

Request For Duplicate W-2

Name:

NYS EMPLOYEE ID:

(If "NYS EMPLOYEE ID" number is not included, this form will not be processed.)

Phone Number:

Address:

Address Line (2):

VERY IMPORTANT: Submitting your address here does not change your permanent records.
To request a change of address, you must go to Human Resources,
except for Student Assistant and College Work Study.

Will Pick-Up

Please Mail

List below the year(s) of W-2 you are requesting

1.

2.

3.

4.

5.

Signature:

Date:
