

**Minutes of the meeting of the
Executive Committee**
SUNY-Downstate College of Medicine
February 5, 2018

Present: Present: C. Brown, M. Hammerschug, R. Joks, V. Anderson, K. Powderly, R. Jackman, S. Miller, R. Gupta, H. Siddiqi, R. Viswanathan, L Merlin

The meeting was called to order by Dr. Brown and minutes were approved

Presiding Officer Report

Dr. Brown recently met with Dean Pato to discuss a plan on how to handle the interim chair situation. At the last meeting, both the Dean and the Executive Committee agreed that a subcommittee should be formed to be part of the interviewing process. Dr. Brown will appoint three members of the Executive Committee who will be on the subcommittee. Dean Pato will select two faculty members and email the names to Dr. Brown. After the recent meeting with Dean Pato, the Dean decided that each faculty member in the concerned department would get an anonymous survey (which the Dean will compose). This survey will allow faculty to give their opinion of the interim chair and the Dean could use the information to decide to stay with the current chair or hire someone else. Dr. Brown stated that the option to look elsewhere may be hindered due to lack of funding. The Executive Committee all decided that they would like to view the survey before it goes out to the faculty and would also like to review the results of the survey. Also, the Executive Committee still would like the Dean to form a subcommittee to interview potential candidates for the chairperson position. Executive committee members suggested to the Dean are Drs. A. Norin, H. Siddiqi & K. Powderly.

New Business

Some members of The Centerwide Committee would like to have separate semi-annual meetings from the College of Medicine and elections held at a different time from the College of Medicine's annual meeting and elections.

The Committee decided that they would like to invite President Riley to an Executive Committee meeting. The date is TBD.

Respectfully submitted,

Kathleen E Powderly, PhD

