
THE WORKSHOPS

• Two workshops were conducted in 2019:
  • “Everything You Need to Know About Site Visits” by Teresa Smith, MD (August 28, 2019)
  • “The New Annual Program Evaluation: What You Need to Do and What You Need to Know” by the newly appointed DIO, Teresa Smith, MD (November 4, 2019)
A LITTLE GOODWILL ALWAYS HELPS

• The RPCF and the GMEC donated 21 coats to the Department of Pediatrics here at SUNY Downstate. WE THANK EACH AND EVERYONE OF YOU FOR YOUR KIND ACT OF GENEROSITY!
• The RPCF Executive Committee also donated a karaoke machine to Downstate’s Department of Pediatrics.
Thank you to each
and everyone of
your for making our
1st year a Rousing
Success.
We could not have
done it without you!
A LOOK AHEAD

• **Workshops:**
  - Program Letters of Agreement – April 21, 2020
  - Budgeting 101 – May 19, 2020
  - Higher Education for Program Coordinators - June 16, 2020

• **Our 2020 Retreat:** “Creating Connections…Building Bridges”
  - THURSDAY, AUGUST 27, 2020
  - 8:00 am – 4:00 pm
  - **Keynote Speaker:** Juanita Braxton, PhD, EdS, MBA, Education Director

• **C-TAGME:**
  - Have the most C-TAGME Coordinators at any Brooklyn Medical Institution
2020 IS GOING TO BE AMAZING!!!