

Outcomes Assessment Coordinating Council

Meeting Minutes 09/15/2025

In Attendance: Mark Stewart; Kane Gillespie; Jeffery Putman; Lori Bruno; Allen Lewis; Shushawna DeOliveira; Marie-Claire Roberts; Priya Pasram; Anika Daniels-Osaze; Allen Norin; Tina Adjei-Bosompem

Today's Discussion:

TOPIC	NOTES
Annual Assessment Reports	<p>Assessment plans and reports from the past three years provided essential evidence for the Middle States Self-Study. For the next round of assessment reporting, EOAA has drafted a Qualtrics questionnaire aimed at streamlining the process based on feedback and review of prior reports.</p> <p>The OACC took a first look at the draft questionnaire and will be given the opportunity to provide feedback.</p> <p>Key highlights of the revamped reporting template:</p> <ul style="list-style-type: none">• Fewer questions• Reduced duplication with programmatic accreditation reporting requirements• Increased emphasis on quality improvement efforts for the most recent year• Easier online submission form to replace Word/Excel uploads• An option to categorize the improvement (e.g., curriculum, facilities, technology, student life).• An option to align improvements made with PLO and ILOs• An option to align improvements made with individual programmatic accreditation standards• An option to show alignment of quality improvements with IMPACT 2030 goals. <p><i>Next steps:</i></p> <ul style="list-style-type: none">• Coordinate with assessment leaders to develop program specific questionnaires
Improvements to the data process	<p>During the May 12 OACC meeting, the committee reviewed the processes used to prepare for our recent and successful Middle States Self-Study Report and Site Visit. The discussion highlighted several strengths and opportunities with a particular focus on enhancing the efficiency and effectiveness of data collection, storage, access, quality, and reporting. In addition, the Middle States Commission of Higher Education has implemented annual reporting requirements utilizing IPEDS data.</p> <p>The OACC has established a subcommittee specifically focused on student data structures. The committee includes the assessment leaders from each college and school as well as the OACC chairs and representatives from, Academic Affairs, Institutional Planning, and EOAA. The group will reach out to key data personnel for their guidance and expertise as needed. The focus of the subcommittee is:</p> <ul style="list-style-type: none">• Comprehensive student tracking and outcomes• Data quality and optimization• Sustainability of accreditation efforts <p>The subcommittee's first project is to map the data processes of the Downstate student lifecycle.</p>

<p>OACC Workshops</p>	<p>OACC members were asked to brainstorm workshop topics that can be presented to members of the university with a focus on assessment and accreditation. Suggested topics included:</p> <ul style="list-style-type: none"> • Use of Brightspace for Assessment • Data driven decision making in Clinical education programming • Trainings on data collection tools (such as banner admin) • AI in higher education with a focus on teaching. Harvard developed a model on how to use AI to teach students in a clinical setting. Talks from colleagues who are more advanced on use of these tools in these spaces could kickstart our own efforts in the near future.
<p>Updates on assessment accreditation projects in the colleges and schools:</p>	<p>COM:</p> <ul style="list-style-type: none"> • COM is currently wrapping up a survey related to an LCME monitoring report. They are on track to achieve the targeted 70% response rate from students. The monitoring report is due in October. <p>CON:</p> <ul style="list-style-type: none"> • CON is embarking on a few ventures including finding ways to better identify students at risk and intervene early in their education at Downstate. Thus far they have held a retreat to discuss strengthening the advisement portal and closing the advisement feedback loop with student that are seen at the Office of Student Academic Services. They are working with Dr. Langley and his team to pinpoint what resources and services have shown to be the most useful in supporting their nursing students. • CON is also looking into opportunities to incorporate AI into the Simulation Center. <p>SGS:</p> <ul style="list-style-type: none"> • No report given <p>SOHP:</p> <ul style="list-style-type: none"> • The Health Informatics (HI) program is currently in candidacy status and actively preparing its self-study report, which is due by October 1. • The Applied Behavior Analysis (ABA) program has been granted provisional recognition by its accrediting body due to having only one full-time faculty member. The program is required to submit an annual report by April 1, 2026, followed by a progress report due August 1, 2026. • The Physician Assistant (PA) program has initiated work on its self-study report in preparation for its onsite accreditation review scheduled for October 2029. <p>SPH:</p> <ul style="list-style-type: none"> • 2 years ago, SPH started tying the end of semester exit survey with the students capstone projects. They are happy to report that as a result they have seen the survey response rate grow to approximately 90%. • SPH has recently submitted data for their annual ASPPH report. They are currently preparing for their annual CEPH report due in December.