

**SUNY DOWNSTATE RESIDENCY
COORDINATORS' FORUM
ANNUAL EDUCATION RETREAT
2023 Hybrid Event**

***“Building Communities:
Empowering Coordinators
to be Leaders on their
Campuses”***

Friday, August 4, 2023



(Kino, Juliet, Natalie, and Debra)

Welcome from the RPCF Executive Committee

The heat is on, and you know what that means – it is time for SUNY (State University of New York) Downstate Residency Program Coordinators Forum (RPCF) 4th Annual Educational Retreat. And, do we have a lineup for you! This year’s event is entitled, **“Building Communities: Empowering Coordinators to be Leaders on their Campuses.”** We will focus on four central themes: leadership, professional development, well-being, and burnout. This year’s educational conference is taking place on Friday, August 4, 2023. This is our second hybrid event. Thank you to our in-person and virtual attendees. We have eagerly awaited the opportunity to learn and network with Graduate Medical Education coordinators, administrators, program directors, friends, and supporters from across the country. This year’s educational conference also brings speakers from diverse backgrounds, expertise, and experience together to impart their knowledge, wisdom, and advice. They will motivate and empower you, as well as awaken your many talents, skills, and gifts.

Our keynote speaker is the renowned Ms. Kaytlyn Hope, MHA, C-TAGME, Program Manager at Boston Children’s Hospital. She will speak on **“Breaking Barriers: Stepping Beyond Comfort to Define and Achieve Your Leadership.”**

Also, in the lineup of speakers is Ms. Cordelia Baffic, Director of Radiation Oncology Education, at the University of Pennsylvania. She is the founder of the Association of Radiation Oncology Program Administrators (AROPA). This was the first ACGME residency coordinator association in the United States. Ms. Baffic’s virtual presentation is entitled **“How to Make a Lasting Impact at Your Institution as a Critical Member of the Educational Team.”**

Next on our lineup of nationally renowned speakers is Ms. Reanna Benedict of Cape Fear Valley Health. Ms. Benedict’s presentation is entitled **“Wellbeing Debrief: A Geographically Perspective of the ACGME Wellbeing Survey & a QI Project for Change.”**

Last on our lineup is the 2023 ACGME Debra Dooley Coordinator of Excellence Awardee, our very own Ms. Juliet Arthur, PsyD (c), MHA, C-TAGME. At the 2023 Accreditation Council for Graduate Medical Education (ACGME) annual conference in Nashville, Tennessee—Ms. Arthur was presented with the esteemed, national Debra Dooley Coordinator of Excellence Award. This afternoon, she will lead the RPCF our first Fireside Chat entitled **“Empowering Coordinators to be Leaders on Their Campuses.”**

It has been our distinct pleasure to serve our forum members and form a lasting camaraderie with the coordinators and Graduate Medical Education (GME) personnel from Maimonides Medical Center, Brookdale University Medical Center, Kings County Hospital Center, and other hospitals. Our forum members are the 40 women and men who professionally and educationally support and manage 55 residency and fellowship specialty programs—while actively engaging with program directors, associate program directors, and 957 residents and fellows. We salute you and welcome you once again to our 2023 RPCF educational retreat.

We are excited to host you and cannot wait to share with you all that we have in store!

Natalie Arrindell, MBA, GME

Juliet Arthur, MHA, C-TAGME, GME

Chantal Littrean, MPH, C-TAGME, Department of Orthopedic Surgery and Rehabilitation Medicine

Debra Owens, MEd, C-TAGME, Department of Sports Medicine

Kino Williams, PsyD (c), MS, PHR, CPHQ, C-TAGME, Department of Radiology



Welcome from the DIO

Welcome to the fourth annual SUNY Downstate Residency Program Coordinators' Retreat. Our program coordinators are the backbone of our physician training programs, and bring the essential leadership required to produce doctors who go on to serve national and international patient populations. It is with immense pride that we highlight our program coordinators' development and accomplishments through this annual symposium.

We would like to sincerely thank every program coordinator for their dedication and contribution towards building excellence in Graduate Medical Education (GME). We, especially, acknowledge the planning committee and the collaboration across our affiliate hospital sites. Thank you to the College of Medicine for their continued support of GME.

