

## **University Council 2018-2019**

October 18, 2018

06:00PM

Student Center Reading Room

*Members in Attendance:* Michelle Garcia, Alyson Clarke, Maria Munoz-Sagasteibleza, Andrew Hasenzahl, Zaki Azam, Marcella Martino, Samantha Ringstaff

*Members not in Attendance:* Shelley Jian (proxy: Zaki Azam), Esther Milina (proxy: Danni Ogundipe), Kristen Lu (proxy: Andrew Hasenzahl), Timothy (proxy: Maria Munoz-Sagasteibleza)

*Non-Voting in Attendance:* Adam Burgman, Akya Myrie, Andrew White, Erilande Silma, Analee Reid

### **Agenda**

#### **1. Call to Order**

- a. M. Garcia called the meeting to order at 6:02pm.

#### **2. Old Business**

- a. All representatives should make contact with their Deans/Assistant Deans.
  - i. Reminder to email/call/meet with their Colleges Dean to introduce themselves.
- b. Recap of Student Leadership Event on 9/29/18
  - i. Attendee feedback
    1. Well-organized and informative event that touched on a variety of aspects of the medical profession i.e. networking and connecting with others. "I felt fortunate to be there." Highlight: Dr. Riley's speech on networking and making himself available to the attendees of the event.
  - ii. Survey results have not yet come back.
- c. One pager for White Coat Ceremony funding
  - i. Currently being written by S. Ringstaff
- d. Campus wide email communication issues
  - i. All UC email correspondences will be labeled Important, subject line will have the word "Student" in it, everyone will be BCC'd - while Blackboard is being worked on by Student Life.
- e. Simulation Center Committee Update
  - i. Student Simulation Committee had previous meeting October 9th
    1. A. White, President of Student Simulation Committee, working on constitution.
      - a. Will email to M. Garcia and A. Hasenzahl to send to UC members, requesting feedback by Nov. 8th UC meeting.

2. Surveyed Downstate Student in late spring/early fall and presented results to directors of sim center; will be presenting results to Dr. Imperato
3. Sim Center steering committee hoping to move into new facilities in stages, date unknown.
4. Requesting help from UC members to reach out to their individual programs to join committee to increase interdisciplinary presence

### 3. New Business

- a. Budget Requests
  - i. Downstate Music Club
    1. After brief discussion, the following motion was made by A. Hasenzahl and seconded by O. Ogundipe.
      - a. Motion: To approve their budget request for \$250. **Motion passes unanimously**
      - b. \$250 was approved from Programs and Projects Account 40-70173-016-30001 to Downstate Music Club (insert account number).
  - ii. Daniel Hale Williams Society
    1. After brief discussion, the following motion was made by A. Hasenzahl and seconded by Z. Azam.
      - a. Motion: To deny budget request of \$395 until below recommendations have been completed. **Motion passes unanimously.**
      - b. DHWS representative A. Myrie was advised to use current funds already allocated in UC and Med Council accounts first before requesting more funding. A. Myrie was also encouraged to reach out to Betty Jung in regards to community outreach event for supplies prior to spending student funds.
- b. UC Constitution
  - i. 2017 version approved, awaiting certification to be written by Richard Bentley and final version posted on Downstate FSA webpage
- c. SUNY SA
  - i. Fall SUNY SA conference - deadline to register Oct. 25th
  - ii. T. Morello - Will register for Fall SUNY SA conference and be reimbursed
- d. SUNY SA application interviews
  - i. Top two candidates were scheduled to interview.
    1. Mahlaqa Butt was not in attendance.
    2. Erilande Silma was interviewed.
    3. Voting was cast by anonymous ballot. **Erilande Silma was voted in as the SUNY SA representative by majority vote.**
- e. Strategic Plan Process

- i. All committees in the Strategic Plan process will be meeting to finalize the details November 30th. Request has been made to invite UC members and student committee members, response pending.
  - ii. UC will submit their own student Strategic Plan document to the Strategic Plan Committee in Mid-October.
- f. University Council Representation
  - i. Charles Park is President of School of Nursing and interim UC representative. C. Park will designate School of Nursing UC representative before November 8th.
    - 1. C. Park expressed difficulty of electing representatives through the student body due to varying lengths among nursing programs (i.e. graduate students take 2-3 years, accelerated program takes 15 months).
      - a. UC will communicate with Student Life advisors to discuss potential remedies
- g. Efforts to increase interdisciplinary activities between colleges
  - i. Annalee Reid, president of Downstate's Midwife Association, presented various ideas:
    - 1. A day of integration at Downstate for all disciplines, with goal to encourage networking and improve familiarity between the programs.
      - a. Student Leadership conference could serve as template, it gathered many students from different disciplines and provided them with ability to network with different schools. Downstate has attempted days like this in the past which were difficult due to different timelines. A. Hasenzahl suggested Dean Imperato would likely be able to help explore the logistics of the desired events - A. Reid will reach out to Dean Imperato.
    - 2. Small groups throughout the year of first year cohorts of students from different programs that hold 2-3 activities throughout the year. Students would read articles related to interprofessional relationships and host discussions. Could potentially have work study students serve as facilitators.
      - a. Disadvantages: requiring facilitators for the small groups who would have to be trained and be available throughout the year. Potential funding issues.
    - 3. Half or full day of multidisciplinary fair (like student activities fair). Each discipline would have a table. Give out a quiz before and after the fair about the different disciplines to see what people know and what they've learned about other programs. Each discipline could also have a creative presentation with a prize for the best performance.

- a. Disadvantages: content that each discipline presents would need to be monitored
  - 4. Mandatory interprofessional day with invited speakers giving talks in different lecture halls. Each program would require their students to write up a reflection about the event.
    - i. Has successfully been done by Columbia which could be used as a frame of reference - A. Reid will follow up on the details of this and share with UC.
  - h. Council Webpages
    - i. UC page will update nursing representative once appointed by C. Park by Nov. 8th.
    - ii. A. Burgman will follow up with other councils to update their webpages.
    - iii. School of Public Health is currently working with administrators to finalize their bios/blurbs - A. Burgman will follow up.
  - i. Proposal of chair positions
    - i. A. Hansenzahl nominates Alyson Clarke as elected social media chair of University Council, seconded by O. Ogundipe.
4. **Adjournment**
- a. M. Garcia adjourned the meeting at 7:22pm.
  - b. Next meeting will take place on November 8th, 2018.

Minutes officially submitted by:



Michelle Garcia, University Council President