

SUNY Downstate Health Sciences University School of Public Health  
Student Council Meeting Agenda  
Wednesday, October 16<sup>th</sup>, 2019  
2:00 PM- 3:00PM  
PHAB 5-006

Members in Attendance:

Alyson Clarke

Alexander Barna

Prachee Keni

Serekie Smith (*called in*)

Mamta Karani (*called in*)

Non-voting Members in Attendance:

Dr. Megan Hall (*called in*)

Samiha Hussain

Alecia James

Members not in Attendance:

Estefanie Gonzales (*proxy: Alexander Barna*)

Suwaskie Smith (*proxy: Serekie Smith*)

- I. Call to Order
  - a) A. Clarke called the meeting to order at 2:08pm.
- II. Old Business
  - a) Review of last meeting minutes
    - a. After a brief discussion, the following motion was made by A. Clarke and seconded by A. Barna.

- i. Motion: To approve meeting minutes for September. **Motion passes unanimously.**
  - ii. September minutes to be submitted by M. Karani.
- b) Faculty visits
  - a. The next FAPSA Faculty meeting starts 10:00am-12:00pm. The Student Council has been invited to introduce themselves to faculty and present survey data. Specific time to be communicated by next meeting.
- c) Sex in Medicine Week
  - a. A. Clarke and A. Barna helped to plan Sex in Medicine Week events for the 2<sup>nd</sup> week of October. Five events total were planned by various student organization. SPH Council helped to sponsor one event. All the events had a great turnout.

### III. New Business

- a) SPH Council Student Survey
  - a. The SPH Council Student Survey was sent out by Al. Barna to the entire Student Body of SPH. Almost 30 responses were received till date. Preliminary results were shared during Dean's meeting, with issue of elective offering being made a major focal point. Suggestions were made to go to the classes and ask to fill out more student surveys, talk to faculty taking classes, send repeated emails about the survey. Each Council Member to pick at least 3-4 classes to distribute to. A. Barna will submit the first report by 1<sup>st</sup> November. First report to be shared at FAPSA meeting after review by President and Faculty Advisor.
- b) Advisement Checklist
  - a. A. Barna to spearhead development of an advisement checklist for students to use during their meetings with their advisors.
- c) Black Board Page
  - a. Black Board Page About the SPH Student Council has been developed by A. Clarke. It contains SPH Student Council Member's Bios and other important information that may be useful to students. The Final page would be soon made available for all the SPH students once all bios for current SPH Council members are submitted.
- d) Professional Development Series
  - a. Professional Development events planned for week of November 11th. Events include a workshop with Dr. Eliasson, and a Mock Interview session. For the workshop, room booked for November 12th from 5:00 PM-7:30 PM. Workshop Title: "Your Career Toolkit". Workshops would include resume/cover letter building, interview/application prep, job search, etc. Rooms booked for November 13<sup>th</sup> from 5:00 PM to 9:00 PM

for Mock Interviews. A. Clarke has reached out to DOHMH HRTIP internship program see if they would be available for a talk with students.

b. Future events in planning stages are a Speed Networking event (February) and career fair (March).

e) Community Service Opportunities

a. Book drive to be held. A. Clarke to meet with Student Center staff to discuss details.

f) Leadership Conference

a. Cancelled due to low number of RSVPs. New date yet to be decided.

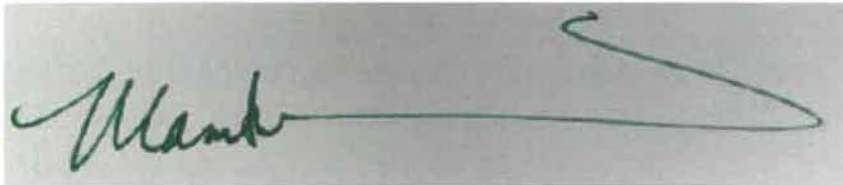
IV. Meeting Adjournment

a) Alyson adjourned 3:01pm.

**Official meeting minutes respectfully submitted and signed by**

**Mamta Karani**

**SPH Student Council Secretary 2019-2020**

A handwritten signature in green ink, appearing to read 'Mamta', followed by a long horizontal line that ends in a large, stylized loop.

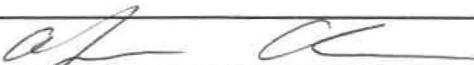
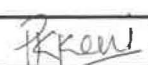
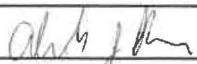
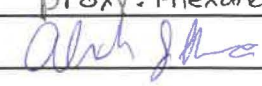
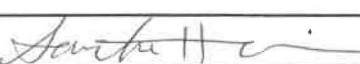

**STUDENT COUNCIL MEETING  
ATTENDANCE COVER SHEET**

Student Council Name: **SPH Council**

Date Meeting Was Held: **10/16/19**

Time Meeting was Held: **2:00 PM**

Place Meeting Was Held: **PHAB 5-006**

Print Name of Member or Guest (can customize to pre-print voting member names)	Present ✓	Voting Member (Yes/No)	Signature (If Bylaws permit, when present by proxy, insert name of person holding proxy)
1 Alyson Clarke	<input checked="" type="checkbox"/>	Yes	
2 Suwaskie Smith	<input type="checkbox"/>	Yes	proxy: Serekie Smith
3 Serekie Smith (called in)	<input checked="" type="checkbox"/>	Yes	
4 Mamta Karani (called in)	<input checked="" type="checkbox"/>	Yes	
5 Prachee Keni	<input checked="" type="checkbox"/>	Yes	
6 Estefania Gonzales	<input type="checkbox"/>	Yes	proxy: Alexander Barna 
7 Alexander Barna	<input checked="" type="checkbox"/>	Yes	
8 Dr. Megan Hall (called in)	<input checked="" type="checkbox"/>	No	
9 Samiha Hussain	<input checked="" type="checkbox"/>	No	
10 Alecia James	<input checked="" type="checkbox"/>	No	
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