

## SUNY Downstate School of Public Health Meeting Notes

**Meeting Date:** Friday, September 29<sup>th</sup>, 2023

**Subject:** SPH Student Council Meeting

**Time & Location:** 4:30PM – 5:30 PM held via Zoom platform

### Attendance

- Voting- Members in Attendance
- Janille Williams (President)
- Breanna Watson (Vice President)
- Moyouri Bhattacharjee (Treasurer)
- Briana Caldwell-Williams (Secretary)
- Samuel Liff
- Olusegun Bankole
- Dhruti Patel
- Kadeen Waldron
- Paula Spann
- Chizoba Ndulue
- Jailene Urena
- Michelle Williams
- Hilda Baldeyaque Cruz

### Meeting Notes:

- Meeting called to order by Janille Williams at 4:35 PM
- First General Council Meeting of the semester.

### Agenda

- Welcome
- Career Segment with Chief Rasheed Collins (reschedule to Thursday, October 5<sup>th</sup> due to weather state of emergency)
- Budget (23/24) Certification

*Motion to pass annual School of Public Health budget by Janille Williams. Seconded by Paula Spann. All meeting attendants have agreed to have the School of Public Health student council budget certified for the 2023/2024 academic year with no opposed votes. (The budget is attached.)*

- **Virtual Games Night report & budget**

The eBoard agreed to allocate \$300 to prizes for Virtual Games Night. Gift card prizes were to be purchased by the President (Janille Williams), and reimbursement will be issued.

- Date: 9/15
- Time: 7:30-8:30
- Location: Zoom

*Retroactively motioning to pass the budget of \$300 for Virtual Games Night that was agreed upon by the eBoard. Seconded by Kadeen Waldron. All meeting attendants to pass the SPH Council Virtual Games Night budget with no opposed votes.*

*A total of \$240 was spent on gift cards as prizes for Virtual Games Night. Motion to reimburse Janille Williams \$240 passed by Moyouri B. Seconded by Kadeen Waldron. All meeting attendants have agreed to reimburse Janille Williams \$240.*

- **Social Mixer report & budget**

- Date: 9/21
- Time: 5:30-8:30
- Location: PHAB Classroom 2C

*The eBoard agreed upon the following budget for the social mixer:*

- Food: \$1500-1800 (Catered by Ernie)
- Drinks/snacks: \$200

*Retroactively motioning to pass the budget of \$2000 for Social Mixer by Janille Williams. Seconded by Moyouri Bhattacharje. All meeting attendants have agreed to pass the SPH Council Social Mixer budget with no opposed votes.*

Expenses from Social Mixer:

- Erner Food: \$1295
- Drinks/Snacks: \$66.78 purchased via UberEats at CVS by Janille Williams

*Motion to reimburse Janille \$66.78 passed by Moyouri Bhattacharjee. Motion seconded by Breanna Watson. All meeting attendants have agreed to reimburse Janille \$66.78 for the SPH Council Social Mixer expenses with no opposed votes.*

**Note: 53 SPH students, faculty, and staff attended this event. The Council agrees that Thursdays are the best days for in-person events, especially when they take place in the PHAB building.**

- **Halloween Games Night/Party budget “SPH Halloween Masquerade”**

Date: October 26<sup>th</sup>, 2023

**Budget:**

- Food: \$1700
- Drinks, Candy & Masks: \$200
- Prizes: \$300

*Motioning to pass budget of \$2,200 for event for School of Public Health by Janille Williams. Motion seconded by Kadeen Waldron. All meeting attendants have agreed to have the School of Public Health student council host the Halloween Games Night and pass the budget with no opposed votes.*

- **SPH Council DRPH Coffee Break: 10/5**

- Date: October 5
- Budget: \$500 (Ernie- hot chocolate, coffee, etc.)
- Location: Hybrid (Zoom + PHAB Conference Room)

*Motioning to pass budget of \$500 for event for School of Public Health by Janille Williams. Motion seconded by Moyouri Bhattacharjee. All meeting attendants have agreed to have the School of Public Health student council host the DrPH Coffee Break and pass the budget with no opposed votes.*

- **SPH Council MPH Teatime: 11/9**

- Date: November 9
- Budget: \$500 (Ernie- hot chocolate, coffee, etc.)
- Location: Hybrid (Zoom + PHAB Conference Room)

*Motioning to pass budget of \$500 for event for School of Public Health by Janille Williams. Motion seconded by Paula Spann. All meeting attendants have agreed to have the School of Public Health student council host the MPH Teatime and pass the budget with no opposed votes.*

- **Network and Chill**

Students will partake in journalling or creating a vision board centered around anything they want to share and discuss with other event attendees.

- Date: October 12<sup>th</sup>, 2023
- Budget:
  - Journals: \$150
  - Food: Mediterranean \$1000
  - Drinks: \$200
  - Vision Board Supplies: \$150

*Motioning to pass the budget of \$1500 for “Netflix and Chill” by Janille Williams. Motion seconded by Paula Spann. All meeting attendants have agreed to have the School of Public Health student council host the “Netflix and Chill” and pass the budget with no opposed votes.*

- SUNY Accreditation- Nominate 2 students
  - Breanna Watson

- Samuel Liff
- EPC Sub-committee- Nominate MPH/MHA student
  - Kadeen Waldron
- University Council Updates
  - Janille Williams is SPH Representative on the University Council. Janille informed the council that SPH students are unable to use the 4<sup>th</sup> and 5<sup>th</sup> Floor PHAB spaces to study due to overcrowding by other students. SPH council has proposed that a space in that area is reserved for SPH students. The University Council agreed and will work with SPH council, Dean Demissie and Dr. Camacho-Rivera to resolve this issue.
  - Janille encouraged all SPH students to attend University Council meetings.
- AOB
  - Students have expressed concerns about BIOS 5200. Students are unable to hear clearly as the professor teaches. They indicated that the best solution would be for them to join the class via Zoom. They are willing to remain and participate in-person but recommend that the teacher remains virtual. The student council will meet with Dr. Helzner to discuss further action plans to ensure students are fully supported in their BIOS 5200 course.
  - Additionally, students have inquired about tutoring services. They were informed that the Office of Academic Services (Dr. Seth Langley's team) is available to provide tutoring services for students who need additional support as well.
  - SPH-MPH resources for career advisement: Danvy Truong provides services to assist with resume, interviewing, and networking tips for a successful transition into the workforce upon graduation. Students are encouraged to visit the SPH Career Advisement Website.
  - APHA Conference funding requested for Janille Williams. Janille is requesting \$1,207.38 to cover the cost to stay at one of the conference hotels Hyatt Regency Atlanta (November 12<sup>th</sup>-15<sup>th</sup> ). She has made the reservation but will pay at the hotel. She has paid for the flight to attend, and the school has paid registration & membership fees. Janille will be presenting on Sunday and Wednesday at the conference.

*Motion to pass to cover conference funding for Janille Williams in the amount of \$1207.38 passed by Moyouri Bhattacharjee. Motion seconded by Michelle Williams. All meeting attendants have agreed to pass funding for APHA conference attendance for Janille Williams with no opposing votes.*

Meeting adjourned by Janille Williams at 6pm.

# *Brianna Caldwell-Williams*

Brianna Caldwell-Williams, MPH Candidate, Epidemiology  
SPH Student Council Secretary (2022/2023; 2023/2024)  
School of Public Health  
SUNY Downstate Health Sciences University

