

Minutes of the meeting of the
Executive Committee
SUNY-Downstate College of Medicine
October 5, 2015

Present: A. Norin, K. Powderly, C. Brown, S. Eisner, D. Lemke, M. Hammerschlag, I. Bodis-Wollner, V. Anderson, S. Miller, R. Viswanathan, H. Moreno, S. Rinnert, H. Durkin

Minutes were approved with revisions.

Presiding Officer Report

Dr. Norin announced that Dr. Rinnert is the new chair of CAPQ.

Dr. Norin stated that the Dean is concerned about hiring faculty on a clinical tenure track. He feels that faculty members may not be able to meet the qualification for tenure within the time allowed. The Dean is concerned that Downstate will hire great people only to lose them because they are unable to get tenured. Dr. Norin stated that there is a meeting scheduled for October 15, 2015 to discuss this matter. Dr. Norin stated that he would like the chairs from CAPQ and Promotions Appointments & Policy to attend the meeting. Dr. Rinnert stated that that the Dean attended the CAPQ meeting and raised these concerns with the committee.

CAPQ

Dr. Rinnert reported that there were two considerations for promotion - one with tenure and one without. He stated that there was a faculty member who requested an alternate route process for promotion to full professor. There was a discussion of the various routes a faculty member can pursue in order to get tenure. Dr. Brown stated that the Dean would like to look into this. Dr. Rinnert stated that he would meet with the chair of the alternate committee to provide clarification on faculty members requesting an alternate route. Dr. Rinnert stated that there is a checklist of what is needed for tenure posted online.

CEPC

Dr. Eisner stated that Unit 1 is finished. Exam week was last week. Students have been doing well on the exam.

Dr. Eisner stated that the focus with the curriculum now is to improve evaluations and assessment of the unit and streamline the process of getting the work done. The curriculum as it is structured now is faculty intensive, especially for clinical faculty. The faculty has also been performing administrative duties. She stated that there is a need for more clinical faculty members to teach in Foundations. Dr. Eisner stated that if anyone is interested, they could contact Dr. Ovitsh's office. There was a discussion of the need for better communication and transparency between the leadership of the new curriculum who are making decisions and the faculty members who are teaching. There are a lot of decisions being made without input from faculty.

Faculty Student Relations

Dr. Powderly reported that the Brooklyn Free Clinic is again raising funds via the NYC Marathon. A group of students are running the marathon to support BFC. The students have drafted an email to be sent to faculty to seek their support. The Executive Committee endorsed sending this email.

New Business

Dr. Brown attended the Admissions committee meeting in Dr. Norin's absence. He provided the committee report on entering class statistics.

College of Medicine ENTERING CLASS QUICK STATISTICS

2014 = Class of 2018 2015 = Class of 2019

Gender	2014	2015
Male	100 (53%)	105 (56%)
Female	88 (47%)	84 (44%)
	188	189

Note: percentage = percentage of class

State Residency	2014	2015
Out of State*	25 (13%)	46 (24%)
New York State	163 (87%)	143 (76%)

Note: percentage = percentage of class

* based on AMCAS application

Notes:

2014 Out of State: Arizona (1), California (9), Connecticut (1), Florida (2), Massachusetts (4), Maryland (1), New Hampshire (1), New Jersey (4), Oregon (1), Washington (1) $n = 25$

2015 Out of State: California (15), Connecticut (4), Florida (3), Indiana (1), Massachusetts (8), Maryland (1), North Carolina (1), New Hampshire (2), New Jersey (5), Oregon (2), Pennsylvania (2), Washington State (2) $n = 47$

Age	2014		2015	
	Range	Mean	Range	Mean
	20-45	23.65	21-36	23.20

Undergraduate Colleges Represented in the class	2014	2015
Total Number	70	74

Top Five Feeder Institutions (based on Undergraduate College)

	2014		2015	
New York University	20 (11%)	CUNY Brooklyn College*	24 (13%)	
CUNY Brooklyn College*	17 (9%)	New York University	15 (8%)	
SUNY Stony Brook	14 (7%)	SUNY Stony Brook	14 (7%)	
Cornell University	11 (6%)	SUNY Binghamton	11 (6%)	
SUNY Binghamton & Hunter College	8 (4%)	Cornell University	10 (5%)	

Note: percentage = percentage of class

*The high percentage enrollment from Brooklyn College is due in part to the Brooklyn College BA/MD program.

D. Lemke presented the Qualtrics Survey System to the Executive Committee.

Respectfully submitted,

Kathleen E Powderly, PhD