University Council 2018-2019

May 13, 2019 06:00PM Student Center Conference Room

Members in Attendance: Andrew Hasenzahl, Timothy Morello, Shelley Jain, Dunni Ogundipe, Ericka Boucard, Lauren Vincente, Alyson Clarke

Members not in Attendance: Michelle Garcia (Proxy: Andrew), Esther Milina (Proxy: Alyson), Zaki Azam (Proxy: Shelley), Kristen Lu (Proxy: Tim), Charles Park (Proxy: Tim), Erilande Silma (Proxy: Ericka)

Non-voting Members in Attendance: Adam Burgman, Robert Beal, Martin John

Agenda

1. Call to Order

a. A. Hasenzahl called the meeting to order at 6:15PM.

2. Old Business

- a. Strategic Planning Process
 - i. What's next (projected dates as of January 2019):
 - 1. Update strategy February 15
 - 2. Review with stakeholder groups March 8
 - 3. Set priorities among goals and objectives March 22
 - 4. Create implementation plans for priority projects April 12
 - 5. Establish implementation structure/systems (including dashboard)- May 3
 - 6. Begin implementation May 22
 - ii. Drafts are being presented to each of the five committees. Downstate and the Community met this afternoon. For those that served on these committees, please keep UC updated on any communication that you receive.

3. New Business

- a. Budget Requests
 - PRIDE Club
 - 1. After brief discussion, the following motion was made by S. Jain and seconded by T. Morello
 - 2. Motion: To approve their budget request of \$60. **Motion passes** unanimously.
 - a. \$60 was approved from Programs and Projects Account 40-70173-016-30001 to 40-70254-016-30001
- b. Monthly updates
 - i. GSC: No new updates.
 - ii. CHRP: CHRP Convocation is 5/15. Elections held.

- iii. COM: COM Award Ceremony 5/16
- iv. CON: CON Convocation is 5/14
- v. SPH: March of Dimes event was rained out.
- vi. SCGB: Commencement is on May 21st
- vii. RHC: New RAs and RDs started working.
- viii. SUNY SA: SUNY SA Review of 2019 distributed to student body by Ericka.
- ix. Centerwide Committee: Biannual Centerwide Meeting on 5/10. Parking Garage is coming down 5/27. Parking Prices and Availability are continuing to be discussed. Dean list for COM have been finalized.
- x. SUNY Council: No new updates.
- xi. Sim Center Committee:
 - The SSC co-facilitated the T2C simulations. The Room of Horrors event was organized and ran by the SSC members and student volunteers. Student volunteers also helped facilitate the phlebotomy/IV and First Responder simulations.
 - The SSC is hosting our first simulation event at the end of May which will be open to students from all schools. The simulations will include phlebotomy/IV, heart and lung auscultation, and BLS code practice.
 - 3. The next executive board will be elected at the end of May.
 - 4. The simulation center will have a soft, trial open starting August 2019 and officially opening January 2020.
- xii. Food Pantry: The Food Pantry is well stocked. Office of Admissions just made a large donation. Taking an inventory one per day or week was a suggestion to track the needs of the Downstate faculty, students, and staff
- c. 1st Annual Lavender Graduation
 - i. May 17 at 4:45pm in Alumni Auditorium
 - ii. Celebration for Downstate LGBTQ+ and Allied graduating students of every college
 - iii. President Riley will be speaking at this event
 - iv. Please attend and show support
 - v. http://bit.ly/DownstateLavenderGraduation
- d. UC Facebook page Remember to Share and Like!
 - https://www.facebook.com/UCatDownstate/
- e. UC Suggestion Box
 - i. One new submission as of 5/1/19: Discussed the challenges with using the labels of MS1 to MS4 for medical students. No contact information was provided to follow up on this suggestion. Technically, the labels go by the tuition semester dates.
 - ii. This was the first submission since 7/19/18. If UC wishes to continue using the suggestion box, we need to find a way to promote its use. If UC

- doesn't wish to continue using the suggestion box, then should discuss ways to improve feedback communication for next year.
- iii. UC may consider sending out an e-mail to the student body every 2-3 month dedicated solely to spreading the word about the suggestion box.
- f. 2019-2020 University Council Executive Board Elections:
 - i. Speeches by candidates were given and votes were tallied.
 - ii. T. Morello won Vice President and his nomination was withdrawn for Treasurer.
 - iii. 2019-2020 UC Executive Board Election Results:
 - 1. President: Shelley Jain
 - 2. Vice President: Tim Morello
 - 3. Treasurer: Dunni Ogundipe
 - 4. Secretary: Alyson Clarke
- g. Last meeting of 2018-2019 UC
 - i. Graduating members: Congratulations! We look forward to hearing about all your future successes.
 - ii. Returning and new members: Good luck on final exams! Enjoy the summer!

4. Adjournment

- a. A. Hasenzahl called the meeting to order at 7:10 PM.
- b. Next meeting will take place at the beginning of Fall 2019 Semester. Please watch for e-mails regarding the meeting dates.