As we look towards the future of GME, let us continue to thrive through community and personal development. This year our conference looks for finding career fulfillment through wellness and leadership; remembering that as we pour into others, we must also pour into ourselves.

Teresa Y. Smith, MD, MEd, FACEP
Associate Dean of Graduate Medical Education and Affiliations
Designated Institutional Official
Associate Professor of Clinical Emergency Medicine
SUNY Downstate Health Sciences University



Kaytlyn is an Education Program Manager at Boston Children's Hospital (BCH) in the Graduate Medical Education (GME) office, where she plays a pivotal role in various key initiatives. Currently, her responsibilities encompass fostering wellness for housestaff and administrators, ensuring regulatory compliance, managing the Curriculum for Professional and Academic Success (CAPS), overseeing the onboarding and orientation of incoming housestaff, and coordinating comprehensive administrator training. Prior to her current role, Kaytlyn spent three successful years as a fellowship administrator in Adolescent Medicine at Boston Children's Hospital.

Kaytlyn's educational background includes a Bachelor of Science in Environmental Science and a Masters in Healthcare Administration Management. She has also earned TAGME (Training Administrators of Graduate Medical Education) Certification.

Kaytlyn serves as the Chair of the Board of Directors for the National Society of Academic Medical Administrators (NSAMA), where she has made significant contributions to the organization's growth and success. Her efforts have been instrumental in providing comprehensive training to administrators at all levels, expanding NSAMA's reach nationwide, and enhancing the overall membership experience. As part of her involvement, she is involved in the planning of the annual conference and co-directs both the training programs designed for new and experienced administrators.

Beyond her professional accomplishments, Kaytlyn is a sought-after national speaker on various topics, including creating developmental networks, emphasizing the importance of empathy for administrators, implementing efficient systems, and shattering personal glass ceilings.

In her personal time, Kaytlyn is the proud owner and COO of Equity Intelligence, LLC, a dedicated organization committed to helping other institutions achieve their diversity, equity, and inclusion goals in an authentic and sustainable manner.

She balances her dynamic career with a love for cooking classes, biking around Boston with her Husband Christopher, volunteering at her church, expressing her artistic side through painting, and recently discovering a passion for pickle ball!

Kaytlyn Hope, MHA, C-TAGME
Program Manager, Graduate Medical Education
Boston Children's Hospital



Ms. Cordelia “Cordy” Baffic began her career as Executive Assistant to Dr. Robert Goodman, the inaugural Chair of UPenn’s Department of Radiation Oncology, and as Program Coordinator for the Medical Residency. In 1992, she was promoted to Director of Departmental Services, where she continued to administer the Office of the Chair and to grow the educational programs. In 2008, Cordy was promoted to the role of Associate Director of Medical Education, a position specifically created to recognize her notable impact on and leadership in our educational mission. It was during this time that Cordy founded the national Association of Radiation Oncology Program Administrators (AROPA), formerly (AROPC), and served as its President until 2018.

In her remarkably distinguished 39+ year career, Cordy has graduated over 300 distinguished radiation oncologists who are currently practicing in both academic and community settings, and over 51 prominent medical physicists. She has served under four departmental Chairs, five Designated Institutional Officials and five University Deans. Moreover, Cordy’s ongoing focus and passion has been to cultivate a foundation of excellence in our specialty’s educational programs locally, nationally, and internationally.

Her love for people and her unwavering desire to see others succeed guides her, and her professional reputation and personal integrity have allowed her to build an endless network within the radiation oncology world that is quite honestly unparalleled. Cordy was the first UPenn employee to ever receive an ACGME Award of Excellence, and the only one thus far to serve on the ACGME Advisory Coordinator Council. She has received 5 UPenn CARE Grant Awards and helped establish our medical, medical physics residency, and Medical Physics Graduate programs as among the top in the country. In her current role, Cordy provides oversight of the Medical and Medical Physics Residency Programs, Medical Student Clerkship, and Medical Physics Graduate Programs. Beyond mastering her increasingly complex role, Cordy has been instrumental in pioneering several innovative medical education programs.

Cordy is a visionary and a consummate professional who has also served her community for the last 40 years. She has been an integral member of the Camden, NJ Covenant Street Ministries. In addition, she is the founder of Tommy’s Home of Camden, NJ, which is a 501c3 faith based restorative project that will provide housing, trauma informed counseling and a caring community of support for women and their children who are survivors of sex trafficking (Tommyshome.com). Most recently, she founded the Community Alliance for Development (CADphilly.com), which is a 501c3 community organization that is focused on helping the Senior and Youth underrepresented minority population of West Philadelphia.

Cordy’s servant/leader mentality has enriched the lives of many, as she puts the needs of others first. Her desire to serve program administrators and the underserved communities demonstrates excellence in leadership to the profession and to the community.

Cordy is married to Robert Baffic, and together they have 4 daughters and 7 grandchildren.

Cordelia Baffic

***Director, Department of Radiation Oncology
University of Pennsylvania***



Ms. Reanna Benedict graduated from Ball State University with a Bachelor of Science in Public History and graduated from the University of West Florida with a Master of Education in College Student Personnel Administration.

Reanna was previously the Assistant Director for Campbell University's military campus at Fort Liberty before joining the world of GME in February 2018. She has been the program administrator for Medical Students, Transitional Year Internship, Psychiatry, Child & Adolescent Psychiatry, and Internal Medicine with the Campbell University sponsored programs in Fayetteville, NC.

Reanna was selected for a three-year appointment to the ACGME's Program Coordinator Advisory Committee beginning July 2023.

Reanna Benedict

***Program Administrator II, Department of Internal Medicine
Cape Fear Valley Health***



Ms. Lynette Bilella is the Vascular Surgery Program Coordinator at Maimonides Medical Center. She is the coordinator for both the Fellowship and the new Integrated Residency. She started at Maimonides 26 years ago as a medical transcriptionist and receptionist and has moved up through the years. This is the first time she is presenting at a conference. She is the mother of two grown children.

Lynette is a self-proclaimed foodie who enjoys cooking and trying new foods in restaurants, going to concerts, and reading.

Lynette Bilella

***Fellowship Coordinator, Department of Surgery, Division of Vascular Surgery
Maimonides Medical Center***



Dr. Magda Alliancin (Al-ee-yon-sin) is the Program Manager and Wellness Ambassador for the Employee Assistance Program (EAP) at SUNY Downstate Health Science University. At SUNY Downstate, Dr. Alliancin works towards the goals of the EAP, which are to improve the health and well-being of their employees. Throughout her career, Dr. Alliancin has been recognized and awarded for her dedication and service. Most recently, Dr. Alliancin received a citation from the Office of the President, Borough of Brooklyn; acknowledging her dedication to providing in-person support and perseverance during the COVID-19 pandemic where she served as a valuable resource to the SUNY Downstate community.

Prior to SUNY Downstate, Dr. Alliancin served as the Program Director for NYC Health + Hospital Corporation Ryan White Mental Health Program and co-chaired the Consumer Advisory Board; along with over 20 years of professional experience. Her education aligns with her passion for being an advocate for Women's Health with emphasis on Health Education and Disease Prevention in underrepresented populations.

Dr. Alliancin received her undergraduate and graduate education from Long Island University and completed her second Master's and Doctoral degrees from Teacher's College Columbia University in Health Education and Behavior Studies.

***MagDa Alliancin, E.D., CEAP -
Manager, Employee Assistance Program (EAP)
SUNY Downstate Health Sciences University***



RPCF

Dr. Wynclette Knight is the Academic Coordinator for the Department of Urology at SUNY Downstate Health Sciences University in Brooklyn, NY. She has held this position for the past seventeen years. Along with her Program Director and an assistant she oversees the training of 15 residents.

She oversees recruitment, maintenance of accreditation and orientation. She is also the primary liaison between the Urology Department and the GME as well as other academic offices both within and outside of the institution.

Dr. Knight obtained her Master's Degree from Baruch College, and recently received her Doctorate in Healthcare Administration from Central Michigan University.

In 2022, she won the RPCF Professional Development award after becoming the first coordinator at Downstate to earn a doctoral degree.

