

University Council 2017-2018

January 25, 2018

06:00PM

Student Center Reading Room

Members in Attendance: Abhi Amarnani, Kristen Lu, Michelle Garcia, Shelley Jain, Zaki Azam, Maggie Tappitake, Andrew Hasenzahl, Andrew White, Maria Munoz-Sagastibelza, Stephanie Ngan, Adam Burgman, Ankuri Desai, Julia Hess

Members not in Attendance: Lauren Demaria

Agenda

1. Call to Order

- a. A. Amarnani called the meeting to order at 6:01PM.

2. Old Business

- a. CHRP SOTA Club Budget Request
 - i. Previously, the CHRP SOTA Club requested funds to go to a professional meeting and to organize a legislative day in Albany, NY.
 - ii. Both of these activities are linked to strengthening a CHRP Alumni Association and possible Professional Development funds from the CHRP Dean's Office.
 1. Update from M. Tappitake
 - a. Dean Lewis admitted that CHRP budget had been cut, but he was open to the idea of funding CHRP student activities. M. Tappitake will reach out to presidents of other programs to see if all CHRP programs can establish similar budgets for student activities.
 2. Can J. Hess reach out to Dean Escalliar to consider similar initiatives in the CON?
 - a. J. Hess will report back at the next meeting.
- b. Simulation Center Committee Update
 - i. Student Simulation Committee (SSC) Structure and Goals
 1. The purpose of SSC is to increase interest and awareness in simulation across **ALL** Downstate schools/programs.
 - a. The SSC is a standing committee organized under UC. We are an interdisciplinary committee and thus should ensure that all schools/programs are represented.
 - b. The creation of an executive board was discussed, but the SSC chair and student attendees agreed that the organization of the club should, at least at the current time, be focused on project leaders rather than a president, vice

president, secretary, and treasurer. This means specific roles can be created based on members' project interests.

- c. Meetings will be held once a month through Skype or Blackboard Collaborate.
- d. Some of the most immediate goals are as follows:
 - i. Ensure representation from all programs.
 - ii. Establish roles and responsibilities.
 - iii. Tour of current and new simulation spaces.
 - iv. Creation of student-wide survey to assess simulation center use and needs.
- ii. 17 students have officially signed up: 3 CHRP students, 1 SPH student, and 13 COM students.
- iii. The next meeting will be held in February. A. White mentioned that the Committee wants to get all of the details about what the Simulation Center has to offer and send that information out.
- c. Extending Library Hours: Follow-up
 - i. A test of extended library hours (24 hours) were conducted during the COM exam week at the end of the fall semester. However, the test did not include the week before exams so the library was not used frequently in the late hours past Tuesday/Wednesday. Another test of 24 hours will be conducted in the future.
 - ii. Dean Putman is discussing with library and security leadership the possibility of extending Friday library hours to midnight year-round.
- d. Student Printing: Follow-up
 - i. Per M. Hussain: for the period 1/1/2017 to 10/13/2017, there were 32,061 print jobs, 222,060 total pages printed, and 204,880 sheets used.
 - ii. J. Hess will contact M. Hussain about double-sided printing, color printing, and a photocopier. Also, S. Jain mentioned that COM first-years get a certain amount of money to be set aside for printing - she raised the question of whether this money was pre-purchased.
 - 1. J. Hess will report back at the next meeting.
- e. Delayed DSH payments
 - i. We previously discussed fiscal complexities for our institution regarding delayed DSH payments. SUNY/SUNY SA was drafting letters to state senators and asked A. Amarnani if the SUNY Downstate student body could sign those letters alongside all other SUNY school SGAs. A. Amarnani approved this given our previous support/discussion of this issue. The letters sent to Senators Schumer and Gillibrand will be filed with these minutes.
- f. Presidential Transition Committee: Process Completed
 - i. The draft of the final document was shared with UC members and the following additional recommendations from UC were not included in the

final document. Instead, they were requested to be included in the strategic planning process beginning in April.

1. University Council suggests addition of a re: GME section that includes the following discussion points from that Transition Committee meeting:
 - a. Further develop support structures on campus to link residents and fellows to research opportunities, as well as improve logistics for allowing further education opportunities (e.g., MPH degree during residency). (*This would align closely with the suggestions in the COM section regarding multidisciplinary education opportunities*)
 - b. Increased use of simulation and clinical skills facilities on campus to organize interdisciplinary training of medical, nursing, and allied health professional employees/trainees/students.
2. Dr. Imperato said that this topic might be better suited for the Strategic Planning Process.
- ii. The final document of the Transition Committee report will be filed with the February meeting minutes.

