



CME *focus*

ADDRESSING THE NEEDS OF CME COORDINATORS FOR BETTER COMPLIANCE



A lifetime of learning

CME Planning

The Activity Development Worksheet (ADW) developed by the ACCME is now part of your application packet. The worksheet has been devised to help you meet the new ACCME Updated Criteria by linking the planning process of your CME activities with the needs of your programs.

It is imperative that the questions are answered in order to help you evaluate the need for your activity and file a request for CME credits.

Questions 1-5 and 7 may easily be answered by following the ADW sheet and by attaching the supporting documentation. A supporting document is needed for whatever you describe as your planning process and data to backup the needs you are stating.



CME WATCH

[House Passes Bill Giving More Power to the F.D.A.](#), which could mean stricter guidelines for CME grants coming soon.



Getting the most of CME Meetings

Your CME meetings are an opportunity to gather future planning materials and needs data. Here are several ways you may do this:

1. Using electronic evaluation such as eeds.com
2. Asking more specific questions on the evaluation form
3. Using focus groups
4. Deciphering the make-up of your audience
5. Pre and Post evaluations
6. Question and Answer sessions

BEST PRACTICE



Mary Heintjes at Brooklyn Hospital is the September 2007 best practice person. Mary has some real insights of what the CME process is about. For every session of the Medicine Grand Rounds that she coordinates, she is sure to have her speaker write at least 3 objectives to be communicated to learners. In addition, **Dr. Scott Reminick**, CME Activity Director for Medicine, links his grand rounds with the results of Brooklyn Hospital's Performance Improvement recommendations.

JOB WELL DONE!



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