

## **University Council 2017-2018**

February 21, 2019

06:15PM

Student Center Reading Room

*Members in Attendance: Michelle Garcia, Esther Milina, Andrew Hasenzahl, Samantha Ringstaff, Zaki Azam, Timothy Morello, Alyson Clarke, Shelley Jain, Charles Park, Erika Boucard, Erilande Silma,*

*Members not in Attendance: Kristen Lui (proxy: Michelle Garcia), Hailey Huddleston (proxy: Andrew), Oladunni Ogundipe (proxy: Esther Milina)*

*Non-voting Members in Attendance: Adam Burgman, Andrew White, Aram Durgerian, Radvika Viswanathan, Michelle Wong, Giaynel Cordero Taveras, Brandon Chin*

### **Agenda**

#### **1. Call to Order**

- a. M. Garcia called the meeting to order at 6:23PM.

#### **2. Old Business**

- a. One pager for funding of White Coat Ceremony or equivalent event for other schools
  - i. One pager to be postponed to allocate university council initiatives toward strategic planning process.
- b. Adam Burgman is working on council webpages
  - i. UC page - Updates needed
    1. Remove: D. Traver profile entirely
    2. Remove: SUNY SA rep from Timothy Morello profile
    3. Add: Erika Boucard profile as new SUNY SA rep
- c. Monthly updates
  - i. GSC: No new updates.
  - ii. CHRP: No new updates.
  - iii. COM: Search for dean.
  - iv. CON: Food drive has been extended.
  - v. SPH: National Public Health Week, 1st week of April.
  - vi. SCGB: Need students for planning event for Disabilities Week, 2nd week of April.
  - vii. RHC: Downstate Olympics April 14th.
  - viii. Sim center committee:
    1. We are currently speaking with Dean Christoforou and Dr. Ovitsh about helping with the simulation component of

Transition to Clerkship this year. We are also looking to add our own simulation practice session near the end of that week.

2. I met with Dean Imperato two weeks ago to present the results of the SSC survey and explain who we are. He said he looks forward to working with us to facilitate the opening of the new center.
3. We will be attending the Med Council meeting tomorrow to request funding. Further, we are going to reach out to the Alumni Center, CHRP Council, and Nursing Council for additional funds.

### **3. New Business**

#### **a. Welcome New Council Members!**

- i. University Council Member - Timothy Morello
- ii. SUNY SA representative - Erika Boucard

#### **b. Strategic Planning Process**

- i. Strategic Planning Retreat - January 31st at the SUNY Global Center in Manhattan
- ii. Students in attendance: M. Garcia, S. Jain, T. Morello, A. Hasenzahl, A. Amarnani, A. White

#### **iii. Summary:**

1. Strategies of each of the five committees were reviewed and edited
2. The values Downstate wants to stand for were identified
  - a. Accountability
  - b. Recognition
  - c. Respect
  - d. Transparency and involvement
  - e. Trust
  - f. Growth (professional development)
3. Ongoing regard practice
  - a. Exercise for team building where we showed direct and specific appreciation for a coworker

#### **iv. What's next (projected dates):**

1. Update strategy - Feb 15
2. Review with stakeholder groups - March 8
3. Set priorities among goals and objectives - March 22
4. Create implementation plans for priority projects - April 12
5. Establish implementation structure/systems (including dashboard) - May 3
6. Begin implementation - May 22

#### **c. Budget Requests**

- i. SUNY Downstate Book Club

1. After brief discussion, the following motion was made by M. Garcia and seconded by S. Jain.
  2. Motion: To approve their budget request of \$50. **Motion passes unanimously.**
    - a. \$50 was approved from Programs and Projects Account 40-70173-016-30001 to SUNY Downstate Book Club Account 40-70373-016-30001.
- ii. Psychiatry Student Interest Group (PsychSIG)
1. After brief discussion, the following motion was made by S. Jain and seconded by Z. Azam.
  2. Motion: To approve their new budget request of \$60. **Motion was passed unanimously.**
    - a. \$60 was approved from Programs and Projects Account 40-70173-016-30001 to Psychiatry Student Interest Group Account 40-70263-016-30001
- iii. American Medical Women's Association
1. After brief discussion, the following motion was made by A. Clarke and seconded by Z. Azam.
  2. Motion: To approve their new budget request of \$30. **Motion passes unanimously.**
  3. \$30 was approved from Programs and Projects Account 40-70173-016-30001 to American Medical Women's Association Account 40-70244-016-30001.
- iv. Downstate Initiative for Nutritional Empowerment
1. After brief discussion, the following motion was made by A. Hasenzahl and seconded by E. Milina.
  2. Motion: To approve their new budget request of \$150. **Motion passes unanimously.**
  3. \$150 was approved from Programs and Projects Account 40-70173-016-30001 to Downstate Initiative for Nutritional Empowerment Account 40-70374-016-30001.
- v. Abhimanyu Amarnani repayment
1. After brief discussion, the following motion was made by S. Jelley and seconded by S. Ringstaff.
  2. Motion: To approve their new budget request of \$29. **Motion passes unanimously.**
  3. \$29 was approved from Programs and Projects Account 40-70173-016-30001 to Abhimanyu Amarnani.
- d. Center Wide Committee Update
- i. No new updates.
- e. SUNY SA updates
- i. None
- f. Call for nominations: Email Meg O'Sullivan by 3pm March 19, 2019

- i. Can nominate self or someone else
- g. University Council email
  - i. University Council was granted an official downstate email. All e-board members should have access and future emails about UC meetings will be sent from this email.
- h. Multicultural Fair
  - i. April 3rd from 5:30pm to 7pm in the Student Center Gymnasium
  - ii. M. Garcia send email out to entire campus on 2/18, deadline to fill out form is 3/12
  - iii. First week of March performance responses will be evaluated by S. Jain and a decision regarding entertainment will be made then
  - iv. T. Morello will help run day of event
- i. UC Student Service Learning Poster Competition
  - i. Date Change! April 11th from 12pm to 1pm in the Student Center Main lounge
  - ii. A. Burgman will email entire campus after the conclusion of this meeting
- j. Spring Fling
  - i. April 1st in the Brooklyn Museum
  - ii. Few tickets left.
- k. Social Media Initiative - Proposed by A. Clarke
  - i. Events - requesting other organizations and councils that hold events open to entire student body to please forward a flyer, share on their social media pages, and forward pictures from events afterward
  - ii. Facebook page - requesting that all communication from UC (and other councils) contain the UC facebook link and a call to action ie. LIKE us on Facebook
  - iii. Social media campaign
    - 1. Requesting all 7 councils to identify 1-2 students to interview (facebook live/snapchat style) about what their council has done for them
      - a. Interview processes projected to take one month
    - 2. Collect a list of events planned (past, present, future) by the councils and post the interviews alongside them with links to websites and social media pages of each council, with the goal to highlight one council per day
- l. UC Facebook page - Remember to Share and Like!
  - i. <https://www.facebook.com/UCatDownstate/>
- m. UC Suggestion Box
  - i. No new submissions since 7/19/18 as of 2/21/19

#### 4. Adjournment

- a. M. Garcia called the meeting to order at 7:31 PM.
- b. Next meeting March 14 at 6:00pm.

Minutes officially submitted by:

Esther Milina, University Council Secretary

A handwritten signature in cursive script, reading "Esther Milina", written in black ink. The signature is slanted upwards from left to right.