She is very interested in research in GME with a focus on the Program Director's experience.

Wynclette Knight, DMHA, MPA
Academic Coordinator, Department of Urology
SUNY Downstate Health Sciences University



Juliet Arthur is a Senior Staff Associate and Affiliation and Contractors Administrator within Graduate Medical Education (GME) at SUNY Downstate Health Science University, a new role that she began in February 2023. Before this, Juliet functioned as the Residency Administrator for the General Psychiatry Residency, a position she held for 11.5 years. She has been a member of staff at SUNY Downstate since 2011.

She also served as the Chair and Co-Chair of the American Association of Directors of Psychiatric Residency (AADPRT) Program Administrator Planning Committee from 2018-2023, where she assisted with planning the annual Psychiatry Program Administrator symposiums.

Ms. Arthur founded the Residency Program Coordinator Forum (RPCF) at SUNY Downstate in 2018 as a means for coordinator networking, advocacy, and professional development. To date, the RPCF has five (5) executive committee members, who are passionate about promoting leadership amongst our coordinators within GME and community engagement through outreach initiatives. Juliet is certified in Training Administrator of Graduate Medical Education (C-TAGME).

Juliet Arthur is the recipient of the nationally esteemed 2023 ACGME Debra L. Dooley GME Program Coordinator Excellence Award. She holds many other awards, locally from the SUNY Downstate, including Outstanding Contributions to GME in 2021, awarded by the Residency Program Coordinator Forum (RPCF), the GME Program Coordinator of the Year Award in 2017 and 2019, and several Department of Psychiatry awards. She received as well other national awards, including the Lucielle Meinsler Psychiatry Residency Program Administrator Recognition Award from AADPRT in 2017. Juliet holds a Bachelor of Science and a Master's degree in Health Administration. Due to her love of lifelong learning, she is currently pursuing a Doctorate of Psychology in Organizational Leadership at Touro Worldwide University.

Juliet Arthur, PsyD (c), MHA, C-TAGME
Affiliation and Contracts Administrator, GME
SUNY Downstate Health Sciences University



Ms. Debra Owens is a Senior Program Analyst at the State of New York (SUNY) Downstate Health Sciences University. Debra is the fellowship coordinator for the Sports Medicine-PM&R program. She serves on the executive committee of the Residency Program Coordinators Forum (RPCF) at SUNY Downstate and is one of its founding members. Debra appreciates discovering what other program coordinators around the country are working on at their institutions.

Debra enjoys reading biographies and fictional works with historical references. She enjoys listening to podcasts, watching NBA (National Basketball Association) basketball, using in her “Cultivate What Matters” planner, creating needlework ornaments, traveling the U.S., spending time with friends and family, and serving as the family’s official event planner.

Debra is enthusiastic about learning new skills and meeting people. She has earned a Master's degree in Adult Educational Counseling from the University of Phoenix and a Bachelor of Science degree in Public Accounting from the City University of New York. She became TAGME-certified in 2018 and successfully completed the TAGME MOC (maintenance of certification) examination in December of 2022.

Debra holds membership in the National Society of Academic Medical Administrators, the AAMC (American Medical Colleges) Action Collaborative for Black Men in Medicine, the ADOS Foundation, and the Savannahian Club.

Debra Owens, MEd, C-TAGME
Senior Project Analyst, Sports Medicine
SUNY Downstate Health Sciences University



KINO

Kino Williams is a Senior Staff Associate at SUNY Downstate Health Science University, where he has been a member of staff for over 20 years. He started at Downstate in 2002 as a staff assistant, first working in the Department of Surgery which was followed by a promotion as Residency Coordinator in the Department of Psychiatry in 2007. He would be promoted yet again to Senior Staff Associate in 2011, moving to the Department of Orthopaedic Surgery and Rehabilitation Medicine. He is currently serving as Senior Staff Associate within the Department of Radiology (2017), where he functions as the department's performance improvement administrator and residency administrator of the Radiation Oncology program (2019).

