

**Minutes of the meeting of the
Executive Committee
of the SUNY-Downstate College of Medicine
September 10, 2012**

**Present: R. Joks, K. Powderly, S. Eisner, R. Twersky, E. Jacobson-Dickman,
V. Anderson, S. Miller M. Silverberg, P. Maccabee**

Dr. Joks called the meeting to order and minutes were approved.

Presiding Officer's Report

Dr. Joks introduced himself to the committee and asked all of the members to do the same.

All chairpersons have been re-appointed for one year.

Dr. Anderson suggested that both Dr. Williams and Dean Taylor should receive a copy of approved minutes. Dr. Miller felt that this suggestion was a good idea, therefore he recommended the Executive Committee pass a motion to email the approved minutes to Dr. Williams, Dean Taylor and all of the Executive Committee members. Dr. Powderly seconded the motion. The committee approved this motion.

As of July 2012, Dr. Norin has stepped down as chair of the bylaws committee. The Executive Committee felt that it would be best to contact Dr. Norin to ask for suggestions of candidates to chair the bylaws committee.

Subcommittee Reports

Student Admissions and Academic Standards Sub-Committee

Dr. Jacobson-Dickman introduced herself as the new chair of the Student Admission and Academic Sub-Committee.

The members of the committee are:

Sheldon Landesman, MD
Anjali Sharma, MD
Joshua Burack, MD

Shirley Eisner, Ph.D
Peter Bergold, Ph.D

At this time, Dr. Jacobson-Dickman is working on recruiting students and one voting faculty member from an affiliated hospital.

CEPC

Dr. Eisner would like clarification on the relationship between CEPC, the Executive Committee and the steering committee regarding the new curriculum.

FPPPA

Dr. Twersky stated that the FPPPA met in July 2012 and one of the discussions led to a recommendation to expand the CAPQ membership to 12. Recently, FPPPA was informed that a CAPQ committee member who everyone assumed was retiring is still an active member. Since the recommendation was to increase the CAPQ membership to 12, the committee has to decide which departments need to be represented. Dr. Powderly suggested that this issue should be discussed with the bylaw committee.

The FPPPA will meet at the end of this month. One of the charges is to review the promotion criteria of various medical schools and compare them to Downstate.

The members of the FPPPA are:

Rebecca Twersky, MD, MPH

Jacob Aranda, MD

Sharon Glick, MD

Stephan Rinnert, MD

Barbara Delano, MD, MPH

Chris Roman, Ph.D

Faculty and Student Relations

Dr. Powderly stated the students from the Brooklyn Free Clinic have 5 slots in the NYC marathon and would like the faculty to support their runners who will raise funds for them. Each runner has to raise \$2,500. The students drafted an email to faculty asking for support. Dr. Powderly will send this email to Angela to forward to all Executive Committee members to review. Dr. Anderson stated this event would raise more money if advertised in the announcements newsletter. Dr. Powderly stated at this time there was problem advertising the event, as the money raised would not be going to Downstate directly. Dr. Anderson stated that she would speak to Dr. Bradley regarding Philanthropy policies at Downstate.

Respectfully submitted,

Kathleen E. Powderly, PhD