3. New Business

- a. Budget Requests
 - i. Muslim Students Association: Budget request for \$1200 for various events including weekly meetings and other campus-wide events.
 1. After brief discussion, the following motion was made by S. Jain and seconded by M. Garcia.
 - a. Motion: To approve MSA's budget request for \$1000. **Motion passes unanimously.**
 - b. \$1000 was approved from Programs and Projects Account 40-70173-016-30001 to Muslim Students Association Account 40-70257-016-30001.
 - ii. Maimonidies Society: Budget request for \$1000 for various events including weekly meetings and other campus-wide events.
 1. After brief discussion, the following motion was made by Z. Azam and seconded by M. Tappitake.
 - a. Motion: To approve Maimonidies Society's budget request for \$1000. **Motion passes unanimously.**
 - b. \$1000 was approved from Programs and Projects Account 40-70173-016-30001 to Maimonidies Society Account 40-70255-016-30001.
 - iii. As a reminder to all student organizations requesting money from UC: please refer to our Budget Funding guidelines.
(<https://www.downstate.edu/fsa/documents/UCFundingGuidelines.pdf>)

- b. SUNY SA Resolutions
 - i. Commentary on Drafts
 - 1. Research Foundation grants (pilot and bridge funding) should be higher scored if they highlight student involvement.
 - 2. A resolution has been drafted that will allow the libraries to negotiate with journals to grant SUNY-wide online access.
 - 3. We have chosen to delay submission of a resolution related to the following issues until the fall semester:
 - a. The resolution will request a report from SUNY BOT about SUNY finance policies regarding tuition payments, especially those that lead to tuition waivers. Additionally, the resolution will highlight possible ways to improve the flexibility of students to obtain dual degrees across our SUNY Campuses, where the fiscal burden would not be separately shouldered by each program.
 - b. Points to keep in mind include: programs that award different degrees must maintain individual, and separate fiscal books, within each fiscal calendar (lack of clarity about the strict definition of which months the fiscal calendar encompasses). The document that highlights what the different program tuition levels are can be found here:
https://www.suny.edu/sunypp/documents.cfm?doc_id=118.
 - c. A similar written rule exists that affected the development of SPH - where each school must "keep its own bottom line" regarding its tuition, payment for faculty etc.
 - d. The resolution will ask for a study and recommendations for solving these fiscal complexities in the SUNY system, which are further complicated by the Tax Bill under consideration by our federal government:
 - i. The House version includes repealing Section 117(D) of the tax code, while the Senate version does not. There is an ask that in the reconciliation, the bill maintains tax exemption status of Tuition Tax Waivers.
 - ii. The following motion was made by A. Desai and seconded by S. Ngan.
 - 1. Motion: To share the two SUNY SA resolutions at the next Centerwide meeting. **Motion passes unanimously.**
 - 2. M. Munoz-Sagastibelza and A. Hasenzahl will share the two SUNY SA resolutions at the next Centerwide meeting and ask SUNY Faculty Senators to introduce similar resolutions to the SUNY Faculty Senate.
- c. April 2017 SUNY SA Meeting

- i. The Spring SUNY SA Meeting will be held on April 6-8, 2018.
 - ii. M. Munoz-Sagastibelza will schedule a meeting with A. Burgman to ensure registration fee submission, and flight and hotel logistics are all completed in time for the early bird discounted registration timeline.
- d. Announcing New Campus Leadership
 - i. A. Amarnani will send introductory emails on behalf of University Council to the following new administrators at our institution
 - 1. Ms. Dawn Skeete-Walker has joined Downstate as Associate Vice President of Communications and Marketing, and she will be responsible for managing the communications/public relations and marketing efforts for both the academic and hospital sides of the institution
 - 2. Mr. Jelanie DeShong joins us as Director of Government Relations. Mr. DeShong will have oversight of activities involved in promoting stable and productive relationships between Downstate and federal and state elected officials. A. Amarnani will share the DSH payment letters with Mr. DeShong as part of this introduction.
- e. SUNY SA Representative Interviews
 - i. Top 3 candidates were interviewed.
 - 1. Voting was cast by anonymous ballot. **Timothy Morello was voted in as the SUNY SA representative by majority vote.**
- f. Electing New College of Nursing UC Member
 - i. J. Hess noted that the largest pool of CON students would be the Accelerated program students, who start in June and finish in August 15 months later. She raised the question of whether UC could change their election structure to accommodate those students and have them join in June and stay with the Council until the following year.
 - ii. A. Burgman mentioned that the Nursing Council's election structure is meant to accommodate this schedule. A. Desai mentioned that in the past, the Nursing Council President was automatically the UC CON representative.
 - 1. UC will discuss this further in the future.
- g. Implementation of monthly updates on Student Councils
 - i. Default: President will update on SCGB. Vice President will update on Residence Hall Council.
- h. Downstate Institution-Wide Strategic Plan Process
 - i. Should we reach out to each Council and ask them to put together a SWOT analysis (https://en.m.wikipedia.org/wiki/SWOT_analysis) by our April meeting? The goal would be to evaluate our educational opportunities, qualities, and identify improvement opportunities for our institution. Can the Council run a session to define 1) student education objectives, 2) define strengths and weaknesses, and 3) brainstorm ideas

for improvements in their educations/for the institutions? (e.g., <https://rapidbi.com/swot-analysis-for-schools-and-education>).