Kino holds an Associate of Arts degree in Business Administration, a Bachelor's degree in Human Resources, and Master's degree in Business Economics. Currently, he is pursuing a Doctor of Psychology in Organizational Leadership at Touro Worldwide University. He also holds the following certifications: Certified Training Administrator of a Graduate Medical Education (C-TAGME), Professional in Human Resources (PHR) and Certified Professional in Healthcare Quality (CPHQ). He holds the distinction of being the very first coordinator at Downstate to have earned the TAGME certification.

Most recently Kino was awarded the Residency Coordinator of the Year award by the Office of Graduate Medical Education at Downstate in 2022 and received the Humanitarian award by the Residency Program Coordinator Forum (RPCF) in 2021 for his work and efforts during the COVID-19 pandemic. Kino has been serving as an executive member of RPCF at Downstate, for the last three (3) years. During this time, he has actively participated in promoting and advocating for the empowerment and advancement of his fellow coordinators in the field of graduate medical education.

Lastly, Mr. Williams is one of the newest members of the Association of Radiation Oncology Program Coordinators Board of Directors where he functions as the Director of Public Relations.

Kino Williams, PsyD (c), MS, PHR, CPHQ, C-TAGME
Senior Staff Associate, Radiation Oncology Residency Program
SUNY Downstate Health Sciences University



Mariaverna Sevilla is the Family and Community Medicine Residency coordinator. Although she joined the program in 2015, her lengthy career in Family Medicine started in 2000 at Saint Joseph's Medical Center where she oversaw 30 residents. At Downstate, she is responsible for overseeing the day-to-day operations of the residency program and ensuring compliance with the requirements of the Accreditation Council of Graduate Medical Education (ACGME) and American Board of Family Medicine (ABFM). She is responsible for resident recruitment, the resident evaluation process, creation and distribution of preceptors' and residents' clinic schedules, coordination of resident functions, as well as many other things. Maria is also in charge of the Department's travel and serves as the travel coordinator.

In her free time, she enjoys spending time with her family outdoors. Typically, this is on a hiking trail Upstate, or on a beautiful, sunny beach in Aruba.

Mariaverna Sevilla, C-TAGME
Residency Coordinator, Department of Family & Community Medicine
SUNY Downstate Health Sciences University

**Residency Program Coordinators Forum (RPCF)
Annual Education Retreat – Hybrid Event
Friday, August 4, 2023**

“Building Communities: Empowering Coordinators to be Leaders on their Campuses”

9:00 am – 9:10 am	Opening/Welcome Remarks from President’s office, Dr. Teresa Smith, DIO, Dean Brunicardi Dr. Ninad Desai – KCH, CAO, and Robin Gitman, VP/Designated Institutional Official
9:10 am – 9:55 am	Self Wealth: Keys to Managing Your Well-being MagDa Alliancin, E.D., CEAP - Manager, Employee Assistance Program (EAP) SUNY Downstate Health Sciences University
9:55 am - 10:30 am	Application to Accreditation: A Coordinators Rollercoaster Ride Lynette Bilella Fellowship Coordinator, Department of Surgery, Division of Vascular Surgery Maimonides Medical Center
10:30 am – 10:45 am	Break
10:45 am – 11:30 am	 How to Make a Lasting Impact at your Institution as a Critical Member of the Educational Team Cordelia Baffic Director, Department of Radiation Oncology University of Pennsylvania
11:30 am – 12:15 pm	Wellbeing Debrief: A Geographical Perspective of the ACGME Wellbeing Survey & a QI Project for Change Reanna Benedict Program Administrator II, Department of Internal Medicine Cape Fear Valley Health
12:15 pm – 1:00 pm	Lunch
1:00 pm – 1:10 pm	Announcement of Recognition Awards and 1 st and 2 nd Raffle
1:10 pm – 2:10 pm	Breaking Barriers: Stepping Beyond Comfort to Define and Achieve Your Leadership Potential in Medical Education (KEYNOTE) Kaytlyn Hope, MHA, C-TAGME Program Manager, Graduate Medical Education Boston Children’s Hospital
2:10 pm – 2:15 pm	Announcement of Service Award Recipients and 3 rd and 4 th Raffle
2:15 pm – 2:30 pm	Break
2:30 pm – 3:30 pm	Fire Side Chat – Empowering Coordinators to be Leaders on their Campuses Juliet Arthur, PsyD (c), MHA, C-TAGME Affiliation and Contracts Administrator, GME Wynclette Knight, DMHA, MPA Academic Coordinator, Department of Urology Debra Owens, MEd, C-TAGME Senior Project Analyst, Sports Medicine Kino Williams, PsyD (c), MS, PHR, CPHQ, C-TAGME Senior Staff Associate, Radiation Oncology Residency Program SUNY Downstate Health Sciences University
3:30 pm – 4: 15pm	TAGME Mariaverna Sevilla, C-TAGME Residency Coordinator, Department of Family & Community Medicine, SUNY Downstate

