I. Purpose:
To provide guidelines for the appointment of the facility Radiation Safety Officer (RSO)

II. Policy:
SUNY Downstate Medical Center is committed to appointing a Radiation Safety Officer who is responsible for the continuous management of the Radiation Safety Program. The RSO will be appointed in accordance with NYC Code Article 175.03(b)(3), 175.103(b)(2), and 175.103(j).

In the event of a RSO's retirement or separation from the institution, an interim RSO will be appointed, pending the hiring of a full time RSO.

Final approval for consideration as authorized users, interim and/or permanent RSO, will be solely based on the unanimous decision of the Radiation Safety Committee and the approval of the Departmental Chairperson, assuming that their credentials and qualifications meet all requirements of NYCDHMH.

III. Definition:
RSO - Radiation Safety Officer.

IV. Responsibility
The RSO is responsible for the radiological safety relating to the use, handling, and storage of radioactive materials and other duties as outlined in the attached Professional Vacancy Document.

The RSO will ensure that all licensed activities are carried out in compliance with the New York City Code Article 175 and other accrediting agency requirements.
V. Procedures/Guidelines:

- Members of the Radiation Safety Committee will independently evaluate the credentials of all prospective candidates.
- Results of the individual interviews will be presented to the Radiation Safety Committee for a final comprehensive review.
- Committee members will vote to approve all candidates seeking to be sanctioned as an authorized user, interim or permanent RSO.
- The committee's final decision will then be presented to the DOHMH for final review of the candidate’s credentials.
- Once approved, a request for amendment of license will be submitted to DOHMH.

VI. Attachment

RSO Professional Vacancy Posting

<table>
<thead>
<tr>
<th>Date Reviewed</th>
<th>Revision Required (Circle One)</th>
<th>Responsible Staff Name and Title</th>
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ANNOUNCEMENT OF
Professional Vacancy
FACULTY
STATE UNIVERSITY OF NEW YORK - DOWNSTATE MEDICAL CENTER
450 CLARKSON AVENUE, BOX 1194, BROOKLYN, NEW YORK 11203
Applications are invited for consideration for appointment to the following position:

<table>
<thead>
<tr>
<th>Campus:</th>
<th>SUNY Downstate Medical Center</th>
<th>Budget Title:</th>
<th>CLINICAL ASSISTANT PROFESSOR</th>
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<tbody>
<tr>
<td>Department:</td>
<td>RADIOLOGY</td>
<td>Descriptive Title:</td>
<td>CLINICAL ASSISTANT PROFESSOR</td>
</tr>
<tr>
<td>Professional Rank:</td>
<td>GFT</td>
<td>Item Number:</td>
<td>POS# 95022159 Line # 20092</td>
</tr>
<tr>
<td>Salary Range:</td>
<td>COMMENSURATE WITH EXPERIENCE &amp; QUALIFICATIONS</td>
<td>Date To be Filled:</td>
<td>ASAP</td>
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</tbody>
</table>

Additional Position Information: *Represents Location Pay for full-time appointees.

Brief Description of Duties:
The Department of Radiology is seeking a full time medical physicist to serve as the institutional Radiation Safety Officer/ Director of Radiation Physics. Duties will include but are not limited to the following: Overseeing all regulatory requirements to assure compliance with NYC Health Code, Article 175; and with ALARA Mandates for radiation safety; Administering the broad radioactive materials license for Human and Non-Human use; Serving on the Radiosotope Committee; Supervising the waste disposal program; Supervising radiation safety activities for the QA program in Radiology, Radiation Oncology, Cardiology, OR, EPS and Bronchoscopy divisions; Supervising the institution's personnel radiation monitoring program; Responsibility for divisional budget and service contracts; Teaching a formal, didactic course to medical students on the Principles of Radiation Biology and Safety; and to residents & fellows on the Physics of Radiology, including Nuclear Medicine, Ultrasound, Fluoroscopy, MRI, Biology and Safety.

DUTIES AND RESPONSIBILITIES ARE NOT LIMITED TO THE ABOVE POSITION DESCRIPTION
All successful candidates must undergo various background checks, maintain credentials required for continued employment and adhere to the SUNY-DMC UHB Principles of Behavior.
Clinical Faculty and Allied Health professionals must receive and maintain Medical Board authorization.
Qualifications: --Licensed medical physicist with current NYS Registration
--ABR Board Certified in Medical Nuclear Physics,
--Diagnostic Radiological Physics or Therapeutic Radiological Physics
--Minimum of 5-7 years of professional experience in a large hospital setting, with a Broad Scope RAM license
Prior teaching experience

Master's degree or doctoral degree in medical physics, physics; or another physical science

Posting ID 12573  FAC/20092-15  13 Teaching and Research Faculty

Persons interested in the above position should submit a resume along with a cover letter to:

Deborah L. Reede, M.D.
Professor and Chair
Radiology Box# 1198
SUNY Downstate Medical Center
450 Clarkson Ave
Brooklyn, NY 11203

Closing date for receipt of applications: 10/21/15

STATE UNIVERSITY OF NEW YORK IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER