

**Minutes of the meeting of the
Executive Committee
of the SUNY-Downstate College of Medicine
October 7, 2013**

**Present: R. Joks, K. Powderly, S. Eisner, M. Hammerschlag,
D. Lemke, A. Norin, V. Anderson, R. Kollmar, S. Miller,
M. Foley, R. Viswanathan, H. Durkin**

The meeting was called to order by Dr. Rauno Joks; minutes were approved.

Presiding Officer's Report:

Dr. Joks introduced himself to the committee and asked all of the members to do the same.

CEPC:

Dr. Eisner presented a copy of the agenda from the CEPC meeting that was held on September 26, 2013. (See attachment)

Faculty-Student Relations:

The students from the Brooklyn Free Clinic who are participating in the NYC marathon drafted a letter asking for support from the faculty. Dr. Powderly stated that the students have requested that the letter, once it has been approved, be emailed to faculty two weeks before the marathon.

Drs. Powderly and Feuerman spoke to Dr. Sass and Sophie Christoforou in regards to faculty members not being invited to the white coat ceremony. Next year's white coat ceremony should be considered an academic event rather than a social event. Dr. Powderly will be the liaison to the planning process for the white coat ceremony.

Dr. Powderly will attend the next Med Council meeting next week to discuss faculty student relations.

New Issues

Dr. Gerber, who is the dean of admissions, is looking for 4 new faculty members who have PhDs to join the admissions committee. The admissions committee meets the 1st Wednesday of the month. Dr. Joks asked the committee to email him with names of anyone who is interested in volunteering.

Drs. Anderson and Durkin volunteered to be on the committee. Dr. Viswanathan stated that he would speak to his colleagues from his department and will forward names to Dr. Joks.

Members of the committee discussed the problems with parking since the members of the Downstate community are not allowed to park in the garage due to structural damage.

The Executive Committee went into Executive Session for the remainder of the meeting to discuss a confidential issue raised by CAPQ.

Respectfully submitted,

Kathleen E Powderly, PhD