Our RPCF Committees

Awards & Scholarship Committee
C-TAGME Committee
Graduate Medical Education Representatives
Membership Committee
Mentorship Committee
RPCF Newsletter
Planning Committee
Professional Development Committee
Website Committee
Wellness Committee

Committee Chairs reign for one year and the membership restructures after two years. At the end of their reign, the Chairs can choose to continue in their position for another term or relinquish their position.

The Executive Committee of the Residency Program Coordinators Forum would like to thank each of our chairpersons and committee members for their dedication, leadership, and active participation in all our endeavors. We thank you for always being wherever we need you and for always offering a helping hand. You make our days brighter whenever you call, email, or see us in the corridors. It is a pleasure working with you and knowing that you are here to work with all the members of the forum. Thank you for kindly welcoming all members of the forum into your lives.

It is difficult to imagine that we were together in this forum for less than five years. We have learned so much from each other over the years. In each committee meeting, forum members came together and made strides to improve the professional lives of each member. Our committee chairpersons are our coaches and cheerleaders—and we thank them. They “pitch-in” and do whatever is necessary to get the job done—even during a global pandemic! This is the life of a residency program manager! Whoever thought one person does so much in one day. Now, multiply that by the number of members we have, and we can do about anything... This is grand!

Our committee chairpersons have shared a lot with us during this past year. We are extremely proud and grateful for all that they have done and are excited by what they are planning to share with us during the next year!

Awards and Scholarship Committee

- Create application criteria and scoring system that will be used for selecting the "Coordinator of the Year" award recipient
- Review applications and supporting documentation for the "Coordinator of the Year" award
- Create criteria and scoring system for conference scholarship awards
- Goal: Award one Residency Program Coordinator with the "Coordinator of the Year" annual award

C-TAGME Committee

- Hold workshops throughout the year to prepare coordinators for the national TAGME certification examination
- Aid members to maintain their TAGME credentials in good standing
- Assist coordinators in preparing applications and acquiring education credits for the TAGME certification examination application
- Inform coordinators of updates to TAGME policies

GMEC Representative Committee

- Provide the agenda from each GMEC meeting to the forum, along with a written summary of each GMEC meeting
- Provide the forum with handouts from the GMEC monthly meetings
- Provide an oral report from the Residency Program Coordinator's Forum to the GMEC

Membership Committee

- Assist the Executive Committee with increasing the forum's membership
- Collaborate with fellow coordinators from neighboring institutions and affiliates to increase the forum's membership

Mentorship Committee

- Send out monthly inspirational reminders and/or articles to the forum's members via the listserv

Newsletter Committee

- Create the forum's newsletters
- Gather articles from coordinators for the forum's newsletters

RPCF

Planning Committee

- Assist Executive Committee with the planning of the annual retreat/educational conference
- Recruit members from within the forum to plan events
- Assist in marketing each of the forum's events

Professional Development Committee

- Assist the Executive Committee with workshops that would benefit to the coordinators' professional development
- Assist the Executive Committee in creating an annual calendar of the forum's events
- Provide professional development material to be shared with the forum

Wellness Committee

- Provide inspirational articles to the forum each month
- Organize at least two wellness activities for the forum
- Collaborate with the EAP Office to bring wellness ideas and activities to the forum members

Website Committee

- Assist the Executive Committee in the management of the RPCF website
- Coordinate with other RPCF committees to bring information to the website

Training Administrators of Graduate Medical Education Grow in Number at Downstate

By Office of The President | Feb 21, 2023

Congratulations to the newly-minted Training Administrators of Graduate Medical Education (TAGME). The Residency Program Coordinator Forum (RPCF) announced that eight Downstate coordinators recently became TAGME certified. In 2022, six coordinators successfully passed the initial or maintenance of certification versions of the TAGME certification exam with a 100 percent pass rate; in all, SUNY Downstate now boasts and celebrates the certification of these individuals.



