

University Council 2017-2018

May 10, 2018

06:00PM

Student Center Reading Room

Members in Attendance: Abhi Amarnani, Kristen Lu, Michelle Garcia, Amy Urquhart, Maria Munoz-Sagastibelza, Andrew Hasenzahl, Oladunni Ogundipe, Esther Milina, Shelley Jain, Hailey Huddleston, Zaki Azam

Members not in Attendance: Ankuri Desai (proxy: Kristen Lu), Julia Hess (proxy: Kristen Lu), Alyson Clarke, Marcella Martino, Samantha Ringstaff, Daniel Traver, Stephanie Ngan, Maggie Tappitake, Tim Morello

Agenda

1. Call to Order

- a. A. Amarnani called the meeting to order at 6:05PM.

2. Old Business

- a. Introduction: New UC Voting Members
- b. Monthly Update from Student Councils
 - i. GSC
 1. There will be Council elections at the end of the month.
 - ii. CHRP
 1. E. Milina mentioned she'll be speaking on an upcoming panel about health professional careers to high school students.
 - iii. CON
 - iv. COM
 - v. SPH
 - vi. SCGB
 - vii. Residence Hall Council
 1. M. Garcia recounted some of the positive feedback received for Student Center events: Thanksgiving Dinner, Multicultural Fair, Downstate Olympics, etc.
- c. SUNY-SA/Centerwide Committee Update
 - i. Please refer to the April meeting minutes for an update from the SUNY SA conference.
- d. Strategic Plan Process
 - i. UC wants to prepare a document to help focus the feedback we have received about the institution to give to student representatives on the Working Committees.
- e. Simulation Center Committee
 - i. M. Garcia reported that the opening of the Simulation Center most likely will not occur within the upcoming 6 months.

3. New Business

a. Budget Requests

i. Maimonides Society

1. After brief discussion, the following motion was made by S. Jain and seconded by A. Hasenzahl.

- a. Motion: To approve their budget request for \$300. **Motion passes unanimously.**

- b. \$300 was approved from Programs and Projects Account 40-70173-016-30001 to Maimonides Society Account 40-70255-016-30001.

ii. Downstate Students for Choice

1. After brief discussion, the following motion was made by M. Garcia and seconded by M. Munoz-Sagastibelza.

2. Motion: To approve their budget request for \$145. **Motion passes unanimously**

3. \$145 was approved from Programs and Projects Account 40-70173-016-30001 to Downstate Students for Choice Account 40-70268-016-30001.

b. Next year's budget

- i. The 2018-2019 budget was ratified.

- ii. UC funded all the student organizations that came to the budget meeting in March. Any student organizations that did not come to the budget meeting will need to present at our upcoming meetings in the fall to obtain UC funding.

c. President Election

- i. A. Amarnani indicated that M. Garcia was elected to the role of President-Elect at the January meeting.

1. Motion: To approve M. Garcia as President of UC. **Motion passes unanimously.**

d. Vice-President Election

- i. A. Amarnani called for nominations for Vice President

1. A. Hasenzahl was elected by unanimous ballot.

e. Treasurer Election

- i. A. Amarnani called for nominations for Treasurer

1. S. Jain was elected by unanimous ballot.

f. Secretary Election

- i. A. Amarnani called for nominations for Secretary

1. E. Milina was elected by unanimous ballot.

g. UC Members Bios

- i. A. Amarnani indicated that all new UC members should send M. Garcia short bios of themselves for the UC website

(http://sls.downstate.edu/student_orgs/councils/university_council.html).

- ii. A. Amarnani and M. Garcia will work with other student councils to encourage them to list bios on their websites.
- h. Formation of a Student Research Leadership Committee
 - i. A. Amarnani suggested the formation of a Student Research Leadership Standing Committee with the goals of:
 - 1. Maintaining a student-to-student guidebook on interdisciplinary research project development, conference poster/presentations submission, and publication submissions
 - 2. Representing the student body to the soon-to-be established Vice Dean of Research's Administrative Division applicable to the entire institution.
 - 3. Motion: To approve a Student Research Leadership Standing Committee under UC. **Motion passes unanimously.**
 - a. The newly elected UC Vice President for 2018-2019, A. Hasenzahl, is automatically appointed Chair of the Committee, as per the UC bylaws.
 - i. UC Suggestion Box
 - i. No new suggestion box items as of 5/10/18.
 - j. **Adjournment**
 - i. A. Amarnani adjourned the meeting at 7:17PM.
 - ii. Congratulations to the new UC board!

