

**Committee on Educational Policy and Curriculum
SUNY Downstate College of Medicine
March 29, 2012**

Electronic! Agenda and Meeting

Old Business

- **Approve minutes** from February 23rd: If I don't get corrections from anyone, I will consider them approved. See Google site.
- Dean Taylor accepted our **Pass/Fail recommendations**: See page 3
- **Report on March 8th meeting with Klara Papp**: We recommended some changes to her proposals for a new elective evaluation form, residency program director survey and PGY-1 survey. The elective evaluation form is already in use and about 60 electives have been reviewed by at least one student. The other surveys will be implemented as soon as possible.
- **Report on March 15th meeting with the Unit 1 team for new curriculum**: Attendance and summary of discussion is on next page.
- **Update on block director guidelines**: The Executive Committee reviewed the guidelines and added one point on expedient distribution of course evaluations to faculty in block. The Dean's Council reviewed the guidelines this week and approved them with a few additions and edits.
- **Update on career exposure opportunities**: The CEPC elective proposal form was modified to use to solicit proposals for career exposure opportunities from clinical departments. It was emailed to about 13 chairs. I have 6 proposals back so far and some chairmen have given me the name of the faculty member to whom they have delegated the responsibility. It is a challenge to follow up with them all. They will be posted in the student newsletter and on PRIME when we have at least ten of them.
- **Update on a selective integrating basic sciences and clinical medicine**: We had the first of two meetings to brainstorm ideas. I will wait until after the second meeting to report on this. However, the discussion keeps returning to how to integrate basic sciences into the clerkships, rather than wait for a one-month selective in the fourth year.
- **Response from Jeanne Macrae to our concerns about the proposed clerkship block curriculum** beginning July, 2012: She sent a draft of a response and wants to update it by our April 26 meeting, at which she will present her progress in achieving some of our suggestions. Jeanne has made a lot of progress, although I don't think an additional formal vacation will be scheduled. Students can use one of their two-week elective slots for this. The new template for clerkship director reports and a sample description of a two-week Nephrology elective for next year are posted on the Google site.
- **2011 USMLE Step 1 and 2 scores** (Confidential) and 2012 Match results are posted on our Google site.

Next Meeting: Thursday April 26 4PM Rm. 2-1 BSB

Note that there is NO April 12 meeting. There is no new business requiring a mid-month meeting.

CEPC Google Website: <https://sites.google.com/site/sunydownstatecepc/>

Education Policy and Curriculum Committee (CEPC) Roster:

Dr. Lee Eisner, Chairman (Cell Biology)

Dr. Mert Eroglu (Emergency Medicine)

Dr. Sabina Hrabetova (Cell Biology)

Dr. Jenny Libien (Neurology and Pathology)

Dr. Steven Ostrow (Radiology, Cell Biology)

Dr. Rikki Ovitsh (Pediatrics)

Dimitri Papanagnou (Emergency Medicine)

Dr. Katherine Perkins (Physiology and Pharmacology)

Dr. Bram Trauner (Medicine)

Mr. Joshua Lampert MS1

Mr. John Odackal MS1

Ms. Sue Hahn MS2

Ms. Kristin Twomey MS2

Ms. Celina Brunson MS3 Dr.

Mr. Elvedin Lukovic MS3

Mr. Daniel Cucco MS4

Ms. Shelly Regev MS4

Summary of Meeting of Committee on Educational Policy and Curriculum
SUNY Downstate College of Medicine
March 15, 2012
Seminar Room 2-1

Invited Guests: P. Sass, K. Williams, J. Lewis, J. Klassie, S. Landesman, F. Scalia, J. Kubie, H. Michelson, R. Bianchi, P. Maccabee

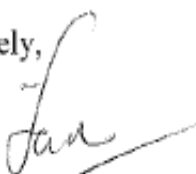
Present: L. Eisner, J. Libien, S. Ostrow, R. Ovitch, B. Trauner, K. Perkins, M. Eroglu, S. Hahn, K. Twomey, S. Regev, D. Cucco, C. Brunson

Summary of Discussion on Plans for the Systems Overview subunit of Unit 1:

1. The Unit 1 group reported that they were unable to map out the Systems Overview subunit with the LOs. We recommended that they should share experiences on difficulties with using the LOs with other units.
2. The students know the curriculum as well as we do and could contribute to guiding expectations of students' learning at such an early stage of their medical education. Consider including some students on your design team.
3. Start as soon as possible to work with faculty in relevant disciplines who will help to develop the basic science content and decide how to scale expectations of what and how much content could be included.
4. Try to match the medical knowledge content more closely, and in sufficient depth, to make the clinical skills activities planned meaningful. [What happened to the concept of ice cubes?] The CBL for unit 1 has no overlap with lecture content. Basic science and clinical skills should be integrated, whenever possible.
5. Frustration expressed that more was not accomplished since last summer.
6. Unit 1 ice cube 1 is lecture heavy. There are 18 lectures in the first two weeks: lots of lectures with little opportunity for small group activity to discuss and consolidate the material. Lectures included are Homeostasis, Neuroanatomy and Cardiovascular physiology. These are vague.
8. Clinical faculty resources will be much less than what they hoped for.

Many thanks for your hard work and that of your committees. I am pleased to accept the recommendations of the CEPC and Faculty Executive Committee that we adopt a Pass/Fail grading system with the addition of a Pass with Distinction at the completion of the Foundations of Medicine curriculum. The "Pass with Distinction" will, as your committees suggest, be based on achieving a defined cumulative mean grade in the Medical Knowledge competency coupled with "exceptional achievement in fulfilling the curricular goals of the other five competencies". It is my anticipation that the details can be sorted out such that this change will be rolled out with the transition to the New Curriculum. Again many thanks for the excellent work your respective faculty committees are doing.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Ian', with a long, sweeping horizontal stroke extending to the right.

Ian L. Taylor, M.D., Ph.D.
Senior Vice President
for Biomedical Education and Research
and Dean of The College of Medicine