

**Minutes of the meeting of the Executive Committee
of the SUNY-Downstate College of Medicine
January 7, 2013**

Present: R. Joks, K. Powderly, M. Nowakowski, S. Eisner, R. Twersky, M. Hammerschlag, I. Bodis-Wollner, E. Quadros, A. Norin, V. Anderson, H. Durkin, M. Feuerman

The meeting was called to order by Dr. Joks; minutes were approved with revisions.

Presiding Officer's Report

Drs. Joks and Powderly attended the Centerwide meeting in December 2012. The Centerwide committee members would like to have an election in the spring. Dr. Flax is working on the Centerwide bylaws.

Subcommittee Reports

CEPC

Dr. Eisner stated that the Dean's Council is the new curriculum committee. The new structure of the Dean's Council went into effect as of January 1, 2013 with Dr. Sass as the chair. The Dean has appointed six faculty members to serve on the Dean's Council. They are:

Basic Sciences

Dr. Katherine Perkins
Dr. Miriam Feuerman
Dr. Ira Kass

Clinical Sciences

Dr. Michael Augenbraun
Dr. Nagaraj Gabbur
Dr. Lisa Merlin

CEPC will continue to report to the Executive Committee. Dr. Eisner asked the CEPC committee if they wished to continue in this role since the Dean's Council is going to handle curriculum issues. The CEPC stated that they would continue as an independent committee that will report to the Executive Committee. Dr. Eisner stated that even though CEPC dealt with curriculum issues, unlike the Dean Council, the CEPC does not have any administrators on the committee. Dr. Feuerman stated that the Dean's Council is the committee that runs the curriculum. The CEPC is a committee of faculty governance that can investigate issues and make recommendations for changes to the Executive Committee. These recommendations should be passed on to the Dean and or/the Dean's Council for consideration.

Dr. Joks asked if the Dean's Council is going to handle the database. Dr. Feuerman stated that the Office of Education will handle the database and the Dean's Council will handle policy issues.

The LCME site visit will be on February 25-27, 2013.

FPPPA

Dr. Twersky stated the committee has material to review. One of the issues up for review is the teaching track criteria for CAPQ.

New Business

After much discussion, a motion was passed for the bylaws committee to prepare a draft or protocol on how to deal with the termination of faculty members.

Respectfully submitted,
Kathleen E. Powderly, PhD