

**TIME SHEETS ARE DUE BEFORE 3PM ON FRIDAY OR BEFORE 3PM ON THE THURSDAY
WHEN A HOLIDAY FALLS ON THE MONDAY**

HOURLY EMPLOYEES

<u>DUE DATE FOR WEEKLY SUBMISSION OF HOURLY TIMESHEET</u>	<u>PAY DATES</u>
JULY 16, 2021	AUGUST 4, 2021
JULY 23, 2021	AUGUST 18, 2021
JULY 30, 2021	AUGUST 18, 2021
AUGUST 6, 2021	SEPTEMBER 1, 2021
AUGUST 13, 2021	SEPTEMBER 1, 2021
AUGUST 20, 2021	SEPTEMBER 15, 2021
AUGUST 27, 2021	SEPTEMBER 15, 2021
SEPTEMBER 3, 2021	SEPTEMBER 29, 2021
SEPTEMBER 10, 2021	SEPTEMBER 29, 2021
SEPTEMBER 17, 2021	OCTOBER 13, 2021
SEPTEMBER 24, 2021	OCTOBER 13, 2021
OCTOBER 1, 2021	OCTOBER 27, 2021
OCTOBER 8, 2021	OCTOBER 27, 2021
OCTOBER 15, 2021	NOVEMBER 10, 2021
OCTOBER 22, 2021	NOVEMBER 10, 2021
OCTOBER 29, 2021	NOVEMBER 24, 2021
NOVEMBER 5, 2021	NOVEMBER 24, 2021
NOVEMBER 12, 2021	DECEMBER 8, 2021
NOVEMBER 19, 2021	DECEMBER 8, 2021

*** Please note that the due dates indicate every Friday to submit time sheets and pay dates indicate when you will receive a paycheck.**