ii. Can the UC representative from each college reach out to their respective Council president and cc A. Amarnani and M. Garcia?

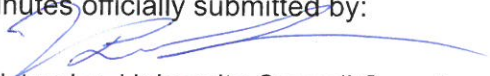
1. Charandy Jean Baptiste = CHRP
2. Peggy Chen = CON
3. Zachary Feuer = COM
4. Julie Parato = SGS
5. Kirsten Weisbeck = SPH
6. Jia Jian Li = Residence Hall Council
7. Khushal Shah = SCGB

a. We will ask for updates on progress from each representative at the February and March meetings. By March, UC will ask each Council to write a SWOT analysis by the March meeting, and by the April meeting, UC will submit an ideas/recommendations document.

4. Adjournment

a. A. Amarnani adjourned the meeting at 7:27PM.

Minutes officially submitted by:


Kristen Lu, University Council Secretary



The State University of New York
Student Assembly

State University Plaza, N501
353 Broadway, Albany, NY 12246
P: (518) 320-1288 | F: (518) 320-1557
www.sunysa.org

December 22, 2017

The Honorable Charles E. Schumer
United States Senator for New York
322 Hart Senate Office Building
Washington, D.C. 20510

Dear Senator Charles E. Schumer:

We write to urge you to support a delay in Medicaid Disproportionate Share Hospital (DSH) cuts. A delay in these cuts is included in the Championing Healthy Kids Act (H.R. 3922) as passed by the House of Representatives on November 3, 2017 and is to be considered by the Senate Committee on Finance. The Academic Medical Centers and Hospitals of The State University of New York at Downstate Medical Center, Stony Brook University, and Upstate Medical University depend on the Medicaid Disproportionate Share Hospital (DSH) payments that the Championing Healthy Kids Act delays for the next two fiscal years.

The Academic Medical Centers and Hospitals of The State University of New York receive a significant amount of DSH payments as public hospitals in the State of New York. The annual uncompensated care at The State University of New York amounts approximately \$425 million. This is significantly offset by DSH payments. Downstate Medical Center, Stony Brook University, and Upstate Medical University are among the few hospitals in New York State that receive 100% of our Medicaid and uninsured losses.

Congress created Disproportionate Share Hospital payments to partially offset uncompensated care costs at hospitals that serve many uninsured and underinsured patients. DSH ensures that hospitals can serve all patients and provide vital services to entire communities regardless of insured status. For three consecutive years, recognizing the crippling effects DSH cuts would have on our hospitals, you voted to successfully delay possible cuts (H.J.Res. 59; H.R. 4302; H.R. 2). Thank you.

We appreciate the House's delay of DSH cuts through the Championing Healthy Kids Act. Now, you as our honorable United States Senator for New York have the opportunity to delay DSH cuts and reduce uncertainty for the Academic Medical Centers and Hospitals of The State University of New York at Downstate Medical Center, Stony Brook University, and Upstate Medical University that depend on federal support to meet their missions, serve their communities, and prepare medical professionals. We urge you to support a delay in Medicaid Disproportionate Share Hospital (DSH) cuts.

Sincerely,



State University Plaza, N501
353 Broadway, Albany, NY 12246
P: (518) 320-1288 | F: (518) 320-1557
www.sunysa.org

December 22, 2017

The Honorable Kirsten Gillibrand
United States Senator from New York
478 Russell Senate Office Building
Washington, D.C. 20510

Dear Senator Kirsten Gillibrand:

We write to urge you to support a delay in Medicaid Disproportionate Share Hospital (DSH) cuts. A delay in these cuts is included in the Championing Healthy Kids Act (H.R. 3922) as passed by the House of Representatives on November 3, 2017 and is to be considered by the Senate Committee on Finance. The Academic Medical Centers and Hospitals of The State University of New York at Downstate Medical Center, Stony Brook University, and Upstate Medical University depend on the Medicaid Disproportionate Share Hospital (DSH) payments that the Championing Healthy Kids Act delays for the next two fiscal years.

