

**Minutes of the meeting of the  
Executive Committee  
of the SUNY-Downstate College of Medicine  
July 11, 2011**

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**Present: M. Feuerman, S. Eisner, P. Maccabee, M. Hammwerschlag,  
R. Viswanathan, J. Brown, S. Miller, S. Ostrow, F. Gress**

Previous minutes were accepted.

**Presiding Officer's Report**

Dr. Feuerman handed out designs of the new building. The designs are tentative and subject to change. The building will be in front of the basic science building. The building will contain a simulation center, which will be great for standardized patients. Dr. Feuerman asked Angela to email files to the members of the committee.

Dr. Charlene An has been asked by the Dean to set up a Professionalism committee. This committee will be a separate standing committee from the Executive committee. The Dean feels there is a need for a culture change at Downstate. The professionalism committee will be charged to address concerns such as nurses abusing medical students and the attending not setting good examples. There was an exit survey in 2010 and it was reported that 40 students were "abused" by faculty members. Dr. An has been trying to get members for the committee, but has been unsuccessful. Dr. Feuerman asked the committee if they knew anyone who may be interested in serving on the professionalism committee, please let me know.

The last item on the agenda is Recycling. There was a meeting of the Downstate Environmental Stewardship and Sustainability Initiative on June 17, 2011. Dorothy Fyfe and Wolf Lacossiere are in charge of recycling here at Downstate. Dr. Feuerman stated that some cardboard in the Basic Science Building get recycled even though it is combine with all the trash. Downstate pays Filco Carting to separate it out. According to Filco, the amount of garbage that Downstate has disposed of in the last 12 months has gone down by 16%. Dr. Feuerman has the notes from the June 17<sup>th</sup> meeting and if anyone would like to view, please let her know. Since Dr. Feuerman is in the loop, she will be getting the recycling information out to everyone.

**Sub-Committee Reports**

**CEPC**

Dr. Eisner stated the CEPC committee accepted changes on the elective guidelines. Drs. Feuerman and Eisner will meet with Dr. Friedman regarding the creation of a global calendar for CBC activities and functions. Drs. Feuerman and Eisner already met with Dr. Sass in regarding this. The CEPC's next meeting will be in July. It will be the last meeting for the summer.

**Admissions and Promotions Committee**

Dr. Ostrow stated he is working on recruiting student members for the Admissions and Promotions Committee. He has four faculty members who are committed, but he needs one more faculty member. This faculty member has to be an affiliate from Kings County. Dr. Ostrow stated from a logistical standpoint, this person would need to be able to come to meetings at Downstate. Dr. Ostrow asked the committee if they knew of anyone who would like to be on the Admissions and Promotions Committee as affiliate but especially from Kings County, please let him know. Hopefully, the committee can start in September 2011.

One of the committee members asked, "What is the definition of an affiliate". The committee member wanted clarification because Kings County has discontinued salary associated with affiliation contracts. Kings County seems to be independent of Downstate. Dr. Ostrow stated in the Department of Radiology, Kings County has dissolved its affiliation with Downstate. There are issues for part time faculty members. Some of the faculty members have part time appointment at both Kings County and Downstate. They would spend a certain number of hours on each side of the street. There are some full time faculty members at Kings County who received state benefits because of their SUNY appointment. Now faculty members can still maintain their medical school appointments, but will no longer have any UHB/Downstate affiliations. This has been a real issue in terms of what happens to their benefits and seniority? There will be a meeting with Ross Clinchy regarding this issue.

### **New Business**

There is a new emphasis being placed on teaching. There is the question of starting a tenure track for faculty members whose primary job is teaching. Right now there are a couple of different tracks, through the CAPQ, where faculty can get tenure. One is the Research track, the unqualified track, and then there's a clinical track where people can still get tenure, but the requirements are different. There are criteria or guidelines whereby the CAPQ will judge an applicant for tenure; it typically involves funding, publications, research, teaching and service. Dr. Feuerman feels there are plenty of journals that publish articles that are based on outcomes of teaching in different modalities. These scholarly articles can be used as consideration for tenure on a teaching track. Dr. Feuerman feels this topic is something that will be discussed in the future.

The next Executive Committee will be on August 1, 2011 at Dr. Rinnert's house at 4pm. Angela will send out email with more information.

Respectfully submitted,

Kathleen E. Powderly, PhD