Kudos to **Chantal Littrean, MPH, C-TAGME** (*Physical Medicine and Rehabilitation*), **Yvonne Henry, C-TAGME** (*GME*), **Juliet Arthur, MHA, C-TAGME** (*GME, formerly Psychiatry*), **Kino Williams, MS, PHR, CPHQ, C-TAGME** (*Radiation Oncology*), **Mariaverna Sevilla, C-TAGME** (*Family Medicine*), **Natasha Henry, C-TAGME** (*Pathology*), **Devareco Wilkie, MSc, C-TAGME** (*Obstetrics and Gynecology*) and, **Debra Owens, MEd, C-TAGME** (*Sports Medicine*).

The National Board for Certification of Training Administrators for GME was established in 2009 to ensure a comprehensive level of services, training, knowledge, and leadership through certification for the administration of GME programs for physicians-in-training.

The success of the pass rate on the exam resulted from creating a TAGME study portal that houses resources available to any Downstate coordinator wanting to take the 2023 certification examination. This learning portal and self-initiated study preparation are essential to this year's upcoming candidates.

TAGME coordinators are instrumental in leading our Graduate Medical Education (GME) residency and fellowship training programs. They have demonstrated commendable leadership achievements, including becoming nationally recognized ACGME Awardees, organizing a Healthy Living Fair for the community, and directing a regional program coordinator's annual educational symposium. The program coordinators' professional development and accomplishments continue to acknowledge them as outstanding leaders on our Downstate campus.

Congratulations and thanks to the RPCF, the College of Medicine, and the Office of Graduate Medical Education, and especially to **Ross Clinchy, Ph.D.**, vice dean for Faculty Affairs, and **Teresa Y. Smith, M.D., MEd, FACEP**, associate dean of Graduate Medical Education and Affiliations both of whom have supported this initiative to certification from the beginning.

2023 RPCF Awardees

RPCF Humanitarian/Outreach/DEI/ Award:	Darell Banks, Department of Pediatrics
RPCF GME Distinguished Service Award:	Barbara Singh, Department of Psychiatry Division of Geriatric Psychiatry
RPCF GME Rising Star Award:	Nicole Snead, Department of Radiology
RPCF Professional Development Award:	Devareco Wilkie, Department of Obstetrics and Gynecology
Maimonides Medical Center Coordinator of the Year:	Sharon Deegan

RPCF 2023 RPCF Award Recognitions

- Natalie Arrindell – Graduate Medical Education (GME)
- Jacqueline Dowling – Anesthesiology
- Nina Jalowayski - Orthopaedics Surgery
- Chantal Littrean – Physical Medicine & Rehabilitation
- Natalie Mendez - Dermatology
- Dorina Spinel – Downstate Neurology at OBH

Special Service Award

Pamela Bowman – Graduate Medical Education

Our TAGME Certified Coordinators and Staff

Each of the following program coordinators and GME staff members have taken the national board examination for certification of Training Administrators in Graduate Medical Education (TAGME). TAGME was established to advance the profession of those who manage ACGME residency and fellowship programs.

Juliet Arthur, MHA, C-TAGME	(GME)
Natasha Henry, C-TAGME	(Pathology)
Yvonne Henry, C-TAGME	(GME)
Gloria Jorge, C-TAGME	(Radiology)
Chantal Littrean, MPH, C-TAGME	(PM&R)
Debra Owens, MEd, C-TAGME	(Sports Medicine)
Mariaverna Sevilla, C-TAGME	(Community and Family Medicine)
Devareco Wilkie, MSc, C-TAGME	(Obstetrics & Gynecology)
Kino Williams, MS, PHR, CPHQ, T-TAGME	(Radiation Oncology)