Minutes officially submitted by:

Mr de-

Alyson Clarke, Proxy for Esther Milina, University Council Secretary

Faculty Student Association of DMC-Student Activity Fund

University Council (UC) FY 2020 = June 1, 2019 through May 31, 2020 BUDGET TEMPLATE

For each Council account, Column C = the Council's current Yr Certified Budget, Column D= Actual 9 months Year to Date amounts. Insert Council's Processed FYE 2019 Budget in Column E.

Account 40-49001-016 40-40001-016	Description	2018-2019	of 02/28/18	2019 - 2020	Comments
	ACTIVITIES EEES INCOME	£ 04.07F.00		\$ 20,000.00	
	ACTIVITIES FEES INCOME ROLLOVER BALANCE	\$ 31,875.00 12,985.00		\$ 32,660.00	based on FY2019 Actual revenue all rollover should go in program and projects ac-
Total Income		\$44,860.00		\$ 32,660.00	Formula cell (Don't change)
		7.1,000.00			, arrived controlled go
Program Expenses	Note: If a Club/Org does its own fundraising, Be sure to mark Column F comment= "Retains A			¢ 4.574.00	Francis and (Barthafras A)
40-70009-016 40-70245-016	ADMINISTRATION FEE AMERICAN MEDICAL ASSOCIATION - MEDICAL SOCIETY OF NYS	\$ 1,537.00 250.00		\$ 1,574.00 225.00	Formula cell (Don't change)
40-70244-016	AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA)	125.00		150.00	
40-70261-016	ASIAN PACIFIC AMERICAN MEDICAL STUDENT ASSOCIATION	399.00		120.00	
40-70291-016	Association of Women Surgeons			100.00	
40-70280-016	BROOKLYN FREE CLINIC	770.00			transfer funds to 40-70280-012
40-70281-016 40-70373-016	CHINESE AMERICAN MEDICAL SOCIETY (CAMS) Downstate Book Club	550.00		300.00	
40-70248-016	DOWNSTATE CHRISTIAN FELLOWSHIP	896.00		775.00	
40-70295-016	DOWNSTATE DEVELOPMENTAL DISABILITIES	753.00		400.00	
40-70075-016	DOWNSTATE DIALOUGES	81.00		225.00	
40-70273-016 40-70350-016	Downstate Initiative for Nutritional Empowerment DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB	138.00		200.00 200.00	
40-70080-016	Downstate Music Club	136.00		50.00	
40-70254-016	DOWNSTATE PRIDE CLUB	258.00		300.00	
40-70370-016	Downstate Street Medicine Outreach Association			200.00	
40-70268-016	Downstate Students for Choice	200.00		200.00	
40-70347-016 40-70284-016	FAMILY MEDICINE INTEREST GROUP (FMIG) GLOBAL HEALTH	200.00 505.00		125.00 225.00	
40-70266-016	Latino Medical Student Association	505.00		150.00	
40-70255-016	MAIMONIDES	475.00		700.00	
40-70256-016	MEDICAL ARTISTS' GUILD	519.00		550.00	
40-70356-016 40-70257-016	MULTICULTURAL FAIR MUSLIM STUDENTS ASSOCIATION	2,500.00 1,250.00		2,500.00 1,000.00	
40-70375-016	Nursing Medical Student Alliance	1,200.00		200.00	
40-70260-016	ORTHO CLUB	100.00		75.00	
40-70262-016	PEDS'R'US	350.00		225.00	
40-70294-016	PROJECT TEACH	125.00		125.00	
40-70263-016 40-70357-016	PSYCHIATRY INTEREST GROUP SERVICE LEARNING POSTER COMPETITION	50.00 1,200.00		1,000.00	
40-70330-016	Simulation Center	1,200.00		250.00	
40-70270-016	Student Interest Group in Neurology			50.00	
40-70264-016	STUDENTS FOR A NATIONAL HEALTHCARE	75.00		125.00	
40-70269-016	STUDENTS FOR SOCIAL RESPONSIBILITY	900.00		650.00	
40-70369-016 40-70358-016	SUNY Downstate Physicians for Human Rights SUNY STUDENT ASSEMBLY	1,000.00		75.00 1,200.00	
40-70349-016	THANKSGIVING DINNER	2,000.00		2,000.00	
40-70135-016	UC MEETING DINNERS	3,000.00		2,500.00	
40-70348-016	WINTER/SPRING EVENTS	8,000.00		8,000.00	
40-70364-016	Women in Science	4 000 00		200.00	
40-70227-016 40-70173-016	YEARBOOK ADVERTISEMENTS Program and Projects	1,000.00		750.00	all rollover should go in program and projects acc
Need #	UC SUMMMER TRAINING			300.00	an lonever should go in program and projects acc
	-				
otal Program Expense		\$ 29,006.00			Formula cell (Don't change)
Balance Before Reserves		15,854.00	•	1,272.00	Formula cell (Don't change)
Reserves: 10-30008-016	RESERVE FUND	1,272.00		1,272.00	
Total Reserves	RESERVE FUND	\$ 1,272.00			Formula cell (Don't change)
otal Expenses + Reserves		\$ 30,278.00	\$ -	\$ 32,660.00	Formula cell (Don't change)
		5 55,270,00		52,500.00	and and an extension
otal Net Income less Expenses	+ Reserves	\$ 14,582.00		\$ -	Formula cell (Don't change)