The Academic Medical Centers and Hospitals of The State University of New York receive a significant amount of DSH payments as public hospitals in the State of New York. The annual uncompensated care at The State University of New York amounts approximately \$425 million. This is significantly offset by DSH payments. Downstate Medical Center, Stony Brook University, and Upstate Medical University are among the few hospitals in New York State that receive 100% of our Medicaid and uninsured losses.

Congress created Disproportionate Share Hospital payments to partially offset uncompensated care costs at hospitals that serve many uninsured and underinsured patients. DSH ensures that hospitals can serve all patients and provide vital services to entire communities regardless of insured status. For three consecutive years, recognizing the crippling effects DSH cuts would have on our hospitals, you voted to successfully delay possible cuts (H.J.Res. 59; H.R. 4302; H.R. 2). Thank you.

We appreciate the House's delay of DSH cuts through the Championing Healthy Kids Act. Now, you as our honorable United States Senator for New York have the opportunity to delay DSH cuts and reduce uncertainty for the Academic Medical Centers and Hospitals of The State University of New York at Downstate Medical Center, Stony Brook University, and Upstate Medical University that depend on federal support to meet their missions, serve their communities, and prepare medical professionals. We urge you to support a delay in Medicaid Disproportionate Share Hospital (DSH) cuts.

Sincerely,

Interest Meeting: Wednesday, January 12, 2018

1. Introductions:

Andrew White, Aleida Llanes-Oberstein, and interested students were introduced.

2. Student Simulation Committee creation and purpose:

The purpose of the Student Simulation Committee (SSC) is to increase interest and awareness in simulation teaching and current use of simulation. This is an interdisciplinary effort to voice the student needs from all schools. University Council created a standing committee to promote longevity and an interdisciplinary focus.

3. Purpose of this meeting:

The goal of this interest meeting is to discuss roles and responsibilities, short and long term goals, and the specific interests of different students.

4. Goals

a. Short-Term (3 months):

- i. Ensure representation from all programs
- ii. Establish roles and responsibilities
- iii. Tour of current and new simulation spaces
- iv. Creation of student-wide survey to assess simulation center use and needs

b. Long-Term:

- i. Creation of interdisciplinary drills and cases
- ii. Introduction or increased use of sim in preclinical years
- iii. Creation of a non-credit elective open to all students

5. Next steps:

- a. Contact University Council representatives and program and school deans to have student representation from all programs
- b. Explore ideas for simulation center use and needs from interested students
- c. Sent needs assessment to interested students

Full meeting notes:

Aleida Llanes-Oberstein, one of the co-directors of the Center for Healthcare Simulation Steering Committee (CHSSC) and a member of the midwifery faculty, discussed how all schools and the hospital had representation on the CHSSC. They want more student voices on the committee. She discussed the move into the new simulation center in the new building and how that can create internships and work study opportunities for students. She also wants student

voices on this committee to answer the question of "Is the sim center addressing the needs of DMC students?"

CHSSC was created in 2008 and has served more than 20,000 students and participated in more than 2,000 programs. Dr. Jane Kim is the other co-director and is an EM physician. Currently, most of the users are residents and fellows and there is GME representation on the CHSSC.

Some ideas for SSC were discussed:

- Creation of a non-credit elective open to students from all schools
- Interprofessional education, such as how midwife faculty and graduated students taught the pelvic exam to medical students.
- Teaching basic procedures, such as blood drawing and IV placement during preclinical years, rather than only during the transition to clerkship orientation.
- Interprofessional drills, cases, and education during clinical and preclinical years.
- Student voice would help CHSSC prioritize simulation opportunities and budgeting/funding requests.
- SSC could hold monthly meetings online for all members through Blackboard Collaborate or Skype.
- The creation of an executive board was discussed, but the SSC chair and student attendees agreed that the organization of the club should, at least at the current time, be focused on project leaders rather than a president, vice president, secretary, and treasurer.
- CHSSC has a needs assessment that includes current equipment use, detailed project use, history, and a wishlist. The needs assessment is currently \$4.5 million. Some of the Student Technology Fee goes towards the funding of the simulation center. There was student agreement that the needs assessment would be a good place to start to have a better understanding of the current assets and capacity of the simulation center.
- Nursing students have their own simulation center on the 8th floor and rarely use the simulation center. Efforts are being made to incorporate the simulation center in the basement of the library, the nursing simulation center, and the new simulation center.
- A tour of the current and new simulation center may be available to interested students.
- Student representation from all programs should be ensured, rather than student representation from each school, to better understand the needs of the student body.
- A survey should be created and sent to the student body assessing current and future use and needs of the simulation center and how the simulation center can be used to enhance the curricula and educations of all DMC students.

February

- <http://syndaver.com> - sim anatomy liason