Acknowledgments

We would like to thank the following people for supporting the 2023 RPCF Coordinators Retreat:

- President Wayne J. Riley, MD, MPH, MBA, MACP
- Dean F. Charles Brunicardi, MD, FACS
- DIO Teresa Y. Smith, MD, MEd, FACEP
- Ross Clinchy, PhD, Vice Dean
- Ninad Desai, MBBS, CAO – KCHC (Kings County Hospital Center)
- DIO Robin Gitman, MBA, MPA – Maimonides Medical Center
- Jennifer Hughes-Koncz, MBA, Administrative Manager of GME, Maimonides Medical Center
- Denise Chung, MPA, GME Department
- Michelle Henriquez, GME Department
- Yvonne Henry, GME Department
- Nancy Mingoia, Department Administrator, Department of Dermatology
- Nathalie Mendez, Associate Department Coordinator, Department of Dermatology

Special Thanks

- Aaron Cormier, Web Development, Office of Communications & Marketing
- Marcos Lainez – SUNY Downstate News Media Services Photographer
- Edeline Mitton, M.Ed, MPH, Office of Continuing Medical Education
- Sean Nurse, New Media Specialist, Office of Communications & Marketing
- Ernest Sgaglione, Café 101, Inc.
- Department of Classroom Services
- Department of Biomedical Communications

2023 Sponsorship

Diamond Sponsorship Level

- Nuebiome

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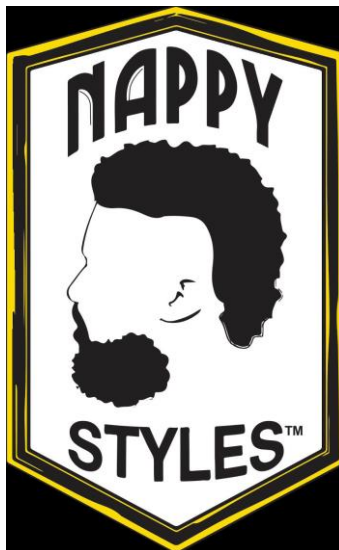
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BRAIDMASTERS™
The Choice of Master Braiders.



Gold Sponsorship Level

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- Cultivate What Matters


CULTIVATE
WHAT MATTERS

Bronze Sponsorship Level

- Black Girl Sunscreen



- Kreyol Essence



- FM Brush Company



- United University Professionals



Join us on September 9th and bring a friend or family member along!

The poster features a background image of a child's face with colorful bubbles. At the top left is the Downstate Health logo. At the top center is the R.P.C.F. logo with the tagline "We advocate for ourselves and each other." At the top right is the Brooklyn Children's Society logo. The main text is in white on a dark blue background. A red rounded rectangle highlights the activities. The bottom section contains event details and contact information.

DOWNSTATE HEALTH

R.P.C.F.
Residency Program Coordinators' Forum
"We advocate for ourselves and each other."

THE BROOKLYN CHILDREN'S SOCIETY
OF SUNY DOWNSTATE

DOWNSTATE PHYSICIANS PRESENT THE 2ND ANNUAL

Community Healthy Lifestyle Fair

Saturday, September 9, 2023

445 Lenox Road (at Brooklyn Ave.)
10:00am to 4:00pm

Transportation: B12, B35, B41, B44, 2 and 5 trains

GIVEWAYS and ACTIVITIES
Healthy Lifestyle Medicine • Health Screenings
Community Resources • Cooking Demos
Raffles • Yoga Classes • Kids' Activities • Giveaways

This is a FREE community event, sponsored by Physicians of University Hospital at Downstate (UHD) and Residency Program Coordinators Forum in collaboration with the Offices of Graduate Medical Education, Government & Community Relations, Strategic Planning and the Diversity Equity Inclusion House Staff Council.

Disclaimer: Some screenings will require you to present your insurance card(s).

FOR MORE INFO:
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Save the date for our next coordinators' retreat—Friday, August 2nd, 2024.

RPCF Executive Committee
Natalie Arrindell, MBA
Juliet Arthur, MHA, C-TAGME
Chantal Littrean, MPH, C-TAGME
Debra Owens, MEd, C-TAGME
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