

**Minutes of the meeting of the  
Executive Committee  
of the SUNY-Downstate College of Medicine  
February 7, 2011**

---

**Present: M. Feuerman, K. Powderly, S. Eisner, R. Twersky, S. Rinnert, P. Maccabee, I. Bodis-Wollner, A. Norin, V. Anderson, R. Viswanathan, J. Brown, R. Joks, M. Avitable, H. Durkin**

The meeting was called to order by Dr. Feuerman; minutes of the previous meeting were approved.

**Presiding Officer's Report**

Dr. Feuerman met with a member of the Hospital recycling team. She has yet to meet with the recycling committee from the Basic Sciences. She is currently reviewing state recycling contracts. Toner cartridges can be sent to the Children's center for recycling. Dr. Feuerman will speak to the director of the Children Center to set up a recycling depository.

**Sub-Committee Reports**

**CEPC**

Dr. Eisner stated the committee met on Jan 27, 2011. There are new members to this committee, but some former members have returned. The committee is composed of Basic Science and Clinical faculty members and medical students.

Dr. Lee Eisner, Chairman (Cell Biology)	Mr. Murray Echt, MS1
Dr. Yaacov Anziska (Neurology)	Ms. Sue Hahn, MS1
Dr. Peter Bergold (Physiology and Pharmacology)	Ms. Melissa Loozanno, MS1
Dr. Mert Erogul (Emergency Medicine)	Ms. Kristin Twomey, MS1
Dr. Jenny Libien (Neurology and Pathology)	Ms. Celina Brunson, MS2
Dr. Steven Ostrow (Radiology)	Ms. Michelle Lobo, MS2
Dr. Rikki Ovisth (Pediatrics)	Mr. Elvedine Lukovicm, MS2
Dr. Katherine Perkins (Physiology and Pharmacology)	Mr. Darrin Wong, MS2
Dr. Bram Trauner (Medicine)	

Two major issues were discussed: The new role of CEPC and what role it will play within the new curriculum. At this meeting, Dr. Sass gave a brief overview of the new curriculum. The next meeting will be on Feb 24, 2011.

Dr. Feuerman reminded the Executive Committee that CEPC is the faculty voice on the curriculum.

**Research, Resource and Budget**

Dr. Durkin is the new chair of Research, Resource and Budget.

**Student Activities**

Dr. Powderly stated that Kristen from the student center will provide her a list of student clubs and indicate if they have faculty advisors.

Dr. Powderly met with President of Med Council and the President of the 4<sup>th</sup> year class. There are two areas where the students expressed interest in fostering more faculty student interaction – mentoring and non-academic activities.

In the past, students wanted a website so faculty and students could post their research interests and activities. It was suggested that this website be pursued as a joint website between the Executive Committee of the Faculty and Med Council. Dr. Powderly will contact Bio Med to see this website can be created. The students are interested in having more faculty involvement for events such as the winter ball and graduation.

### **Faculty & Professional Staff**

Drs. Avitable and Twersky presented the committee a survey (see attachment) for the Clinical Faculty. Dr. Avitable stated that all suggestions can be emailed to him. Once the survey has been completed, Dr. Feuerman will present it to the Dean.

### **Old Business**

As mentioned at the last meeting, Dr. Feuerman revisited the idea of reorganizing a Library committee. She felt that there is a need for a Library committee so faculty can voice their opinions on Library issues, such as journal subscriptions and how resources are used. She stated that it can be a sub-committee of the Executive Committee. Currently, the Bylaws do not mention a Library Committee. Dr. Norin stated that in order to implement a Library committee, the Bylaws sub-committee would make a recommendation to the Executive Committee. If the Executive Committee approves, then it would be sent to the COM faculty for a vote.

Dr. Feuerman stated that if there is no Centerwide Library committee, then the Executive Committee can discuss the need for a Library Committee for COM.

### **New Business**

The Executive Committee viewed the Faculty Development Initiative website. Dr. Rinnert, who is the chairperson, stated that the website is a work in progress. Right now, the website is only accessible through the "A-Z" search in the Downstate's webpage. Dr. Rinnert would like the website to be a link on Downstate's home page. He stated that Ellen Watson viewed the webpage and she felt that it needed help from Bio-Med. Dr. Rinnert is scheduled to meet with Ellen Watson. Members from Bio-Med and the Library will attend as well.

The Faculty Development Initiative is having its 3<sup>rd</sup> annual symposium on May 3, 2011 at 10:00am until 1pm. Committee members felt that it should go on the announcement board and the newsletters so faculty members can "save the date" Angela stated that she will contact Doris from Institutional Advancement.

At the last Executive Committee meeting, Dr. Viswanathan emailed the committee a proposal for the SUNY Downstate Administration and Kings County Hospital Administration to explore the possibility of constructing a plaza on Clarkson between Downstate and KCH at New York Avenue. All of the members approved this proposal. The committee felt that Dr. Cramer is the best person to contact about this proposal. Drs. Viswanathan and Feuerman will schedule a meeting with her.

There was discussion on whether medical students will have time in their schedule to pursue research opportunities when the new curriculum is launched. Some faculty members felt it was fine for medical students to pursue research opportunities in the 4<sup>th</sup> year. It was pointed out that the applications for residency are due in the 4<sup>th</sup> year and this might be too late. For a residency such as Dermatology, it is very important to have research experience because it is very competitive. Dr. Feuerman felt that this issue should be brought up to CEPC. Dr. Eisner stated that Dr. Sass would like feedback from faculty members who have not been involved with the new curriculum. At the next CEPC meeting, she will discuss the role of research and the opportunities students will have in the new curriculum.

A question was asked in regards to mergering with LICH. Some of the members stated that departments may close and be transferred to LICH and vice versa. Dr. Feuerman stated that we should write a letter to Dr. LaRosa for more information about the merger. Dr. Powderly suggested that Dr. LaRosa be asked to write an article for the Executive Committee's newsletter. Dr. Feuerman said that was a good idea and she will contact Dr. Nowakowski, who is the editor of the newsletter.

Dr. Powderly will gather information about the University Faculty Senate. Drs. Anderson, Rinnert and Powderly have volunteered.

Dr. Feuerman is scheduled to meet with the Dean on Thursday, Feb 10<sup>th</sup>. Any issues or concerns can be emailed to her. She will forward them to the Dean.

The next meeting will be held on Monday, March 7.

Respectfully submitted,

Kathleen E. Powderly, PhD