

BROOKDALE HOSPITAL MEDICAL CENTER

<http://www.brookdale.edu>

DIO & Chief Medical Officer

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The 520 bed Brookdale Hospital Medical Center is one of Brooklyn's largest voluntary, nonprofit teaching hospitals. The Radutsky Emergency Care Pavilion is a New York City certified Emergency Trauma Center. Brookdale's outpatient services include more than 40 general and specialty clinics, a community mental health center, and a 16-chair dental suite.

Other services of special interest include: an Ambulatory Surgical Center, Interventional Radiology, an Ambulatory Treatment Suite for chemotherapy patients; a full-service Heart Center; medical surgical, neonatal and pediatric intensive care units; inpatient and outpatient hemodialysis programs; a Women's Health Center for diagnosis and treatment of infertility (including laser surgery) and pre- and post menopause syndromes, including osteoporosis; a full-service Department of Rehabilitation Medicine for both acute and long-term therapy; a full-service Geriatric Program that includes diagnosis and treatment of Alzheimer's Disease, a Genetics counseling and research unit; a complete Psychiatric Service including both inpatient and outpatient facilities, community education, an HIV outreach program, and home visits for the elderly and a full-service Hyperbaric Oxygen and Wound Healing Center.

The institution offers undergraduate clerkships and elective rotations to third and fourth-year medical students.

Brookdale has integrated programs with SUNY Downstate in Dermatology, Emergency Medicine, Cardiovascular diseases, Gastroenterology, and Orthopedic Surgery, other file standing residencies sponsored by Brookdale and fellowships are accredited by the Accreditation Council for Graduate Medical Education. The hospital is fully accredited by the Joint Commission on Accreditation of Health Care Organizations.

Description of Benefits

The hospital provides insurance plans for SUNY Residency Salaried by Brookdale and their eligible dependents covering hospitalization, major medical, dental care and prescriptions. The hospital also provides malpractice insurance, life insurance, disability and Worker's Compensation.

An updated benefits sheet is provided in the orientation package. Benefits are explained fully at orientation. Further clarification can be obtained from the CIR/SEIU Benefits Office at 212-356-8100.

Cafeteria - The hospital cafeteria is located in the basement of the Community Health Center building. Kosher food is always available; vending machines are available during the hours the cafeteria is closed. Weekday hours are as follows:

Breakfast:	7:00am to 10:00 am
Lunch:	11:00 am to 2:00 pm
Weekends and Holidays:	The cafeteria is open for lunch only from 11:00 am to 1:30 pm

Coffee Shop - The Coffee shop is located in the main lobby. The hours of operation are as follows:

Monday-Friday:	4:00 am to 10:00 pm
Weekends:	7:00 am to 10:00 pm

Conferences and Seminars - Residency programs will make individual decisions about educational seminars and meetings that they want residents to attend. Three (3) educational leave days are granted per year; the resident and Program Director will make this decision based on residency requirements.

Linen Service - The Linen Service Department is located in the sub-basement of the Community

Health Center, room C-13. Linen Services provides house staff with the following: 4 each, intern jackets, 5 sets, green scrubs (surgery), 3 sets, blue scrubs (surgery) 2 sets, scrubs (Medicine) 3 each, lab coats (Fellows)

On-Call Rooms - On-call rooms are assigned by the departments. Any problems should be reported to the Department Administrator or Residency Program Director.

Pagers are issued to house staff by Communication Services during orientation. They are located in the basement of the Katz building. Pagers that are broken or require battery replacement should be brought to Telephone Services. Lost or stolen pagers will have to be paid for in order for you to receive a replacement. Those house staff assigned to Code Teams will receive an additional Alpha Numeric pager. These are rotated among those assigned to code teams during their on-call service. Each pager has a four-digit number. Paging may be initiated either through the Page Operator at Ext. 5444 or directly. Direct pages from inside the institution are accomplished by dialing 19 and the four-digit pager number; enter the extension number you want the person to call and press the pound key (#) once and hang up. Pages from outside the hospital are accomplished by dialing (917) 433-and the four digit number; enter the call back number, press the pound key and hang up. Any problems or questions should be addressed to Telephone Services at X5210.

Parking - The immediate perimeter of the hospital is marked by official Traffic Department signs that state Doctors Parking Only. In these zones, only cars bearing an MD/DDS license plate are permitted. Parking spots are available in the Amboy Garage for a monthly fee that is deducted through Payroll. Applications for parking are available between 8:00 am and 8:00 pm in the Welcome Parking office located on the first floor of the garage, (718) 240-5700.

Payroll - Resident paychecks are distributed either by the Brookdale Medical Education Office or departmental offices every other Friday after 3:00 pm. Direct deposit is also available. Sign-ups are done at orientation or throughout the year directly in the H.R. Department located at 525 Rockaway Parkway between Linden Blvd and Church Avenue on the 2nd floor from 9:00 am to 3:00 pm. There are two cash machines (ATMs) located in the main lobby.

Occupational Exposures (Needlesticks):- In the unfortunate instance that you sustain a needle stick an incident report must be generated. The employee must be seen in the Emergency Department or Employee Health Service within ONE hour of the incident. Appropriate prophylaxis will be made available at that time.

Employee Health - It is the hospital policy that all employees receive an annual health evaluation and PPD screening for tuberculosis. Failure to comply will result in disciplinary action. Employees exhibiting signs of infectious diseases must report to Employee Health Service located in the basement of the Katz building - Room L21.

Complaints of Sexual Harassment - If any employee believes that he or she has been subjected to sexual harassment, the employee has the right to file a complaint. This may be done in writing or orally. If you would like to file a complaint, you may do so by contacting the Director of Human Resources at x5246 or the Corporate Compliance Officer at x7274. These persons are also available to discuss any concerns you may have and to provide information to you about our policy on sexual harassment and our complaint process.

Contact names and telephone number for the following relevant hospital policies and patient services:

Admission, Transfer and Discharge Policy	Carmen Salliard	240-5600
Cardiac Arrest Policy	Althea Bailey, Dir.	240-5375
Infection Control	Richard Smith, Director	240-5924
Interpreters for non-English speaking patients	Juan Contreras, Mgr, Pt. Relations	240-5020
Counseling Service	J. Hershberger, MD, Chair Psychiatry	240-5644
Medical Records	Cynthia Buchanan, Supervisor	240-6231

Nursing Service Dept	Suzanne Pennachio, CNO	240-5966
Nutrition & Dietary Services	Patrick LaMont, Dir.	240-5220
Long Live NY (Organ Donation)	Rene Mascoll, Hospital Services Specialist	917-701-9194
Pharmacy	Johnny Ha, Director	240-5994
Radiology Services	Deborah Als, Administrator	240-5276
Social Work Services	Brooke Barber	240-5267

REFER TO THE BROOKDALE RESIDENTS HANDBOOK FOR HOSPITAL POLICIES AND PROCEDURES AND INFORMATION ON CLINICAL AND ANCILLARY SERVICES.