

**Minutes of the meeting of
Committee on Educational Policy and Curriculum
SUNY Downstate College of Medicine
January 27, 2011
Seminar Room 2-1**

Present: L. Eisner, K. Perkins, M. Erogul, R. Ovitsh, M. Echt, S. Hahn, C. Brunson, M. Lobo

Introduction

Dr. Eisner opened the meeting by announcing that Dr. Feuerman was unable to come as planned to explain why the Executive Committee is urging a resurrection of the CEPC at this time. Dr. Eisner briefly went through some history of the CEPC before and during the recent intense curriculum renewal activity and its impact on the CEPC. She understood that the stimulus came from Dean Taylor to meet requirements of the LCME but hoped that Dr. Feuerman would be able to attend the next meeting to elaborate further. It was acknowledged that there will be many administrative and curricular structure changes at COM in the next few years.

Presentation by Pam Sass, Chairman of Steering Committee, Curriculum Renewal (CR) Project

Dr. Sass asked to attend this meeting to update the CEPC on the progress made for the new curriculum. She distributed the CR Faculty Assembly handout (Dec 2011) and gave a summary of major changes in the 4-year curriculum that the Steering Committee has already decided upon. These were presented at the December Faculty Assembly. Dr. Sass explained in greater detail some changes in administrative structure that will occur and informed the committee of a few appointments already made, including Associate Dean Foundations of Medicine, Director of Educational Development and Competency Deans. She added that there is an additional smaller Design Committee that is working to meet a June, 2011 deadline to prepare a day-by-day calendar for the first year. Drs. Ovitsh and Erogul are also on the CR Steering Committee and assisted in explaining some of these issues. Dr. Perkins added that she was already asked to prepare two weeks of a proposed Cardiovascular and Renal Block. Time was spent explaining the student assessments and Pass/Fail grading scale proposed for the first two years. Dr. Sass responded generally to questions concerning the relationship of the CEPC to the new administrative structure. She gave her expectations of what role CEPC, as a subcommittee of the faculty Executive Committee, would play in evaluating or maintaining the new curriculum. She added that once the design of the new curriculum is completed the work of the CR Steering Committee will end. Dr. Sass ended by asking the CEPC to get more feedback on the new curriculum from other faculty, especially those that still feel uninformed.

New Business and Plans for Next Meeting

The committee confirmed the abbreviated name of CEPC to correct the current listing on PRIME to be changed from CPEC. Dr. Eisner ended the meeting by promising to gather together resources to aid the discussion next time on defining the mission of CEPC, including descriptions of similar committees at other medical schools and information from the LCME 2010 Guidelines that may relate to CEPC's purpose.

Next Meeting: Thursday, February 24 4PM 2-1BSB

Education Policy and Curriculum Committee (CEPC) Roster:

Dr. Lee Eisner, Chairman (Cell Biology)
Dr. Yaacov Anziska (Neurology)
Dr. Peter Bergold (Physiology and Pharmacology)
Dr. Mert Erogul (Emergency Medicine)
Dr. Jenny Libien (Neurology and Pathology)
Dr. Steven Ostrow (Radiology)
Dr. Rikki Ovitsh (Pediatrics)
Dr. Katherine Perkins (Physiology and Pharmacology)
Dr. Bram Trauner (Medicine)

Mr. Murray Echt MS1
Ms. Sue Hahn MS1
Ms. Melissa Lozanno MS1
Ms. Kristin Twomey MS1
Ms. Celina Brunson MS2
Ms. Michelle Lobo MS2
Mr. Elvedin Lukovic MS2
Mr. Darrin Wong MS2