

**Minutes of the meeting of the Executive Committee  
of the SUNY-Downstate College of Medicine  
February 11, 2013**

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**Present: R. Joks, K. Powderly, S. Eisner, H. Durkin, M. Nowakowski, S. Miller, M. Feuerman, N. Penington**

Dr. Joks called the meeting to order; minutes were approved with revisions.

**Presiding Officer's Report**

Downstate is preparing for the LCME visit.

**Old Business**

After much discussion, Dr. Feuerman motioned to accept the revised procedure for adjudicating allegations of unprofessional conduct on the part of a faculty member. Dr. Nowakowski seconded the motion. The committee approved this motion.

**Faculty and Student Relations**

Dr. Powderly presented a flyer and recruitment cards from the Brooklyn Free Clinic. The students provided care to people affected by Hurricane Sandy. Dr. Powderly asked if anyone would like to volunteer his or her time in helping the BFC, please let her know.

**CEPC**

Dr. Eisner stated that the students are not completing their block evaluations. She stated that students feel that the evaluations are a poor use of time. The committee stated that they would look into this.

Respectfully submitted,  
Kathleen E. Powderly, PhD