

SUNY Downstate School of Public Health Meeting Notes

Meeting Date: Friday May 14, 2021

Subject: SPH Student Council Meeting

Time & Location: 1:05 – 1:15 PM held via Whatsapp platform

Attendance

- Voting- Members in Attendance (officers)
 - o Kristelle Pierre
 - o Reekarl Pierre
 - o Samiha Hussain
 - o Janille Williams

Meeting Notes:

- Meeting called to order by Samiha Hussain at 1:05 PM
- Old Business
 - o Review of April minutes from 4/30/21
 - **Samiha Hussain Motions** to approve minutes from April meeting
 - **Motion was second by Kristelle Pierre**
 - **The motion was then passed unanimously**
- New Business
 - o Faculty awards
 - Results was shared w/ Dr. Camacho-Rivera for SPH Award ceremony
 - Kristelle will announce the faculty award during the ceremony
 - o Budget for incoming academic year
 - Decided that it would be best to vote for a student activity fee for the upcoming academic year (when the time comes)
 - Reviewed budget for the upcoming academic year
 - **Samiha Hussain Motions** to approve budget for the new academic year
 - **Motion was second by Kristelle Pierre**
 - **The motion was then passed unanimously**

Meeting Adjourned

- Motion to adjourned meeting at 1:15 PM by Samiha Hussain and it was passed unanimously

X


Secretary of the School of Public Health Student Council

Faculty Student Association of DMC-Student Activity Fund

School of Public Health Student Council (SPH)

FY 2022 = June 1, 2021 through May 31, 2022

BUDGET TEMPLATE

For each Council account, Column C = the Council's current Yr Certified Budget, Column D= Actual 10 months Year to Date amounts. Insert Council's Proposed FYE 2022 Budget in Column F.

Add/insert rows for any needed New Accounts (insert title, leave account # "TBD")

Account	Description	Certified Budget 2020 - 2021	Current YTD as of 03/31/21	Difference (Funds Avail)	Proposed Budget 2021 - 2022	Comments
Income						
40-42092-013-30001	ACTIVITIES FEES INCOME	\$ 2,190.00	\$ -	(\$2,190.00)	\$ 2,190.00	
40-40001-013-30001	ROLLOVER BALANCE	9,795.99	9,795.99	-		
40-21010-013-30001	FUNDRAISER (CHILDREN OF PROMISE)	-		-		
Total Income		\$ 11,985.99	\$9,795.99	(\$2,190.00)	\$ 2,190.00	Formula cell (Don't change)
Program Expenses						
<i>Note: If a Club/Org does its own fundraising, Be sure to mark Column G comment= "Retains Any Prior Year Rollover".</i>						
40-70009-013-30001	ADMINISTRATION FEE	\$ 57.00	\$ -	\$ 57.00	\$ 58.00	Formula cell (Don't change)
40-70044-013-30001	CLUBS	300.00	-	\$ 300.00	\$300.00	
40-70055-013-30001	CONFERENCE SUPPORT	500.00	-	\$ 500.00	\$500	
40-70097-013-30001	EVENTS	10,106.99	5,215.62	\$ 4,891.37	\$310.00	Rollover remaining funds
40-70135-013-30001	MEETINGS EXPENSES	22.00	-	\$ 22.00	\$22	
40-70174-013-30001	PROGRAMS & PROJECTS	500.00	-	\$ 500.00	\$500	
Total Program Expense		\$ 11,485.99	\$ 5,215.62	\$ 6,270.37	\$ 1,690.00	Formula cell (Don't change)
Balance Before Reserves		500.00	4,580.37		500.00	Formula cell (Don't change)
Reserves:						
40-30008-013-30001	RESERVE FUND	500.00	-	500.00	\$500	
Total Reserves		\$ 500.00	\$ -	\$ 500.00	\$ 500.00	Formula cell (Don't change)
Total Expenses + Reserves		\$ 11,985.99	\$ 5,215.62	\$ 6,770.37	\$ 2,190.00	Formula cell (Don't change)
Total Net Income less Expenses + Reserves		\$ -	\$ 4,580.37		\$ -	Formula cell (Don't change)
<i>*SUNY Reserve Guidelines >5% and <100% of prior year actual expenses</i>						