

Friday, May 19th, 2023. From 4pm to 5:15pm

Meeting Attendees-

Janille Williams (President), Hector Gonzalez (Treasurer), Brianna Caldwell-Williams (Secretary), Michelle Williams, Josh Barnes, Malika Abrams, Moyouri Bhattacharjee, Kadeen Waldron, Kurt Joseph

Meeting called to order by Janille Williams at 4:10pm.

- Welcome
- Budget for the 2023-2024 school year

-Currently unsure of the activities fee income as we are waiting to see how many students are enrolled for the school year. (Can increase or decrease based on enrollment rate). FSA did not provide information on the activities fee income for 2023/24. (\$14,414.94 will roll over to the upcoming school year as that is the remaining amount from the current 2022-2023 school year).

-\$3,000 proposed for conference support, \$15,000 put towards events, \$1,000 put towards programs and projects.

-overall proposed budget for the 2023-2024 school year is \$21,054.94

Motion to pass the 2023-2024 SPH budget by Janille Williams. Motion is seconded by Brianna Caldwell-Williams, Moyouri Bhattacharjee, and Malika Abrams. We received a unanimous vote by the voting members of the school of Public Health to submit the proposed budget for the upcoming school year.

Updates from most recent meeting with Dean Demissie

-Faculty are now required to respond to student emails and address concerns within 48 hours.

-Discussing group advising with students to assist with peer feedback and address multiple concerns at once time.

-Discussed hosting career development day and providing free, professional headshot photos for SPH students.

-Faculty/Staff awards proposal to recognize 2 faculty or staff members!! We want to be able to recognize faculty and staff who really help all students within the school of public health.

Sip and Paint

-Sip and Paint event was supposed to be May 30th but was not able to be had as there was no available space to hold the event in the student center. The new proposed date is June 9th to make sure that students and staff can attend prior to the start of the summer semester. The second date will be held in August to welcome newly enrolled students depending on how the event goes on June 9th.

Elections

Brianna Caldwell-Williams is re-running for Secretary, Josh Barnes is running for Vice President, Moyouri Bhattacharjee is running for Treasurer, Janille Williams is re-running for President to assist with transitioning the upcoming council e-board for the next school year. The link will be sent out for students to vote by Wednesday. New e-board members will be elected and announced by May 30th, 2023.

Tips for the Career Fair

- Tips from Janille, enjoy your time there! Plan ahead of time to make sure you are getting there on time (build in extra time for your commute). Janille stated that students should ensure they are well prepared with an updated LinkedIn as well as several copies of their resume. Making sure that students are well aware of successful networking skills.
- Students expressed wanting assistance with resume and LinkedIn editing.

AOB

- Hydration stations and water filters- We have 25-30 new hydration stations with one on each floor of the Education building as reported by the University Council.
- University Council is working on setting up a CITI Bike station at Downstate Campus.
- Reminder: Each student has 8 free mental health counseling sessions. Students should sign up and utilize these sessions.
- ILE: Students are still confused on the structure and requirements of the ILE. After reviewing the handbook at the meeting, the students agreed that the information is clearly outlined in the handbook.
- SPH students would like to utilize the 4th and 5th floor areas more, however, it is predominantly occupied by non-SPH students. The Council will brainstorm with faculty on ways the SPH students can 'reclaim' their space.
- Students would like to be more integrated into the clinical settings of Downstate to utilize their skills. E.g. Volunteering with the free clinic, and working with policy and hospital administration.
- SPH students are requesting and have volunteered to develop an SPH SC newsletter to keep the student body updated.
- SPH students (Aaliyah & Moyouri) have proposed a new applied biostatistics club to Dr. Calixte. Other clubs suggested by members present were journal club, mentorship club, and policy club.

Meeting adjourned by Janille Williams at 7:00pm.

Documented by,

A handwritten signature in black ink that reads "Brianna Caldwell-Williams". The signature is written in a cursive, flowing style.

Brianna Caldwell-Williams
SPH Council Secretary