Minutes officially submitted by:

Kristen Lu, University Council Secretary


Michelle Garcia

Faculty Student Association of DMC-Student Activity Fund					
University Council (UC)					
FY 2019 = June 1, 2018 through May 31, 2019					
Proposed BUDGET - Approved by UC and submitted for certification					
For each Council account, Column C = the Council's current Yr Certified Budget, Column D= Actual 9 months Year to Date amounts. Insert Council's Proposed FYE 2019 Budget in Column E.					
Add/Insert rows for any needed New Accounts (insert title, leave account # "TBD")					
Account	Description	Certified Budget 2017 - 2018	Current YTD as of 02/28/18	Proposed Budget 2018 - 2019	Comments
40-49001-016-30001	ACTIVITIES FEES INCOME	\$ 31,875.00	\$31,809.00	\$ 31,810.00	
40-40001-016-30001	ROLLOVER BALANCE	12,985.00	12,985.00	9,370.00	
Total Income		\$44,860.00	\$44,794.00	\$ 41,180.00	Formula cell (Don't change)
Program Expenses	Note: If a Club/Org does its own fundraising, Be sure to mark Column F comments= "Retains Any Prior Year Rollover".				
40-70009-016-30001	ADMINISTRATION FEE	\$ 1,537.00	\$ -	\$ 1,574.00	Formula cell (Don't change)
40-70075-016-30001	DOWNSTATE DIALOGUES	81.00	(220.00)	375.00	
40-70135-016-30001	UC MEETING DINNERS	3,000.00	1,499.00	3,000.00	
40-70154-016-30001	ENT INTEREST GROUP	153.00	-	200.00	
40-70173-016-30001	PROGRAMS & PROJECTS	12,498.00	10,007.00	4,948.75	placed net unallocated here
40-70227-016-30001	YEARBOOK ADVERTISEMENTS	1,000.00	450.00	1,000.00	
40-70244-016-30001	AMERICAN MEDICAL WOMEN'S ASSOCIATION (AMWA)	125.00	(300.00)	250.00	
40-70246-016-30001	CARDIOLOGY CLUB	-	-		
40-70245-016-30001	AMERICAN MEDICAL ASSOCIATION - MEDICAL SOCIETY OF NYS	250.00	-	575.00	
40-70248-016-30001	DOWNSTATE CHRISTIAN FELLOWSHIP	896.00	(503.00)	1,100.00	
40-70249-016-30001	DANIEL HALE WILLIAMS SOCIETY	375.00	266.00	500.00	
40-70250-016-30001	SUNY DOWNSTATE DERMATOLOGY CLUB	63.00	-	112.00	
40-70251-016-30001	EMERGENCY MEDICINE INTEREST GROUP	250.00	-	250.00	
40-70254-016-30001	DOWNSTATE PRIDE CLUB	258.00	-	437.00	
40-70255-016-30001	MAIMONIDES	475.00	(519.00)	650.00	
40-70080-016-30001	DOWNSTATE MUSIC CLUB	-	-		
40-70333-016-30001	DOWNSTATE ORG OF SO. ASIAN STUDENTS (DOSAS)	-	-		
40-70256-016-30001	MEDICAL ARTISTS' GUILD	519.00	-	625.00	
40-70257-016-30001	MUSLIM STUDENTS ASSOCIATION	1,250.00	771.00	1,500.00	
40-70258-016-30001	OB/GYN CARE SOCIETY	-	(250.00)	125.00	
40-70252-016-30001	ETHICS SOCIETY	-	-		
40-70259-016-30001	OPHTHALMOLOGY CLUB	185.00	-	205.00	
40-70260-016-30001	ORTHO CLUB	100.00	-	175.00	
40-70261-016-30001	ASIAN PACIFIC AMERICAN MEDICAL STUDENT ASSOCIATION	399.00	-	368.75	
40-70266-016-30001	LATINO MEDICAL STUDENT ASSOCIATION (LMSA)	-	-		
