

**Minutes of the meeting of the
Executive Committee**
of the SUNY-Downstate College of Medicine

January 12, 2009

**Present: S. Rinnert, P. Sass, H. Durkin, M. Nowakowski,
S. Eisner, W. Brunken, R. Twersky, E. Dinkevich, C. Roman, J. Termine, R. Sinert, K. Williams,
G. Conyers, M. Lucchesi, P. Bergold and
Miriam Feuerman**

Excused: K. Powderly

The meeting was called to order by Dr. Stephan Rinnert; minutes of the previous meeting were approved.

Presiding Officer's Report

Dr. Rinnert gave an update on the new academic building. The plans are moving forward. There will be a tour this month to Cornell to look at new buildings. At our last meeting they were waiting for word from Albany as to whether we are going to go forward or not.

The Faculty Development Initiative is moving forward quite nicely. There was a meeting with all the colleges last week and we are moving forward in putting in requests for money for educational tools and projects. We are also moving forward with a Faculty Development conference for all colleges on April 28, 2009. This will be a half day conference in the morning until early afternoon. We will have a keynote speaker in the beginning for 45 minutes with a coffee break and two breakout sessions.

Sub-Committee Reports

CEPC – The CEPC is working on curriculum renewal with the steering committee. The steering committee consists of 8 people. We have three major subcommittees one, which is chaired by Dr. Michael Augenbraun, dealing with goals and objectives for education at Downstate. The second subcommittee is chaired by Dr. Eve Faber, dealing with curriculum in other institutions. The third Committee is chaired by Drs. Miriam Feuerman and Keith Williams dealing with surveys to faculty and all students in the 3rd and 4th year. The objective of the three subcommittees is to have an interim report submitted in February and then there will be another open meeting on February 26, 2009.

Dr. Pamela Sass is setting up discussion groups to get people to talk about integration to kick off curriculum renewal. We need a mechanism to get faculty involved.

Dr. Sass is also working with biomedical communications to set-up a website for curriculum renewal.

Research Resources and Budget Committee - Dr. Edward Quadros, (see attachment)

NEW BUSINESS

There was no additional new business.

The meeting was adjourned at 5:00 PM

Next meeting is scheduled for March 9, 2009.

Respectfully submitted,

Kathleen E. Powderly, PhD

ATTACHMENT

RESEARCH RESOURCES AND BUDGET SUBCOMMITTEE

Meeting 18th Dec. 2008

Membership Roster (2008 - 2009)

Edward V. Quadros, Medicine (Presiding Chair)

MaryAnn Banerji, Medicine

Stacy Blain, Pediatrics

William Brunken, Ophthalmology

Christopher Roman, Microbiology

Ellen Telesca, Graduate School

Rebecca Twersky, Anesthesiology

Agenda

- 1. Review of the subcommittee bylaws:** No changes sought
- 2. Review of letter to the Dean on core facility:** The committee felt that the letter to the Dean on organization and administration of a core facility was thorough and appropriate. The committee felt that a well organized and fully functional core facility with financial support from the institution and managed by an independent committee was essential to the research and academic advancement of the faculty and institution.
- 3. Review of GMEC subcommittee on research:** The discussion on this topic was primarily centered on the exact role of this subcommittee and what could be done to enhance the goals of this committee. No clear consensus was reached on this issue.
- 4. Research grant enhancement proposal by Bill Brunken:** The consensus on this issue was that a internal review of research proposals is an excellent idea and that investigators qualified and willing to perform this task should be identified. However, the committee felt that the service should be offered to all investigators to avail of this service to enhance their proposal.
- 5. Any additional business to discuss**

Members present at the meeting:

Edward V. Quadros

Stacy Blain

Christopher Roman

Ellen Telesca

Rebecca Twersky