

**Minutes of the meeting of the  
Executive Committee  
of the SUNY-Downstate College of Medicine  
July 16, 2012**

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**Present: M. Feuerman, K. Powderly, M. Nowakowski, S. Eisner, S. Rinnert, R. Twersky, M. Hammerschlag I. Bodis-Wollner, E. Quadros, A. Norin, M. Siverberg**

The meeting was called to order by Dr. Feuerman; minutes were approved with revisions.

**Presiding Officer's Report**

Dr. Feuerman met with Dean Taylor who stated that the SUNY Board of Trustees is currently searching for an interim President for Downstate Medical Center. Dean Taylor is currently the officer in charge. Once the interim President has been appointed, Dean Taylor will resume concentrating on the LCME visit. Students will be facing a tuition increase, but the money will come back to the institution.

The Downstate administration is in the process of scheduling the ribbon cutting for the new building around Governor Cuomo's schedule.

**Subcommittee Reports**

**NOMINATIONS**

Dr. Nowakowski stated that the election is over and we will have new members this fall.

**CEPC**

Dr. Eisner stated that the CEPC committee met last week and the issue of electives was discussed. Students believed that they could take all four weeks of electives as vacation time. It was understood that students had the option to take two weeks out of the four weeks for vacation. This issue has not been resolved and will be brought to the attention of Dr. Macrae.

Students who are taking two-week clinical electives would like the credits to be counted towards the 20 credits required for graduation. The topic was mentioned at the Dean's Council meeting, but there has been no decision. The CEPC committee felt strongly that the credits should be counted; there should not be a "lower class of electives" since they are considered legitimate electives. The CEPC committee voted and made the recommendation to have the two-week electives count towards the 20 credits required for graduation. Dr. Eisner asked the Executive Committee to review and approve the recommendation. Dr. Eisner motioned to accept the CEPC recommendation. Dr. Siverberg seconded the motion. The committee approved this motion with one abstention.

Dr. Eisner asked the committee to review and approve the Relevance Process Draft from the CEPC committee. Dr. Feuerman stated that the draft is a work in progress and should be discussed in detail at the next CEPC meeting.

### **Research, Resource and Budget**

Dr. Durkin stated that she is waiting for Dean Taylor to approve the website.

### **FPPPA**

#### **FACULTY AND PROFESSIONAL STAFF PERSONNEL POLICIES, PROMOTIONS AND APPOINTMENTS**

Dr. Twersky stated that the first meeting of the FPPPA would be held at the end of the week. She is looking for more members.

### **Bylaws**

Dr. Norin stated as of September 2012 he is stepping down as chair of the bylaws committee since he will be assuming the role of presiding officer elect. He will serve as a mentor for the bylaws committee until a chair is nominated from the Executive Committee.

Dr. Norin stated that all proposed changes in the bylaws were passed.

### **New business**

Dr. Feuerman stated that Dr. Hill recommended a colleague for the student admission committee, but the Dean would prefer all recommendations to come from the Executive Committee.

The next meeting will be held on August 8, 2012 at Dr. Rinnert's house. The Dean will attend.