

## Outcomes Assessment Coordinating Council

### Meeting Minutes 05/12/2025

**In Attendance:** Kane Gillespie; Mark Stewart; Lori Bruno; Lori Escallier; Tina Adjei; Richard Kollmar; Allen Lewis; Ellen Watson; Bonnie Granat; Charis Ng; Wolf Lacossiere; Tracy Wilson; Jeffery Putman; Shushawna DeOliveira; Priya Pasram; Anika Daniels-Osaze

#### Today's Discussion:

TOPIC	NOTES
<b>Assessment Reports</b>	Time to collect this year's assessment reports is approaching <i>Next steps:</i> <ul style="list-style-type: none"><li>The next meeting of the OACC, June 09, 2025, will include discussion of assessment reporting for this year.</li></ul>
<b>Middle States</b>	<ul style="list-style-type: none"><li>The Middle States site visit occurred on April 6-9.</li><li>The oral report given by the visiting evaluation team expressed a very positive review of our self-study and commendation for the OACC and its efforts thus far.</li><li>We are currently awaiting final review by the Middle States Commission. We expect the official action to reflect the very positive review by the evaluation team, but the Commission makes the final determination.</li></ul>
<b>Middle States Review: What went well?</b>	OACC members shared their thoughts on what they felt went well during the Middle States Self-Study process. <ul style="list-style-type: none"><li>The timeline of the process was great</li><li>Executive team planning was excellent</li><li>There was a great deal of successful collaboration</li><li>The experience was surprisingly pleasant for an accreditation process and visit</li><li>Site-visit participants felt well prepared</li></ul>
<b>Middle States Review: What could we improve?</b>	OACC members shared their thoughts on what they felt could be done to improve our efforts for the next Middle States Self-Study process. <ul style="list-style-type: none"><li>There was a need for more active participation from all members of the committees.</li><li>Suggestion that there be more formal process for routine check-ins among working group chairs to facilitate sharing of information, collection of evidence, and reducing duplication of efforts.</li><li>Implementing an annual collection process accomplishments by academic and administrative units. That way we don't leave out major accomplishments because teams are trying to remember all they've done 7 years ago. Doing so would improve the efficiency and effectiveness of the working groups to identify our strengths and the basis for our improvements.</li><li>Providing more examples for participants new to the assessment processes</li><li>Several members noted that data management, reporting, and analysis are currently labor intensive for each college and school. Efforts are "not sustainable" and likely to get harder going forward as we experience shifting demands from accreditors.</li><li>Suggestions were made to coordinate the collection of assessment and other relevant data to optimize efforts for schools to work with and present data in a manner that is suitable for the requirements of their accreditors.</li><li>Suggestions were made to obtain software that provides a system for tracking student progress, including portfolio and other relevant components. Such a system could potentially be used to identify students who are in at risk of falling behind. It</li></ul>

	<p>was noted in the discussion that a student's lack of progression in certain programs could substantially impact tuition revenue.t</p> <ul style="list-style-type: none"> <li>• Suggestions were made to obtain software that manages and tracks faculty progress</li> <li>• Suggestions were made to obtain software that helps each school with curriculum mapping and course evaluations</li> <li>• We would benefit from more frequent audits of the data going into various systems such as Banner or other systems used for student and employee records.</li> <li>• We would benefit from data entry training to improve data quality and consistency.</li> <li>• We would benefit from a centralized data management system.</li> </ul>
<b>Updates on assessment accreditation projects in the colleges and schools:</b>	No reports given at this time.

Respectfully Submitted, May 12, 2025, Kane Gillespie and Tina Adjei-Bosompem,  
Office of Evaluation, Outcomes Assessment, and Accreditation Services