40-70262-016-30001	PEDS'R'US	350.00	-	362.00	
40-70263-016-30001	PSYCHIATRY INTEREST GROUP	50.00	-	50.00	
40-70264-016-30001	STUDENTS FOR A NATIONAL HEALTHCARE	75.00	(988.00)	150.00	
40-70268-016-30001	STUDENT FOR CHOICE	175.00	(150.00)	300.00	
40-70269-016-30001	STUDENTS FOR SOCIAL RESPONSIBILITY	900.00	-	900.00	
40-70272-016-30001	ONCOLOGY CLUB	100.00	-	100.00	
40-70274-016-30001	UROLOGY CLUB	63.00	-	75.00	
40-70277-016-30001	ANESTHESIA SOCIETY	38.00	-	100.00	
40-70280-016-30001	BROOKLYN FREE CLINIC	770.00	48.00	2,000.00	
40-70281-016-30001	CHINESE AMERICAN MEDICAL SOCIETY (CAMS)	550.00	238.00	550.00	
40-70330-016-30001	P.A. CLUB	-	-		
40-70284-016-30001	GLOBAL HEALTH	505.00	510.00	582.00	
40-70286-016-30001	WILDERNESS MEDICINE	138.00	-	75.00	
40-70290-016-30001	DOWNSTATE INTERVENTIONAL RADIOLOGY	120.00	-	125.00	
40-70292-016-30001	ADVOCATES FOR INTEGRATIVE MEDICINE	246.00	-	-	
40-70293-016-30001	STUDENT TRAUMA INTEREST GROUP	115.00	-	125.00	
40-70294-016-30001	PROJECT TEACH	125.00	16.00	162.50	
40-70295-016-30001	DOWNSTATE DEVELOPMENTAL DISABILITIES	753.00	414.00	775.00	
40-70270-016-30001	STUDENT INTEREST GROUP IN NEUROLOGY	-	-		
40-70347-016-30001	FAMILY MEDICINE INTEREST GROUP (FMIG)	200.00	13.00	81.50	
40-70348-016-30001	WINTER/SPRING EVENTS	8,000.00	8,000.00	8,000.00	
40-70349-016-30001	THANKSGIVING DINNER	2,000.00	2,000.00	2,000.00	
40-70350-016-30001	DOWNSTATE MEDICAL ENTREPRENEURSHIP CLUB	138.00	74.00	250.00	
40-70354-016-30001	RADIOLOGY CLUB	63.00	-	125.00	
40-70356-016-30001	MULTICULTURAL FAIR	2,500.00	-	2,500.00	
40-70273-016-30001	SURGERY SOCIETY	-	-		
40-70357-016-30001	SERVICE LEARNING POSTER COMPETITION	1,200.00	-	1,200.00	
40-70358-016-30001	SUNY STUDENT ASSEMBLY	1,000.00	-	1,000.00	
40-70360-016-30001	HUMANS OF DOWNSTATE	-	(250.00)	-	
40-70361-016-30001	NATIONAL PERINATAL ASSOCIATION	-	(71.00)	62.50	
40-70362-016-30001	STUDENTS PARTNERING & REACHING KIDS	-	(93.00)	100.00	
40-70363-016-30001	HATIAN CREOLE CLUB			187.00	
40-70266-016-30001	LATINO MEDICAL STUDENT ASSOCIATION (LMSA)			75.00	(This added row was not adjusted in 'total' formula)
Total Program Expense		\$ 43,588.00	\$ 20,962.00	\$ 39,983.00	Formula cell (Don't change); adjusted to incl row 71
Balance Before Reserves		1,272.00	23,832.00	1,197.00	Formula cell (Don't change)
Reserves:					
40-30008-016-30001	RESERVE FUND	1,272.00	-	1,272.00	
Total Reserves		\$ 1,272.00	\$ -	\$ 1,272.00	Formula cell (Don't change)
Total Expenses + Reserves		\$ 44,860.00	\$ 20,962.00	\$ 41,255.00	Formula cell (Don't change)
Total Net Income less Expenses + Reserves		\$0.00	\$ 23,832.00	\$ (75.00)	Formula cell (Don't change)
*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses					