## **Volunteers**

During a Mass-Casualty Incident or other disaster, there may be a need to utilize volunteers. All volunteer activities will be coordinated by the incident-command center. The procedures for enlisting volunteers are as follows:

- Production of a valid ID (i.e., driver's license, passport, hospital ID)
- Collecting basic demographics on all volunteers
- Access will only be given to a specific department or to the Manpower Pool.
- Volunteers will not be allowed to enter the ED, OPD, or Hospital unless authorized by ICC.
- If not immediately needed, name, phone number, and special skill(s) will be obtained for future service

There may be a number of community and non-affiliated health care professionals who will volunteer their services. However, once the Emergency Preparedness Mass Casualty Incident Plan is activated these individuals will not be allowed to enter the Hospital Center. Information about outside volunteers will be allowed but only the Incident Commander (in consultation with the Hospital Governing Body), may be allowed the use of non-affiliated volunteers.