

SUNY Downstate Health Sciences University School of Public Health

Student Council Meeting Agenda

Wednesday, November 6th, 2019

2:00 PM--3:00 PM

PHAB 5-00

Members in Attendance:

Serekie Smith

Suwaskie Smith

Prachee Keni

Alexander Barna

Mamta Karani (*called in*)

Non-voting Members in Attendance:

Dr. Megan Hall

Members not in Attendance:

Estefania Gonzales

I. Call to Order

A. A. Clarke called the meeting to order at 2:05 PM

II. Old Business

A. Review of last meeting minutes

- i. After a brief discussion, the following motion was made by A. Clarke and seconded by A. Barna.

- a) Motion: To approve meeting minutes for September. **Motion passes unanimously.**

- b) October minutes to be submitted by M. Karani.

III. New Business

A. Treasurer Position vacancy

- i. A. Clarke presented that E. Gonzales notified her that she will no longer be able to stand as treasurer. A call for nominations was sent out a week prior to the meeting.

Serekie Smith was the only person who chose to nominate themselves. After a brief discussion, the following motion was made by A. Barna and seconded by P. Keni.

a) Motion: To vote in Serekie as the new Treasurer. **Motion passes unanimously.**

b) Serekie to act as new Treasurer for the rest of the school year.

B. Professional Development Week November 12th and 13th

i. Mock Interview—November 13th from 7 PM to 9 PM

a) Low Student rsvp count

(1) Discussed and decided to continue planning to hold event

b) Scenarios and Materials

(1) A. Clarke to send out draft of packages for interviewers and interviewees for feedback

c) Food

(1) Discussed menu for event. A. Clarke to submit to Student Center.

d) Blocking off space

(1) A. Barna to put up notices on 5th floor to indicate that there may be noise

ii. Workshop

a) Low rsvp count

(1) A. Clarke discussed with Dr. Eliasson and it was decided that the workshop will still be held

b) Food

(1) Discussed menu for event. A. Clarke to submit to Student Center

c) Share agenda

(1) A. Clarke to share agenda from Dr. Eliasson with rest of Council

C. Faculty Visits

i. FAPSA meeting November 13th 10 AM to 12 PM

a) Informed by M. Hall that Council was invited to speak for 10 minutes at 11 AM. A. Barna to finish preparing survey summary by Saturday for review on Monday. A. Clarke and A. Barna to attend FAPSA meeting.

D. Constitution

i. A. Clarke discussed final changes with council. M. Hall to continue discussing with faculty committees but cleared the current draft for review by student center staff. A. Clarke to meet with staff to discuss feasibility of changes.

E. Student Survey

i. Survey got up to 80+ responses thanks to push by Dr. Joseph. Some council members to do in person collection of responses to get more by Friday.

F. Advisement Checklist

i. A. Barna shared two versions of advisement checklists he was able to find. After discussion, it was decided that the two versions would be combined to form a new checklist. A. Barna to continue developing with support of council.

G. Blackboard Page

i. A. Clarke reminded everyone to send it their bios.

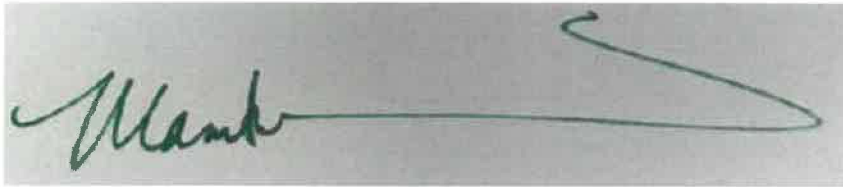
H. Pajama Program Drive--Books and Pajamas

- i. A. Clarke received okay from Student Center to do a pajama and book drive. To meet with staff to discuss details further.
- II. Career Fair
 - i. A. Clarke currently in talks with HRSA about potentially holding a virtual career fair. Dean's office currently compiling list of potential employers to see if this would be possible.
- IV. Additional Items
 - A. University Council Multicultural Fair
 - i. A. Clarke shared that the Multicultural Fair hosted by UC will take place December 5th.
- V. Meeting Adjournment
 - A. A. Clarke adjourned meeting at 3:00 PM

Official meeting minutes respectfully submitted and signed by

Mamta Karani

SPH Student Council Secretary 2019-2020

A handwritten signature in green ink, appearing to read 'Mamta', followed by a long horizontal line that ends in a large, stylized loop.

**STUDENT COUNCIL MEETING
ATTENDANCE COVER SHEET**

Student Council Name: SPH Student Council

Date Meeting Was Held: 11/6/19

Time Meeting was Held: 2:00-3:00

Place Meeting Was Held: PHAB 5-006

Print Name of Member or Guest (can customize to pre-print voting member names)	Present ✓	Voting Member (Yes/No)	Signature (if Bylaws permit, when present by proxy, insert name of person holding proxy)
1 <u>Berchie Smith</u>	<input type="checkbox"/>	<u>Yes</u>	<u>[Signature]</u>
2 <u>Suzanne Smith</u>	<input checked="" type="checkbox"/>	<u>Yes</u>	<u>[Signature]</u>
3 <u>PRACHEE KENI</u>	<input checked="" type="checkbox"/>	<u>Yes</u>	<u>[Signature]</u>
4 <u>Alexander Barra</u>	<input checked="" type="checkbox"/>	<u>Yes</u>	<u>[Signature]</u>
5 <u>Megan Hall (Faculty)</u>	<input checked="" type="checkbox"/>	<u>No</u>	<u>Megan Hall</u>
6 <u>Allyson Clarke</u>	<input checked="" type="checkbox"/>	<u>Yes</u>	<u>[Signature]</u>
7 <u>Mamta Karani</u>	<input checked="" type="checkbox"/>	<u>Yes</u>	<u>called in</u>
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