

University Council 2018-2019

May 13, 2019

06:00PM

Student Center Conference Room

Members in Attendance: Andrew Hasenzahl, Timothy Morello, Shelley Jain, Dunni Ogundipe, Ericka Boucard, Lauren Vincente, Alyson Clarke

Members not in Attendance: Michelle Garcia (Proxy: Andrew), Esther Milina (Proxy: Alyson), Zaki Azam (Proxy: Shelley), Kristen Lu (Proxy: Tim), Charles Park (Proxy: Tim), Erilande Silma (Proxy: Ericka)

Non-voting Members in Attendance: Adam Burgman, Robert Beal, Martin John

Agenda

1. Call to Order

- a. A. Hasenzahl called the meeting to order at 6:15PM.

2. Old Business

- a. Strategic Planning Process
 - i. What's next (projected dates as of January 2019):
 1. Update strategy - February 15
 2. Review with stakeholder groups - March 8
 3. Set priorities among goals and objectives - March 22
 4. Create implementation plans for priority projects - April 12
 5. Establish implementation structure/systems (including dashboard) - May 3
 6. Begin implementation - May 22
 - ii. Drafts are being presented to each of the five committees. Downstate and the Community met this afternoon. For those that served on these committees, please keep UC updated on any communication that you receive.

3. New Business

- a. Budget Requests
 - i. PRIDE Club
 1. After brief discussion, the following motion was made by S. Jain and seconded by T. Morello
 2. Motion: To approve their budget request of \$60. **Motion passes unanimously.**
 - a. \$60 was approved from Programs and Projects Account 40-70173-016-30001 to 40-70254-016-30001
- b. Monthly updates
 - i. GSC: No new updates.
 - ii. CHRP: CHRP Convocation is 5/15. Elections held.

- iii. COM: COM Award Ceremony 5/16
- iv. CON: CON Convocation is 5/14
- v. SPH: March of Dimes event was rained out.
- vi. SCGB: Commencement is on May 21st
- vii. RHC: New RAs and RDs started working.
- viii. SUNY SA: SUNY SA Review of 2019 distributed to student body by Ericka.
- ix. Centerwide Committee: Biannual Centerwide Meeting on 5/10. Parking Garage is coming down 5/27. Parking Prices and Availability are continuing to be discussed. Dean list for COM have been finalized.
- x. SUNY Council: No new updates.
- xi. Sim Center Committee:
 - 1. The SSC co-facilitated the T2C simulations. The Room of Horrors event was organized and ran by the SSC members and student volunteers. Student volunteers also helped facilitate the phlebotomy/IV and First Responder simulations.
 - 2. The SSC is hosting our first simulation event at the end of May which will be open to students from all schools. The simulations will include phlebotomy/IV, heart and lung auscultation, and BLS code practice.
 - 3. The next executive board will be elected at the end of May.
 - 4. The simulation center will have a soft, trial open starting August 2019 and officially opening January 2020.
- xii. Food Pantry: The Food Pantry is well stocked. Office of Admissions just made a large donation. Taking an inventory one per day or week was a suggestion to track the needs of the Downstate faculty, students, and staff
- c. 1st Annual Lavender Graduation
 - i. May 17 at 4:45pm in Alumni Auditorium
 - ii. Celebration for Downstate LGBTQ+ and Allied graduating students of every college
 - iii. President Riley will be speaking at this event
 - iv. Please attend and show support
 - v. <http://bit.ly/DownstateLavenderGraduation>
- d. UC Facebook page - Remember to Share and Like!
 - i. <https://www.facebook.com/UCatDownstate/>
- e. UC Suggestion Box
 - i. One new submission as of 5/1/19: Discussed the challenges with using the labels of MS1 to MS4 for medical students. No contact information was provided to follow up on this suggestion. Technically, the labels go by the tuition semester dates.
 - ii. This was the first submission since 7/19/18. If UC wishes to continue using the suggestion box, we need to find a way to promote its use. If UC

doesn't wish to continue using the suggestion box, then should discuss ways to improve feedback communication for next year.

- iii. UC may consider sending out an e-mail to the student body every 2-3 month dedicated solely to spreading the word about the suggestion box.
- f. 2019-2020 University Council Executive Board Elections:
 - i. Speeches by candidates were given and votes were tallied.
 - ii. T. Morello won Vice President and his nomination was withdrawn for Treasurer.
 - iii. 2019-2020 UC Executive Board Election Results:
 - 1. President: Shelley Jain
 - 2. Vice President: Tim Morello
 - 3. Treasurer: Dunni Ogundipe
 - 4. Secretary: Alyson Clarke
- g. Last meeting of 2018-2019 UC
 - i. Graduating members: Congratulations! We look forward to hearing about all your future successes.
 - ii. Returning and new members: Good luck on final exams! Enjoy the summer!

4. Adjournment

- a. A. Hasenzahl called the meeting to order at 7:10 PM.
- b. Next meeting will take place at the beginning of Fall 2019 Semester. Please watch for e-mails regarding the meeting dates.

Minutes officially submitted by:

Alyson Clarke, Proxy for Esther Milina, University Council Secretary

A handwritten signature in blue ink, appearing to be 'Alyson Clarke', written in a cursive style.

BUDGET TEMPLATE

Add/insert rows for any needed New Accounts (insert title, leave account # "TBD")

*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses