

University Council 2019-2020

October 17, 2019

06:30PM

Student Center Reading Room

Members in Attendance:

Alyson Clarke
Shelley Jain
Timothy Morello
Oladunni Ogundipe
Jennifer Herrmann
Robert Beele
Andrew Hasenzahl
Lauren Vicente
Justin Ingran
Ericka Boucard

Members not in Attendance:

Augustine Gnalian (*proxy: Robert Beele*)
Abhi Amarnani (*proxy: Andrew Hasenzahl*)

Non-Voting in Attendance:

Adam Burgman
Maryam Choudhary
Barbara Byrne
Tina Lee
Alejandro Vega
Giovanna Castillo

Agenda

1. Call to Order

- a. S. Jain called the meeting to order at 6:30PM

2. Old Business

- a. Round table introductions
 - i. All members of UC introduced themselves
- b. All representatives should contact their Deans/Assistant Deans.
 - i. Reminder to representatives to email/call/meet with their Colleges Dean to introduce themselves.

3. New Business

- a. Budget Requests
 - i. Downstate Students Nursing Association

1. Requesting funds for mental health first aid training (November) and LGBTQA+ sensitivity training (spring) for the Downstate community.
 - a. After brief discussion, the following motion was made by S. Jain and seconded by O. Ogundipe.
 - i. Motion: To approve their budget request for \$130.
Motion passes unanimously
 - ii. \$130 was approved from Programs and Projects Account 40-70173-016-30001 to Downstate Student Nursing Association once an account number is created under University Council.
 - ii. Downstate Organization of South Asians (DOSA)
 1. Requesting funds for Diwali.
 - a. After brief discussion, the following motion was made by S. Jain and seconded by A. Clarke.
 - i. Motion: To approve their budget request for \$200.
Motion passes unanimously
 - ii. \$200 was approved from Programs and Projects Account 40-70173-016-30001 to DOSA Account 40-70289-016-30001.
 - iii. Photography Club
 1. Requesting funds for travel (metrocards) for a photography trip.
 - a. After brief discussion, the following motion was made by S. Jain and seconded by R. Beele.
 - i. Motion: To approve their budget request for \$50.
Motion passes unanimously
 - ii. \$50 was approved from Programs and Projects Account 40-70173-016-30001 to Photography Club Account 40-70379-016
 - b. UC Constitution
 - i. E-board has made edits and will take feedback from UC members at the next meeting
 - c. Campus Wide Academic Calendar - A. Amarnani
 - i. A. Amarnani provided justification for draft communication regarding need for campus wide academic calendar. After discussion, it was decided that after edits were made, the draft would be presented to the UC's liaison to the President's office, and then escalated to the appropriate persons thereafter. The following motion was made by S. Jain and seconded by T. Morello.
 1. Motion: To approve campus wide academic calendar document with suggested edits to be submitted to and reviewed by president's office liaison and moved up thereafter. **Motion passes unanimously.**
 - d. UC Suggestion box

- i. Suggested sending a separate email advertising the Suggestion Box and edit the monthly meeting email to better highlight the suggestion box to students.
- e. SUNY SA Updates
 - i. E. Boucard will be attending the SUNY SA conference Nov 15-17th
- f. Simulation Center Updates
 - i. We will invite Bethel Ozed-Williams, as new president of Student Simulation Center, to subsequent University Council Meetings.
- g. Food Pantry Updates
 - i. Email by R. Beele went out to students campus wide.
 - ii. The Student Affairs office is leading efforts to engage campus leadership in supporting the food pantry via donations to ensure that the pantry is supplied at all times.
- h. Cafeteria Renovation Committee 10/31/19
 - i. Need one UC member to represent us at this meeting
 - ii. L. Vicente will be the student rep. S. Jain will email the committee.
- i. Honorary Degree recipient meeting updates
 - i. A. Clarke provided updates from meeting with deans regarding honorary degree recipients. All selected recipients were deemed to have provided significant and meaningful contributions to Downstate.
- j. Council Webpages
 - i. Reminder given that everyone needs to send in their bio to A. Burgman.
- k. Multicultural Fair on December 5th, 2019 5:30PM - 7PM
 - i. S. Jain to Start Recruiting Talent and clubs
 - ii. UC members to sign Ups for volunteering shifts
 - iii. A. Clarke made suggestion to add a global health component. Require each group tabling to have information on health in that country available in the form of a flyer or poster
- l. Service Learning Project
 - i. Decided to do the Poster Competition in end of January
 - ii. Plan to start advertising it next week
 - iii. \$300 first place \$200 second place \$100 first place or greater
- m. University Council Slack
 - i. T. Morello made suggestion that all UC members could utilize slack instead of email to more easily coordinate tasks and to communicate. UC members agreed to utilize the app. O. Ogundipe to send out invitation to the slack account.

4. Adjournment

- a. S. Jain adjourned the meeting at 7:22 PM
- b. Next meeting will take place on November 12th, 2019 at 6PM in the Main Lounge.

Minutes officially submitted by Alyson Clarke, University Council Secretary

A handwritten signature in black ink, appearing to be 'Alyson Clarke', written in a cursive style.

Digital Signature by A. Clarke